

# Nogales Unified School District No. 1



## NOTICE AND AGENDA OF PUBLIC MEETING OF THE NOGALES UNIFIED SCHOOL DISTRICT NO. ONE GOVERNING BOARD

Pursuant to A.R.S. §38-431.02, notice is hereby given to the Nogales Unified School District # 01 Governing Board and to the general public that the Board will hold a Regular Meeting open to the public on **Monday, April 22, 2024, at 4:00 p.m.**, in the Anita Lichter Board Room, located on 310 W. Plum Street in Nogales, Arizona.

The Governing Board Meeting will be limited capacity for attendance following all safety social (physical) distancing guidelines. Mask wearing is optional. The meeting will also be available for viewing on Mediacom Channel 10 or YouTube at link:

[https://www.youtube.com/channel/UCu7\\_PVncFmRyaZfWSXV7\\_4g](https://www.youtube.com/channel/UCu7_PVncFmRyaZfWSXV7_4g)

The Governing Board may vote to enter executive session pursuant to Arizona Revised Statutes Section §38-431.03(A)(3) or (A)(4) concerning any item on this agenda for discussion or consultation with the attorneys for the District for legal advice or to instruct its attorney on its position. This executive session may be conducted by speakerphone.

I. Opening of Meeting:

- a. Call to Order
- b. Pledge of Allegiance
- c. Adoption of the Agenda

*The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business*

II. Approval of Governing Board Minutes of March 25, 2024

III. Governing Board/Superintendent Information

- a. Superintendent Report – Discussion, Celebration, Recognition, Announcements
  1. Superintendent Update
  2. Save the Date for NUSD Retirement Dinner (May 2, 2024, at 5:30 p.m. at Quality Hotel Americana)
  3. Save the Date -- AZ Most Influential Youth Breakfast - May 4, 2024, at 9:00 a.m., at Continental School District, Green Valley, AZ
  4. Update on Bond Sale

- b. Governing Board Report – Discussion, Celebration, Recognition, Announcements

IV. Call to the Public

*Members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action*

V. Consent Agenda Items

*Approval of routine warrants, purchase orders, travel claims, employee leave and transfer requests, and employee resignations (Documentation concerning the matters on the consent agenda may be reviewed at the District office). Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed as regular agenda item(s) upon the request of any Board Member.*

- a. Ratification of Expense/Payroll Vouchers
- b. Ratification of Student Activities/Auxiliary Operations Vouchers
- c. Student Activities/Auxiliary Operations Funds Extra Curricular Tax Credit
- d. Approval of Out-of-State Travel for NHS Football Coaching Staff (to attend the second session of FCPGA Coaching Staff Professional Development in Poway, CA May 31-June2, 2024
- e. Approval of Out-of-State Travel for Governing Board Member to attend the NALEO Conference in Las Vegas, NV June 17-20, 2024
- f. Approval of Out-of-State Travel for AJM and WCMS Administrators/Teachers to attend the IB Annual Conference in Washington, D.C. July 24-28, 2024
- g. Renewal of Sole Source Status to Follett Content Solutions for FY24-25
- h. Renewal of Sole Source Status to PowerSchool Group[ LLC for FY 24-25
- i. Renewal of Sole Source Status to Off Duty Management (ODM) for FY24-25
- j. Renewal of Audit Services Contract for FY24-25 with Heinfeld, Meech & Co., PC.
- k. Approval of the Energy Consulting Services Agreement with Fusebox for FY24-25
- l. Approval of Student Transportation Contract Renewal -Citizen School Transport for FY24-25
- m. Approval of Fixed Asset Disposals/Transfers
- n. Approval of Personnel Agenda
- o. Approval of Addendum
- p. Renewal of Employees for School Year 2024-2025

VI. Action Items

- a. Recommendation to Appoint Nogales High School Principal
- b. Approval of Textbook Adoption -Social Studies for Grades K-5
- c. Approval of Textbook Adoption -Math for Grades 6-8
- d. Approval of Textbook Adoption -Math for Grades 9-12
- e. Approval of Textbook Adoption -Advanced Placement – Math

VII. Information and Discussion - None

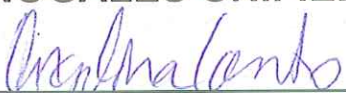
VIII. Requests for Future Agenda Items

IX. Adjournment

*A copy of the agenda background material provided to the Board (with the exception of material relating to possible executive sessions) is available for public inspection at the Superintendent's Office, 310 W. Plum Street, Nogales, Arizona.*

Dated this 19th day of April for the regular meeting to be held on Monday, April 22, 2024

**NOGALES UNIFIED SCHOOL DISTRICT #1**

  
\_\_\_\_\_  
Angelina Canto, Superintendent

4/19/24  
\_\_\_\_\_  
Date

\*If you require a special accommodation to attend this event, please call **397-7940** at least 4 hours prior.

# NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

## AGENDA ITEM SUMMARY

### APPROVAL OF GOVERNING BOARD MINUTES

Approval of Governing Board Regular Meeting Minutes of March 25, 2024

**APPROVED:** 4/ /2024

**PRESENTER:** Superintendent Angelina Canto **SUBMITTED:** 4/18 /2024

### **BACKGROUND:**

Attached please find a copy of the Minutes of the meetings listed above for your review at the **April 22, 2024** Governing Board Meeting.

### **RECOMMENDATION:**

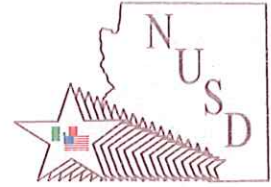
The Administrative recommendation is approval of the Governing Board Minutes as presented.

### **ENCLOSURES:**

Minutes

# Nogales Unified School District No. 1

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## NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

Minutes of the Regular Meeting of March 25, 2024, held at 4:00 p.m.

I. Attendance:

**The following Board Members were present:**

Cesar A. Lopez, President; Members, Greg Lucero, Manuel Ruiz, and Robert Rojas

Board Member not present: Patricia Muñozcano, Board Clerk

a. Call to Order

**Mr. Lopez called the meeting to order at 4:00 p.m.**

Mr. Lopez made the notification that Ms. Muñozcano was unable to attend tonight's meeting due to a schedule conflict.

b. Pledge of Allegiance

Mr. Alfredo Velasquez, County Superintendent, led all in the pledge.

c. Adoption of the Agenda

Superintendent Canto recommended approval as presented with an addition to the consent agenda, adding item "w" out-of-state travel for NHS.

Mr. Rojas made a motion for approval and was seconded by Mr. Lopez with the addition mentioned by Superintendent Canto.

Motion carried unanimously by members:  
Rojas, Lopez, Lucero, and Ruiz

II. Approval of Governing Board Minutes of February 12, 2024

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion for approval as presented, and was seconded by Mr. Lopez.

Motion carried unanimously by members:  
Rojas, Lopez, Lucero, and Ruiz

III. Governing Board/Superintendent Information

a. Superintendent Report – Discussion, Celebration, Recognition, Announcements

1. Update

Superintendent Canto introduced Elizabeth Lopez as the newly selected Grants Director. She mentioned that Ms. Elizabeth Lopez was selected after a very competitive interview process which included a practical exam, spreadsheet, and a committee interview. She mentioned her education stating she had a Master's degree from the University of California. Furthermore, she was attending ASBO training and would be earning her certification soon which made her a tremendous asset to the District.

The Board congratulated Ms. Lopez and welcomed her to the Administration Team.

2. Presentation – Ms. Susan Contreras Early Childhood Education Award Of Excellence Recognition

**\*\* Out of sequence**

Superintendent Canto gave an overview of Ms. Susan Contreras' recognition received stating she always does an exceptional job.

Mr. Alfredo Velasquez thanked and congratulated Ms. Contreras for doing a great job.

Ms. Contreras stated she has been blessed with the NUSD team adding she has a great team of principals. She thanked Mr. Velasquez, Ms. Canto, and the Governing Board for their support.

3. Recognition to CTE Cabinet Making Mr. Mark Foreman and his 1st Period Advanced Cabinet Making Class

Superintendent Canto, introduced Mr. Foreman CTE teacher, and his 1st-period class who presented and revealed the new Governing Board Room podium made by the NHS wood class.

Superintendent Canto recognized Mr. Foreman for doing a wonderful job.

The Governing Board praised him and his class for doing a great job.

4. Update - Governing Board Retreat Scheduled for April 12, 2024

Superintendent Canto reminded the Governing Board of the upcoming date for the Board's retreat.

5. Successful FY24 Title I Cycle 4 Monitoring

Superintendent Canto gave a brief update explaining the program was an intensive one which required a lot of work and gave a shout-out to Ms. Scott for putting together the presentation and for all of her hard work.

She further thanked Asst. Superintendent Aissa Bonillas, Licet Jimenez, Mr. Mehta, and Mr. Payne. She stated for the record other staff members and thanked them for their participation in the presentation. Especially Ms. Silva for hosting the site visit at Welty School. Further, she thanked Ms. Vicky Barden of the Boys and Girls Club and Ms. Donnelly from the Santa Cruz County Superintendent's Office for their collaboration.

The Board congratulated Ms. Scott for a job well done and all participants.

6. ASBO International's Certificate of Excellence Financial Reporting (COE) for FY23 Annual Comprehensive Financial Report

Superintendent Canto gave a brief overview and mentioned that the Business office in collaboration with the HR Department had been awarded the FY23 ASBO Certificate of Excellence Financial Reporting and this confirmed the District was doing very good things and being responsible with procedures.

b. Governing Board Report, Celebration, Recognition, Announcements

Mr. Ruiz reported he had enjoyed reading to the fifth graders at Lincoln Elementary and it had been a very nice event.

Mr. Lucero reported he had attended the Board Meeting in Pima County and it had been a successful meeting for they had approved the carry forward for NUSD. He congratulated Mr. Foreman for the great work with the new podium and stated there were good signs for diversity with girls' involvement in making cabinets. He further shared that at the CTE level, there is a high demand in the healthcare industry and that there are grant opportunities with the Department of Labor which are looking promising at the pre-apprenticeship level to support those types of programs that the District could explore.

Mr. Rojas reported he had attended at Nogales High School the Chef Cookout and it was very well attended by parents and administrators, and he was hopeful that other schools could get engaged as well. He also attended the ASBA conference where he met very professional people. He gave a shout-out to Mayra Zuniga, HR Director, for her presentation with ASBAIT. He mentioned he heard a lot of praise about Mayra's involvement. He stated he was proud of the work she was doing and that the information had been very productive and informative. He further mentioned he planned to attend the BOLTS seminar in Phoenix on April 19, 2024, where he would also be representing the Board of Directors of Santa Cruz County.

Mr. Lopez reported he had read at Principal Villalon's Bracker Elementary School. He thanked the County Superintendent's Office for their support and Patricia Barraza for her work with the Reading is Fundamental program.

He also attended the Spelling Bee which was a great event and NUSD did well in the competition.

He attended the ASBA Hispanic Caucus Alliance where he serves as the chairperson. He mentioned they approved thousands of dollars in scholarships for seniors and Superintendent Canto could have the counselors at the high school level offer the opportunity for application to the students.

He commended Ms. Irma Fontes (Mily) for doing a good job with the CTE program and Mr. Foreman for a job well done with the new Board Room podium.

He welcomed Elizabeth Lopez to the administrative team.

IV. Call to the Public

None

## V. Consent Agenda

Superintendent Canto recommended approval as presented with the addition previously noticed of the addition of item "w".

Mr. Rojas made a motion and was seconded by Mr. Lopez for approval as presented to the Board.

Motion carried unanimously by members:  
Rojas, Lopez, Ruiz, and Lucero

- a. Ratification of Expense/Payroll Vouchers
- b. Ratification of Student Activities/Auxiliary Operations Vouchers
- c. Student Activities/Auxiliary Operations Funds Extra Curricular Tax Credit
- d. Approval of Out-of-State Travel for Donald Heaton, NHS Band Director, to attend the MBA Summer Convention in Osage Beach, Missouri
- e. Approval of Out of State Travel for Governing Board Members/Administrators to attend the IB Annual Conference in Washington, D.C. July 24-28, 2024
- f. Approval of Donation by Corella International S.C. (\$1,000 to NHS Girls Tennis team)
- g. Approval of Donation by College Knowing & Growing (\$1,250 to NHS for grant stipend funds and ambassador funds)
- h. Renewal of Sole Source Status to Tyler Technologies for FY 24-25
- i. Renewal of Sole Source Status to Scholastic Incorporated for FY24-25
- j. Renewal of Sole Source Status to Cognia Incorporated for FY24-25
- k. Renewal of Sole Source Status to Frontline Technologies/Education for FY24-25
- l. Renewal of Security Monitoring Services Contract for FY 24-25 to Secur-Tec Security Systems LLC
- m. Approval of the SAIS Outreach Program Agreement with Vail School Dist. for FY24-25
- n. Award Sole Source Status to Apptegy for FY23-24
- o. Award Sole Source Status to Apptegy for FY24-25
- p. Approval of Personnel Agenda
- q. Approval of Addendum
- r. Approval of Pay-Period Schedule for School Year 2024-2025
- s. Approval of Insurance Renewal for ASBAIT, Delta Dental and AXA through BCBS for FY2024-2025
- t. Approval of Benefits Schedules for School Year 2024-2025
- u. Approval of Contracts/Wage Notice Language for School Year 2024-2025
- v. Approval of Salary Schedules for School Year 2024-2025
- w. **Approval of Out-of-State Travel for Joshua Jetton and the NHS Coaching Staff to attend the FCPGA Coaching Staff Professional Development in Poway, CA - (\*This item was added at the beginning of the meeting during the approval of the Agenda)**

**\*\*At this time the Board went back to Superintendent reports, item #2.**

## VI. Action

- a. Acceptance of the FY23 Annual Audit Reports Issued for Fiscal Year Ending 6.30.23

Superintendent Canto gave a brief overview and introduced Mr. Heinfeld.

Mr. Heinfeld of Heinfeld Meech introduced himself and gave a PowerPoint presentation. He thanked Ms. Carlyle for the time and effort to pull records for them to review and the district for doing a great job without findings.

Mr. Lucero congratulated Ms. Carlyle and the business office team for doing a great job.

Mr. Rojas thanked them for an excellent presentation and Ms. Carlyle for doing a great job. He added he felt confident with the team.

Mr. Lopez thanked the whole team for doing a great job.

Mr. Rojas made a motion and was seconded by Mr. Lopez for approval as presented to the Board.

Mr. Lopez requested a roll call vote and the members' vote was as follows:  
Ruiz, Lucero, Rojas, and Lopez, voted "aye" and there were no "nay" votes.

- b. To consider and if deemed advisable, to Adopt a Resolution Authorizing the Issuance and Sale of School Improvement Bonds of the District and Adopting Certain Written Continuing Disclosure Compliance Procedures and Issuance and Post-Issuance Tax Compliance Procedures

Superintendent Canto gave a brief overview and introduced Mr. Giel of Gust Rosenfeld and Mr. LeVallee from Stifel, Nicolaus & Company.

Mr. Michael LaVallee introduced himself and gave a brief overview. He congratulated the District for the successful override passed.  
He also praised the community for supporting the District with their vote.  
He proceeded to give a PowerPoint presentation.

Mr. Jim Giel elections counsel, congratulated the Board for the override success.  
He gave an overview of the resolution to be approved by the board explaining the bond investment.

Mr. Lucero asked Mr. Giel to explain the SEC municipal advisor rule mentioned in the resolution.

Mr. Giel clarified that the municipal advisor rule requires that certain disclosures be made and if you have a separate financial advisor, which in this deal you don't have a separate advisor but a bond underwriter to help with certain duties even though they are purchasing your bonds they still need to give certain disclosures to you in the process. The municipal advisor would have a different duty to the Board. But it is a custom in Arizona not to have a different financial advisor. The municipal advisors are usually seen in larger schools for larger deals and are not recommended due to an additional expense.

Mr. Lucero inquired if he was comfortable not recommending hiring a financial advisor.

Mr. Giel stated that as an attorney he only gave legal advice and his question was more like a business question, and he confirmed his previous explanation.  
He also stated that the question becomes, can you save a little bit when the bonds are priced in terms of interest rates and can you save enough to pay the financial advisor fee? That in a smaller Bond of 13M it was a tougher proposition, primarily to find someone to serve as your financial advisor and find a logical value to justify their fee.  
He added that its peers and neighboring Districts have not used financial advisors for this reason.

Mr. Lucero asked how the underwriter became compensated.



Mr. Giel explained that the underwriter gets a commission something they refer to as an underwriter's discount and all is a very transparent process, when Bonds are priced they take a fee off the top on a contingent fee basis only at closing.

Mr. Lucero asked about considering a pricing agent.

Mr. Giel stated a pricing agent had not been used or heard of in many years.

Mr. Lucero clarified that this was a public disclosure for the community to see that the Board had been looking at anything possible to do everything correctly. He thanked Mr. Giel for his explanation.

Mr. Lopez thanked the community for their support, and Mr. Giel, and Mr. Lavallee for their information and explanations.

Mr. Rojas moved to approve the resolution as presented and was seconded by Mr. Lopez for approval.

Superintendent Canto mentioned she recommended approval of the resolution as presented to the Board.

Motion carried with a roll call vote in a unanimous vote from members: Ruiz, Lucero, Rojas, and Lopez with their vote of "aye". There were no "nay" votes.

- c. Second Read and Approval of February 2024 Policy Advisory from Arizona School Boards Association (ASBA) for Recommendation of Policy Changes to: Policy **BEDB** – Agenda, Regulation **BGC-R** – Policy Revision and Review, Policy **BGE** – Policy Communication/Feedback, Regulation **BGE-R** – Policy Communication/Feedback, Regulation **CCB-R** – Line and Staff Relations, Policy **CFD** – School-Based Management, Regulation **EB-R** -Environmental and Safety Program, Policy **EBAA** – Reporting of Hazards/Warning Systems, Policy **EBC** – Emergencies, Policy **ECB** – Building and Grounds Maintenance, Policy **EEAA** – Walkers and Riders, Regulation **EEAE-R** – Bus Safety Program, Policy **GBEF** – Staff Use of Digital Communications and Electronic Devices, Policy **GDC** – Support Staff Leaves and Absences (Removal/Reference Only), Policy **IHA** – Basic Instructional Program, Policy **IKF** – Graduation Requirements, Policy **IMA** – Teaching Methods, Regulation **IMA-R** Teaching Methods, Policy **JFABDA** – Admission of Students in Foster Care, Policy **JH** – Student Absences and Excuses, Policy **JHD** – Exclusions and Exemptions from School Attendance, Policy **JIH** – Student Interrogation, Searches, and Arrests, Policy **JJE** – Student Fund-Raising Activities, Exhibit **JK-EA** – Student Discipline, Exhibit **KB-EB** – Parental Involvement in Education, and Policy **KEC** – Public Concerns/Complaints About Instructional Resources

Mr. Lopez read all the policies for the record.

Superintendent Canto gave a brief overview explaining these policies had been already explained at the last board meeting.

Mr. Robert made a motion and was seconded by Mr. Lopez for approval as presented to the Board.

Mr. Lucero inquired if all policies were complete.

Ms. Canto confirmed they were complete to date.

Motion carried unanimously by members:  
Rojas, Lopez, Ruiz, and Lucero

**VII. Information and Discussion**

a. Presentation of School District Spending Report FY23

Superintendent Canto gave a brief overview of the changes and introduced Clementina Carlyle to give a presentation.

Ms. Carlyle, Business Director, gave a PowerPoint presentation.

Mr. Lucero asked about the increase in Health Insurance.

Mr. Zuniga clarified that the study made by ASBAIT is more based on the loss ratio vs. how much we are using on claims. She added that the increase would be done in all districts.

He asked if the district had any programs.

Ms. Zuniga explained what the Wellness program offers along with the 3/month mail plan on medications.

Mr. Lucero inquired if the increase in benefits would be like a salary increase for the employees.

Mr. Zuniga clarified that the district spends 3.6 million dollars in health insurance for all employees and it is going up to four million.

Superintendent Canto further clarified the benefits ASBAIT has with the Wellness programs and the need for more employees to engage.

Mr. Ruiz commented that the more employees participate the more it benefits the district.

He also made comments about the State Legislature taking money from the public schools to go to charter schools and how this affects the district.

Mr. Lopez clarified for the record that the school spending report is also referred to as the classroom dollar report.

He further echoed Mr. Ruiz and Mr. Lucero's comments.

**VIII. Requests for Future Agenda Items**

Mr. Lucero requested a future presentation on what the District will be spending the money on bonds sold, to keep the community better informed as the monies are spent.

**IX. Adjournment**

Mr. Rojas made a motion and was seconded by Mr. Lopez for adjournment of the public meeting.

Motion carried unanimously by members:  
Rojas, Lopez, Ruiz, and Lucero

**Session was adjourned at 5:41 p.m.**



**NOGALES UNIFIED SCHOOL DISTRICT**

**AGENDA ITEM SUMMARY**

<b>ITEM:</b>	Consent Agenda	<b>APPROVED:</b>	
Ratification of Expense/Payroll Vouchers			
<b>SUBMITTED BY:</b>	Clementina Carlyle	<b>DATED</b>	<b>04/18/24</b>
	Finance Director		

**BACKGROUND:** The following Voucher(s) need to be ratified for payment:

**1) Payroll Voucher:**

P-19	Voucher #44 1049	March 22, 2024	\$1,414,994.51
P-20	Voucher #45 1050	April 5, 2024	\$1,459,076.09

**2) Expense Voucher:**

E 1146		March 22, 2024	\$ 681,913.24
E 1147		March 22, 2024	\$ 44.76
E 1148		March 28, 2024	\$ 327,160.51
E 1149		March 28, 2024	\$ 2,423.44
E 1150		April 2, 2024	\$ 71,921.72
E 1151		April 12, 2024	\$1,847,244.92
E 1152		April 12, 2024	\$ 889.47

**NOTE:**

The Expense Vouchers have been reviewed by one of the board members prior to releasing the warrants.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve the ratification of the Voucher(s), as presented.

**ENCLOSURE (S):**

Copies of Memorandums, District Voucher, Governing Board Resolution

RESOLUTION


A RESOLUTION OF THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA AUTHORIZING THE PROCESS FOR APPROVING ORDERS ON SALARY OR OTHER EXPENSES AND RATIFYING ALL ACTIONS TAKEN OR TO BE TAKEN TO FURTHER THIS RESOLUTION.


BE IT RESOLVED BY THE GOVERNING BOARD OF NOGALES UNIFIED SCHOOL DISTRICT NO. 1 OF SANTA CRUZ COUNTY, ARIZONA, THAT:

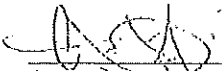
Section 1. The Governing Board of the Nogales Unified School District No. 1 of Santa Cruz County hereby resolves to utilize ARIZ. REV. STAT §15-321 (G) to allow an order for salary or other expense to be signed between board meetings prior to the signing at a regular or special meeting of the Governing Board and that the order be ratified by the Board at the next regular or special meeting of the Governing Board. The order shall be signed by a majority of Governing Board.

Section 2. Ratification of Actions. All actions of the District's Governing Board President, any member of the District's Governing Board, the District's Assistant Superintendent or authorized designee, or other officers and agents of the District which conform to the purposes and intent of this resolution, are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

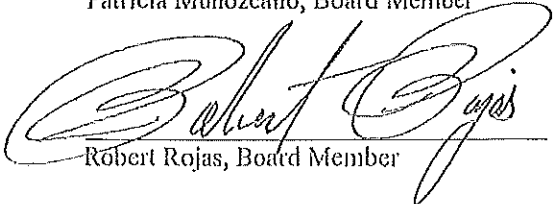
PASSED, ADOPTED AND APPROVED by the Governing Board of Nogales Unified School District No. 1 of Santa Cruz County, Arizona, on May 1, 2023

  
\_\_\_\_\_  
Manuel Ruiz, President

  
\_\_\_\_\_  
Greg Lycero, Clerk

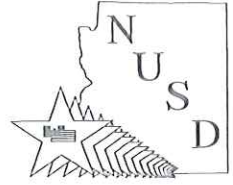
  
\_\_\_\_\_  
Cesar Lopez, Board Member

  
\_\_\_\_\_  
Patricia Munozcano, Board Member

  
\_\_\_\_\_  
Robert Rojas, Board Member

# Nogales Unified School District No. 1

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## MEMORANDUM

Date: March 22, 2024 ✓  
To: Clementina Carlyle, Finance Director  
From: Elizabeth Perez, Payroll Specialist *EP*  
Re: RATIFICATION OF PAYROLL VOUCHER

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In accordance with the Governing Board Resolution dated May 1, 2023 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.


<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
3/22/2024	19	44, 1049	\$1,414,994.51	Employee/Deductions

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 44, 1049

Voucher Date: 03/22/2024

Prepared By: 

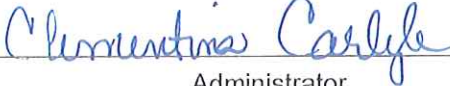
Pay Period: 19

Pay Cycle: BIWEEKLY

Printed: 03/22/2024 03:50:19 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,414,994.51 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Administrator

Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

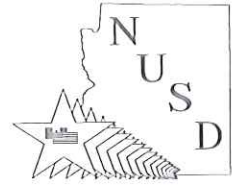
Manuel Ruiz

Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$784,084.71	\$57,326.80	\$89,036.66	\$136,651.65	\$1,067,099.82
011	\$42,277.23	\$3,089.04	\$4,841.33	\$2,009.93	\$52,217.53
012	\$3,070.21	\$234.85	\$377.33	\$16.28	\$3,698.67
013	\$60,012.64	\$4,377.74	\$6,901.69	\$4,656.75	\$75,948.82
020	\$11,305.07	\$837.41	\$1,374.68	\$761.82	\$14,278.98
101	\$47,488.80	\$3,473.66	\$5,416.53	\$11,242.53	\$67,621.52
183	\$3,929.68	\$298.86	\$482.96	\$343.94	\$5,055.44
220	\$28,920.90	\$2,126.89	\$3,205.52	\$4,533.84	\$38,787.15
226	\$718.56	\$48.80	\$88.31	\$94.28	\$949.95
265	\$3,348.78	\$254.47	\$411.56	\$520.29	\$4,535.10
275	\$1,484.24	\$113.55	\$156.60	\$8.21	\$1,762.60
282	\$1,274.62	\$97.19	\$156.65	\$329.87	\$1,858.33
346	\$49,180.51	\$3,646.99	\$6,044.19	\$8,913.63	\$67,785.32
408	\$3,243.23	\$247.90	\$398.59	\$609.55	\$4,499.27
570	\$6,611.65	\$450.60	\$623.58	\$1,210.18	\$8,896.01
	\$1,046,950.83	\$76,624.75	\$119,516.18	\$171,902.75	\$1,414,994.51

# Nogales Unified School District No. 1

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## MEMORANDUM

Date: April 5, 2024  
To: Clementina Carlyle, Finance Director *cc*  
From: Elizabeth Perez, Payroll Specialist *ep*  
Re: RATIFICATION OF PAYROLL VOUCHER

---

In accordance with the Governing Board Resolution dated May 1, 2023 I hereby submit to you the following payroll vouchers to be ratified at the next regular or special Governing Board Meeting.

<u>Date</u>	<u>Payroll #</u>	<u>Voucher</u>	<u>Amount</u>	<u>Check Type</u>
4/5/2024	20	45, 1050	\$1,459,076.09	Employee/Deductions



# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Entity Number: 12-2-01

Voucher No: 45, 1050

Voucher Date: 04/05/2024

Prepared By: 


Pay Period: 20

Pay Cycle: BIWEEKLY

Printed: 04/05/2024 05:22:56 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,459,076.09 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

  
Administrator

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

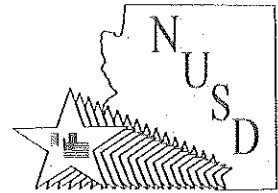
Robert Rojas Board Member

Manuel Ruiz Board Member

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
001	\$828,492.94	\$60,735.08	\$91,410.38	\$137,950.66	\$1,118,589.06
011	\$42,133.92	\$3,079.53	\$4,824.18	\$2,009.10	\$52,046.73
013	\$60,391.03	\$4,408.99	\$6,886.55	\$4,658.77	\$76,345.34
020	\$7,768.29	\$566.84	\$694.61	\$742.65	\$9,772.39
101	\$47,315.69	\$3,460.78	\$5,395.25	\$11,242.67	\$67,414.39
183	\$3,929.68	\$298.86	\$482.96	\$343.94	\$5,055.44
220	\$29,602.40	\$2,179.02	\$3,084.39	\$4,536.88	\$39,402.69
226	\$718.56	\$48.80	\$88.31	\$94.28	\$949.95
265	\$2,564.28	\$195.17	\$315.14	\$498.26	\$3,572.85
275	\$1,274.24	\$97.48	\$156.60	\$7.10	\$1,535.42
282	\$1,296.00	\$98.83	\$159.27	\$329.98	\$1,884.08
346	\$50,252.97	\$3,729.03	\$6,175.99	\$8,919.29	\$69,077.28
408	\$3,243.23	\$247.90	\$398.59	\$609.55	\$4,499.27
570	\$6,641.43	\$452.88	\$623.58	\$1,213.31	\$8,931.20
	\$1,085,624.66	\$79,599.19	\$120,695.80	\$173,156.44	\$1,459,076.09

# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist **IA**

**Date:** March 21, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1146	03/22/2024	\$681,913.24

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1146

Voucher Date: 03/22/2024

Prepared By:

*JA*

Printed: 03/20/2024 06:49:46 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$681,913.24 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

*Clementina Carlisle*

Cesar Lopez President

Patricia Muñozcano Clerk

*Greg Lucero*  
Greg Lucero Board Member

Robert Rojas Board Member

Manuel Ruiz Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$277,417.03
101	TITLE I - LEA	\$5,240.51
162	21ST CCLC	\$8,321.02
183	RURAL AND LOW-INCOME SCHOOLS	\$13,983.00
199	TITLE III - LEP PROGRAM	\$7,150.00
220	IDEA - BASIC GRANT	\$218.12
260	CTE PERKINS	\$24,341.00
282	ARP HOMELESS 2	\$1,000.75
346	ESSER III	\$109,231.45
400	CTE STATE PRIORITY	\$2,027.82

Voucher No: 1146

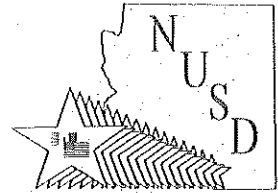
Voucher Date: 03/22/2024

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Fund		Amount
408	SCHOOL SAFETY PROGRAM	\$8,047.93
465	EARLY LITERACY	\$533.04
473	ART CONSUMABLE	\$883.71
530	GIFTS AND DONATIONS	\$4,582.93
570	INDIRECT COSTS	\$4,735.10
596	JOINT TECHNICAL EDUCATION	\$97,116.52
610	UNRESTRICTED CAPITAL OUTLAY	\$33,961.39
855	EMPLOYEE INSURANCE PROGRAM WITHHOLDING	\$82,277.01
956	PRINTSHOP	\$844.91
		<hr/> <b>\$681,913.24</b>

# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** March 21, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1147	03/22/2024	\$44.76

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1147

Voucher Date: 03/22/2024

Prepared By:

IA

Printed: 03/20/2024 06:50:51 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$44.76 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Clementina Calife

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

Robert Rojas Board Member

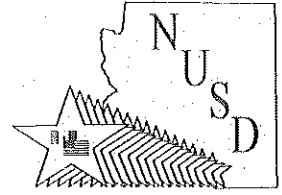
Manuel Ruiz Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
473	ART CONSUMABLE	\$44.76
		<b>\$44.76</b>

# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** March 26, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1148	03/28/2024	\$327,160.51

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1148

Voucher Date: 03/28/2024

Prepared By: IA

Printed: 03/26/2024 06:30:12 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$327,160.51 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Clementina Carlyle

Cesar Lopez

Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$69,502.81
101	TITLE I - LEA	\$1,869.50
220	IDEA - BASIC GRANT	\$50,779.94
260	CTE PERKINS	\$9,007.98
346	ESSER III	\$61,414.49
374	E-RATE REIMBURSEMENT	\$1,820.00
400	CTE STATE PRIORITY	\$450.00
457	RESULTS-BASED FUNDING	\$14,690.42
473	ART CONSUMABLE	\$977.36
530	GIFTS AND DONATIONS	\$3,084.14



Voucher No: 1148

Voucher Date: 03/28/2024

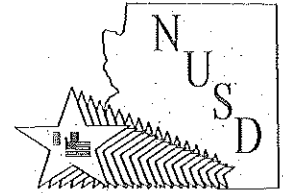
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Fund		Amount
596	JOINT TECHNICAL EDUCATION	\$20,191.70
597	AZ INDUSTRY CREDENTIAL INCENTIVE	\$599.49
610	UNRESTRICTED CAPITAL OUTLAY	\$51,320.68
691	BUILDING RENEWAL GRANT	\$41,452.00
		<hr/>
		\$327,160.51

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# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** March 26, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1149	03/28/2024	\$2,423.44

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1149

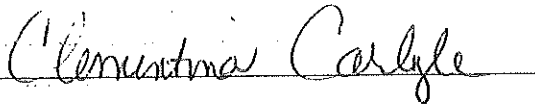
Voucher Date: 03/28/2024

Prepared By: IA

Printed: 03/26/2024 06:30:42 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$2,423.44 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.





Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

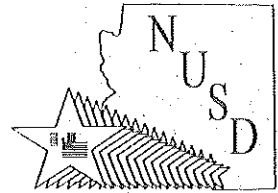
Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
101	TITLE I - LEA	\$93.49
220	IDEA - BASIC GRANT	\$2,329.95
		<b>\$2,423.44</b>

# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** April 2, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1150	04/02/2024	\$71,921.72

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1150

Voucher Date: 04/02/2024

Prepared By: IA

Printed: 04/02/2024 12:05:26 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$71,921.72 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Clementina Cardozo

Cesar Lopez President

Patricia Muñozcano Clerk

Greg Lucero Board Member

Robert Rojas  
Robert Rojas Board Member

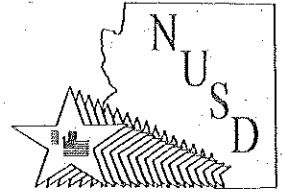
Manuel Ruiz Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$11,914.71
855	EMPLOYEE INSURANCE PROGRAM WITHHOLDING	\$60,007.01
		<b>\$71,921.72</b>

# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** April 11, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1151	04/12/2024	\$1,847,244.92

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1151

Voucher Date: 04/12/2024

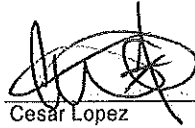
Prepared By: IA

Printed: 04/11/2024 02:00:56 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,847,244.92 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

Clementina Carlyle



Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$267,428.29
101	TITLE I - LEA	\$39,604.36
162	21ST CCLC	\$13,017.87
199	TITLE III - LEP PROGRAM	\$1,211.90
220	IDEA - BASIC GRANT	\$4,623.30
260	CTE PERKINS	\$5,017.69
282	ARP HOMELESS 2	\$1,743.60
346	ESSER III	\$466,477.26
408	SCHOOL SAFETY PROGRAM	\$21,807.28
473	ART CONSUMABLE	\$1,931.24

Voucher No: 1151

Voucher Date: 04/12/2024

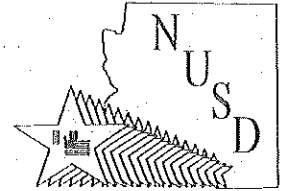
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Fund		Amount
510	FOOD SERVICE	\$573,189.24
530	GIFTS AND DONATIONS	\$15,738.42
555	TEXTBOOKS	\$19.00
570	INDIRECT COSTS	\$792.84
596	JOINT TECHNICAL EDUCATION	\$10,935.39
597	AZ INDUSTRY CREDENTIAL INCENTIVE	\$440.67
610	UNRESTRICTED CAPITAL OUTLAY	\$34,231.52
665	Energy and Water Savings	\$2,275.00
691	BUILDING RENEWAL GRANT	\$384,440.04
855	EMPLOYEE INSURANCE PROGRAM WITHHOLDING	\$1,486.42
956	PRINTSHOP	\$833.59
		<hr/> <hr/>
		\$1,847,244.92



# Nogales Unified School District No. 1

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## Memorandum

**To:** Clementina Carlyle, Finance Director

**From:** Isabel C. Alvarez, Accounts Payable Specialist *IA*

**Date:** April 11, 2024

**Re:** Ratification of Expense Voucher

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In accordance with Governing Board Resolution dated May 1, 2023, I hereby submit to you the following Expense voucher to be ratified at the next regular or special Governing Board Meeting.

<u>Voucher No.</u>	<u>Date</u>	<u>Amount</u>
1152	04/12/2024	\$889.47

Thank you.

# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1152

Voucher Date: 04/12/2024

Prepared By:

IA

Printed: 04/11/2024 02:05:48 PM

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$889.47 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify by my original signature below that this claim is just and correct, and the services and/or materials herein represented have been received and that the claim: \_\_\_ was approved at a public meeting of the governing board on \_\_\_\_\_ (A.R.S. 15-304), or \_\_\_ will be ratified at the next regular or special meeting of the governing board on \_\_\_\_\_ in accordance with the procedures of A.R.S. 15-321 All items are properly coded and not in excess of the budget. Itemized invoices accompany these vouchers. All employees and officials have on file an oath in compliance with ARS 38-231.

*Christina Carlye*

*[Signature]*

Cesar Lopez

President

Patricia Muñozcano

Clerk

Greg Lucero

Board Member

Robert Rojas

Board Member

Manuel Ruiz

Board Member

NOGALES UNIFIED SCHOOL DISTRICT #1

Fund		Amount
001	MAINTENANCE & OPERATION	\$174.43
101	TITLE I - LEA	\$60.26
260	CTE PERKINS	\$58.94
610	UNRESTRICTED CAPITAL OUTLAY	\$595.84
		<b>\$889.47</b>

**NOGALES UNIFIED SCHOOL DISTRICT NO. ONE**

**AGENDA ITEM SUMMARY**

**ITEM :**                    **CONSENT AGENDA**                    **APPROVED:**  
 \_\_\_\_\_  
 Ratification of Student Activities/Auxiliary Operations Vouchers

**SUBMITTED BY:** Clementina Carlyle <sup>cc</sup>                    **DATE SUBMITTED:**                    4/8/2024  
 \_\_\_\_\_  
 Finance Director

**BACKGROUND:** The following Voucher(s) need to be ratified for payment:

Elementary Student Activities Voucher(s):		
3/22/2024	1070	\$105.00
3/27/2024	1073	\$1,301.38
High School Student Activities Voucher(s):		
3/8/2024	1069	\$4,661.33
3/22/2024	1072	\$10,731.54
3/27/2024	1074	\$2,717.46
Auxiliary Operations/ExtraCurricular Activity Voucher (s):		
3/4/2024	1067	\$17,602.56
3/7/2024	1068	\$6,005.23
3/22/2024	1071	\$9,370.62
3/27/2024	1075	\$3,612.67

**NOTE:**  
 All vouchers have been reviewed by the District Treasurer and the designed authorized signer on each account. Any additional information is available at the Business Office upon request.

**RECOMMENDATION:**  
 The administrative recommendation is that the Governing Board approve the ratification of the Voucher(s), as presented.

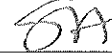
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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1070

Voucher Date: 03/22/2024

Prepared By:



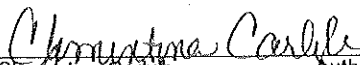
Printed: 03/22/2024 10:47:19 AM


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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$105.00 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carillo Authorized Signer-All Accounts

  
Angel Carillo Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
850	Student Activities Elementary	\$105.00
		<b>\$105.00</b>

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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1073

Voucher Date: 03/27/2024

Prepared By: 

Printed: 03/27/2024 01:17:03 PM

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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$1,301.38 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Carito Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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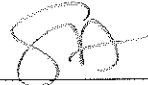
Fund		Amount
850	Student Activities Elementary	\$1,301.38
		<hr/>
		\$1,301.38

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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1069

Voucher Date: 03/08/2024

Prepared By: 

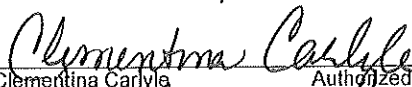
Printed: 03/08/2024 09:50:34 AM

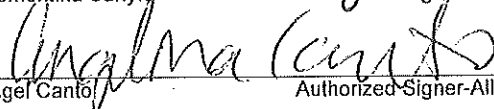
---

NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$4,661.33 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Cantó Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
851	Student Activities High School	\$4,661.33
		<hr/>
		\$4,661.33

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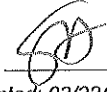
# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

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Voucher No: 1072

Voucher Date: 03/22/2024

Prepared By:



Printed: 03/22/2024 12:53:31 PM

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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$10,731.54 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Canto Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
851	Student Activities High School	\$10,731.54
		<hr/>
		\$10,731.54


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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

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Voucher No: 1074

Voucher Date: 03/27/2024

Prepared By: 

Printed: 03/27/2024 01:31:14 PM

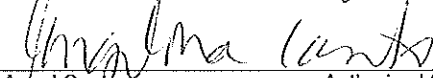
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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$2,717.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Cantó Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
851	Student Activities High School	\$2,717.46
		<hr/>
		\$2,717.46




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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1067

Voucher Date: 03/04/2024

Prepared By: 

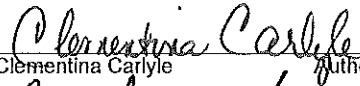
Printed: 03/04/2024 01:46:02 PM

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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$17,602.56 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Canto Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
525	Auxiliary Operations	\$15,802.56
526	Extracurricular Activity Fees Tax Credit	\$1,800.00
		<hr/>
		\$17,602.56

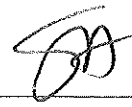
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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

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Voucher No: 1068

Voucher Date: 03/07/2024

Prepared By: 

Printed: 03/07/2024 09:15:47 AM

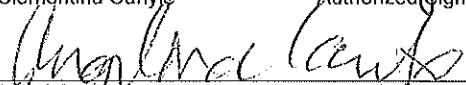
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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$6,005.23 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Canjo Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
525	Auxiliary Operations	\$4,825.67
526	Extracurricular Activity Fees Tax Credit	\$1,179.56
		<hr/>
		<b>\$6,005.23</b>

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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

Voucher No: 1071

Voucher Date: 03/22/2024

Prepared By: 

Printed: 03/22/2024 11:43:22 AM

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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$9,370.62 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Canto Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1

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Fund		Amount
525	Auxiliary Operations	\$8,812.32
526	Extracurricular Activity Fees Tax Credit	\$558.30
		<b>\$9,370.62</b>


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# NOGALES UNIFIED SCHOOL DISTRICT #1 VOUCHER

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Voucher No: 1075

Voucher Date: 03/27/2024

Prepared By: 

Printed: 03/27/2024 02:47:17 PM

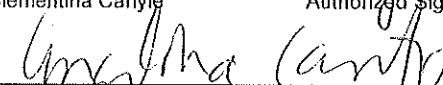
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NOGALES UNIFIED SCHOOL DISTRICT #1 is hereby authorized to draw warrants against NOGALES UNIFIED SCHOOL DISTRICT #1 funds for the sum of \$3,612.67 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

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Clementina Carlyle Authorized Signer-All Accounts

  
Angel Canto Authorized Signer-All Accounts

NOGALES UNIFIED SCHOOL DISTRICT #1


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Fund		Amount
525	Auxiliary Operations	\$3,612.67
		<hr/>
		\$3,612.67

## NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

### AGENDA ITEM SUMMARY

**ITEM:** Consent Agenda **APPROVED:**  
Student Activities/Auxiliary Operations Funds  
Extra Curricular Tax Credit

**SUBMITTED BY:** Clementina Carlyle  **DATE SUBMITTED:** 4/8/2024  
Finance Director

#### BACKGROUND:

The following are the Student Activities, Auxiliary Operations, and Extracurricular Tax Credit Report for the period ending 3/31/2024

#### RECOMMENDATION:

None.

#### ENCLOSURES:

Copies of reports

School Index:  
103- Bracker  
119-Challenger  
108- Coronado  
113- Lincoln  
114- Mitchell  
115- Welby  
104- DSMS  
111- WCMS  
209- PHS  
210- NHS

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail  Show Encumbrance  Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *525 103 3000 Bookstore							
*525 103 3000 Bookstore Sub Total:		0.00	\$0.00	-\$605.88	\$605.88	\$0.00	605.88
Control Group: *525 103 3100 Library							
*525 103 3100 Library Sub Total:		0.00	-\$3,152.15	-\$3,289.07	\$3,289.07	\$1.00	3,288.07
Control Group: *525 103 3900 Textbook Debt Account							
*525 103 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 104 2975 Yearbook Club							
*525 104 2975 Yearbook Club Sub Total:		0.00	-\$140.00	-\$470.00	\$470.00	\$0.00	470.00
Control Group: *525 104 3000 Bookstore							
*525 104 3000 Bookstore Sub Total:		0.00	\$3,294.89	-\$27,833.31	\$27,833.31	\$337.50	27,495.81
Control Group: *525 104 3100 Library							
*525 104 3100 Library Sub Total:		0.00	-\$24.14	-\$304.53	\$304.53	\$0.00	304.53
Control Group: *525 104 3900 Textbook Debt Account							
*525 104 3900 Textbook Debt Account Sub Total:		0.00	\$71.93	-\$126.02	\$126.02	\$0.00	126.02
Control Group: *525 108 3000 Bookstore							
*525 108 3000 Bookstore Sub Total:		0.00	\$429.22	-\$8,022.70	\$8,022.70	\$0.00	8,022.70
Control Group: *525 108 3100 Library							
*525 108 3100 Library Sub Total:		0.00	\$0.00	-\$2,366.78	\$2,366.78	\$0.00	2,366.78
Control Group: *525 108 3400 Yearbook							
*525 108 3400 Yearbook Sub Total:		0.00	\$0.00	-\$2,110.24	\$2,110.24	\$0.00	2,110.24
Control Group: *525 108 3900 Textbook Debt Account:							
*525 108 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 111 3000 Bookstore							

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail  Show Encumbrance  Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*525 111 3000 Bookstore Sub Total:		0.00	\$4,272.74	-\$5,518.58	\$5,518.58	\$0.00	5,518.58
Control Group: *525 111 3100 Library							
*525 111 3100 Library Sub Total:		0.00	-\$941.27	-\$2,131.18	\$2,131.18	\$361.21	1,769.97
Control Group: *525 111 3400 Yearbook							
*525 111 3400 Yearbook Sub Total:		0.00	-\$1,545.48	-\$8,785.38	\$8,785.38	\$3,033.00	5,752.38
Control Group: *525 111 3900 Textbook Debt Account							
*525 111 3900 Textbook Debt Account Sub Total:		0.00	\$29.90	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 113 3000 Bookstore							
*525 113 3000 Bookstore Sub Total:		0.00	-\$416.30	-\$813.37	\$813.37	\$0.00	813.37
Control Group: *525 113 3100 Library							
*525 113 3100 Library Sub Total:		0.00	-\$2,762.70	-\$3,252.48	\$3,252.48	\$1.21	3,251.27
Control Group: *525 113 3900 Textbook Debt Account							
*525 113 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 114 3000 Bookstore							
*525 114 3000 Bookstore Sub Total:		0.00	\$0.00	-\$40.01	\$40.01	\$0.00	40.01
Control Group: *525 114 3100 Library							
*525 114 3100 Library Sub Total:		0.00	-\$1.00	-\$1,428.42	\$1,428.42	\$0.00	1,428.42
Control Group: *525 114 3400 Yearbook							
*525 114 3400 Yearbook Sub Total:		0.00	\$0.00	-\$742.00	\$742.00	\$603.00	139.00
Control Group: *525 114 3900 Textbook Debt Account							
*525 114 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 115 3000 Bookstore							
*525 115 3000 Bookstore Sub Total:		0.00	\$0.00	-\$576.20	\$576.20	\$0.00	576.20

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail  Show Encumbrance  Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *525 115 3100 Library							
*525 115 3100 Library Sub Total:		0.00	-\$3,035.59	-\$4,410.38	\$4,410.38	\$3,035.59	1,374.79
Control Group: *525 115 3400 Yearbook							
*525 115 3400 Yearbook Sub Total:		0.00	\$0.00	-\$594.27	\$594.27	\$0.00	594.27
Control Group: *525 115 3900 Textbook Debt Account							
*525 115 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 119 3000 Bookstore							
*525 119 3000 Bookstore Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 119 3100 Library							
*525 119 3100 Library Sub Total:		0.00	-\$13.44	-\$1,507.56	\$1,507.56	\$0.00	1,507.56
Control Group: *525 119 3900 Textbook Debt Account							
*525 119 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 209 3000 Bookstore							
*525 209 3000 Bookstore Sub Total:		0.00	-\$1,105.00	-\$9,602.48	\$9,602.48	\$0.00	9,602.48
Control Group: *525 209 3221 CTE/ Vocational Department							
*525 209 3221 CTE/ Vocational Department Sub Total:		0.00	\$0.00	-\$82.08	\$82.08	\$0.00	82.08
Control Group: *525 209 3275 School Uniforms							
*525 209 3275 School Uniforms Sub Total:		0.00	\$0.00	-\$2,490.00	\$2,490.00	\$0.00	2,490.00
Control Group: *525 209 3542 CTE/ Computers							
*525 209 3542 CTE/ Computers Sub Total:		0.00	\$0.00	-\$265.10	\$265.10	\$0.00	265.10
Control Group: *525 209 3543 CTE/ Digital Printing							
*525 209 3543 CTE/ Digital Printing Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 209 3571 Medical/ Health Professions							



**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail

Show Encumbrance

Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*525 209 3571 Medical/ Health Professions Sub Total:		0.00	\$0.00	-\$218.30	\$218.30	\$109.00	109.30
Control Group: *525 209 3900 Textbook Debt Account							
*525 209 3900 Textbook Debt Account Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *525 210 2520 JROTC							
*525 210 2520 JROTC Sub Total:		0.00	\$0.00	-\$10.25	\$10.25	\$0.00	10.25
Control Group: *525 210 2760 Rotary Interact							
*525 210 2760 Rotary Interact Sub Total:		0.00	\$0.00	-\$120.00	\$120.00	\$0.00	120.00
Control Group: *525 210 3000 Bookstore							
*525 210 3000 Bookstore Sub Total:		0.00	-\$1,788.36	-\$5,743.85	\$5,743.85	\$150.00	5,593.85
Control Group: *525 210 3100 Library							
*525 210 3100 Library Sub Total:		0.00	\$204.90	-\$266.32	\$266.32	\$0.00	266.32
Control Group: *525 210 3300 Vending							
*525 210 3300 Vending Sub Total:		0.00	-\$524.69	-\$664.48	\$664.48	\$600.00	64.48
Control Group: *525 210 3505 Art Class Fees							
*525 210 3505 Art Class Fees Sub Total:		0.00	-\$326.85	-\$1,570.07	\$1,570.07	\$107.02	1,463.05
Control Group: *525 210 3510 Auto Mechanics Class Fees							
*525 210 3510 Auto Mechanics Class Fees Sub Total:		0.00	-\$1,560.00	-\$7,434.59	\$7,434.59	\$0.00	7,434.59
Control Group: *525 210 3512 Band Class Fees							
*525 210 3512 Band Class Fees Sub Total:		0.00	-\$73.00	-\$5,735.77	\$5,735.77	\$0.00	5,735.77
Control Group: *525 210 3515 Botany Class Fees							
*525 210 3515 Botany Class Fees Sub Total:		0.00	\$0.00	-\$402.39	\$402.39	\$0.00	402.39
Control Group: *525 210 3520 Ceramics Class Fees							
*525 210 3520 Ceramics Class Fees Sub Total:		0.00	-\$499.17	-\$2,183.05	\$2,183.05	\$0.00	2,183.05

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail  Show Encumbrance  Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *525 210 3540 Class Fee Change							
*525 210 3540 Class Fee Change Sub Total:		0.00	\$781.52	-\$7,665.71	\$7,665.71	\$0.00	7,665.71
Control Group: *525 210 3545 Culinary Arts Class Fees							
*525 210 3545 Culinary Arts Class Fees Sub Total:		0.00	\$38.90	-\$6,007.13	\$6,007.13	\$2,140.49	3,866.64
Control Group: *525 210 3550 Food & Nutrition Class Fees							
*525 210 3550 Food & Nutrition Class Fees Sub Total:		0.00	\$0.00	-\$5,263.40	\$5,263.40	\$0.00	5,263.40
Control Group: *525 210 3555 Graphic Arts Class Fees							
*525 210 3555 Graphic Arts Class Fees Sub Total:		0.00	\$929.55	-\$16,222.19	\$16,222.19	\$0.00	16,222.19
Control Group: *525 210 3560 Industrial Technology							
*525 210 3560 Industrial Technology Sub Total:		0.00	\$0.00	-\$780.00	\$780.00	\$0.00	780.00
Control Group: *525 210 3570 Mariachi Class Fees							
*525 210 3570 Mariachi Class Fees Sub Total:		0.00	-\$700.00	-\$2,328.45	\$2,328.45	\$0.00	2,328.45
Control Group: *525 210 3571 Medical/Health Professions							
*525 210 3571 Medical/Health Professions Sub Total:		0.00	\$217.00	-\$2,818.22	\$2,818.22	\$0.00	2,818.22
Control Group: *525 210 3585 Sewing Class Fees							
*525 210 3585 Sewing Class Fees Sub Total:		0.00	-\$423.59	-\$2,083.90	\$2,083.90	\$409.44	1,674.46
Control Group: *525 210 3595 Woods Class Fees							
*525 210 3595 Woods Class Fees Sub Total:		0.00	\$5,491.75	-\$319.07	\$319.07	\$0.00	319.07
Control Group: *525 210 3710 ID Replacement							
*525 210 3710 ID Replacement Sub Total:		0.00	-\$684.00	-\$2,774.13	\$2,774.13	\$2,549.46	224.67
Control Group: *525 210 3730 Library Fee							
*525 210 3730 Library Fee Sub Total:		0.00	\$158.62	-\$3,340.48	\$3,340.48	\$0.00	3,340.48
Control Group: *525 210 3740 Parking Permit Fees							

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail

Show Encumbrance

Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*525 210 3740 Parking Permit Fees Sub Total:		0.00	\$1,457.36	-\$16,820.60	\$16,820.60	\$8,720.00	8,100.60
Control Group: *525 210 3800 Testing							
*525 210 3800 Testing Sub Total:		0.00	\$2,119.88	-\$10,699.13	\$10,699.13	\$0.00	10,699.13
Control Group: *525 210 3810 AP Testing							
*525 210 3810 AP Testing Sub Total:		0.00	-\$600.00	-\$4,534.00	\$4,534.00	\$0.00	4,534.00
Control Group: *525 210 3820 IB Testing							
*525 210 3820 IB Testing Sub Total:		0.00	-\$238.00	-\$1,081.19	\$1,081.19	\$0.00	1,081.19
Control Group: *525 210 3900 Textbook Debt Account							
*525 210 3900 Textbook Debt Account Sub Total:		0.00	\$2,221.00	-\$736.00	\$736.00	\$0.00	736.00
Control Group: *525 210 4200 Athletics							
*525 210 4200 Athletics Sub Total:		0.00	-\$11,814.95	-\$38,678.33	\$38,678.33	\$15,423.80	23,254.53
Control Group: *525 501 3000 Districtwide Auxiliary Operations							
*525 501 3000 Districtwide Auxiliary Operations Sub Total:		0.00	-\$7,515.88	-\$44,672.01	\$44,672.01	\$0.00	44,672.01
Control Group: *525 501 3300 Vending							
*525 501 3300 Vending Sub Total:		0.00	\$0.00	-\$1,077.15	\$1,077.15	\$0.00	1,077.15
Control Group: *526 103 2000 Schoolwide Student Tax Credit							
*526 103 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$144.00	-\$5,431.27	\$5,431.27	\$0.00	5,431.27
Control Group: *526 103 2100 Tax Credit Educational Field Trips							
*526 103 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$94.14	\$94.14	\$0.00	94.14
Control Group: *526 103 2101 Tax Credit Character Education							
*526 103 2101 Tax Credit Character Education Sub Total:		0.00	\$0.00	-\$5.22	\$5.22	\$0.00	5.22
Control Group: *526 103 2230 Band							
*526 103 2230 Band Sub Total:		0.00	\$0.00	-\$135.29	\$135.29	\$0.00	135.29

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *526 103 2280 Chess Club							
*526 103 2280 Chess Club Sub Total:		0.00	\$0.00	-\$167.12	\$167.12	\$0.00	167.12
Control Group: *526 103 2285 Choir Club							
*526 103 2285 Choir Club Sub Total:		0.00	\$0.00	-\$150.11	\$150.11	\$0.00	150.11
Control Group: *526 103 4201 Junior Olympics							
*526 103 4201 Junior Olympics Sub Total:		0.00	\$0.00	-\$118.72	\$118.72	\$0.00	118.72
Control Group: *526 104 1600 Sixth Grade							
*526 104 1600 Sixth Grade Sub Total:		0.00	-\$39.00	-\$139.00	\$139.00	\$0.00	139.00
Control Group: *526 104 1800 Eighth Grade							
*526 104 1800 Eighth Grade Sub Total:		0.00	\$0.00	-\$1,055.00	\$1,055.00	\$0.00	1,055.00
Control Group: *526 104 2000 Schoolwide Student Tax Credit							
*526 104 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$423.00	-\$7,369.66	\$7,369.66	\$0.00	7,369.66
Control Group: *526 104 2100 Tax Credit Educational Field Trips							
*526 104 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$707.14	\$707.14	\$0.00	707.14
Control Group: *526 104 2230 Band							
*526 104 2230 Band Sub Total:		0.00	\$0.00	-\$1,484.93	\$1,484.93	\$0.00	1,484.93
Control Group: *526 104 2275 Cheerleaders							
*526 104 2275 Cheerleaders Sub Total:		0.00	\$0.00	-\$4,007.97	\$4,007.97	\$0.00	4,007.97
Control Group: *526 104 2280 Chess Club							
*526 104 2280 Chess Club Sub Total:		0.00	\$0.00	-\$336.00	\$336.00	\$0.00	336.00
Control Group: *526 104 2610 Mariachi							
*526 104 2610 Mariachi Sub Total:		0.00	\$0.00	-\$200.00	\$200.00	\$0.00	200.00
Control Group: *526 104 2620 Mesa Club							

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*526 104 2620 Mesa Club Sub Total:		0.00	\$0.00	-\$183.26	\$183.26	\$0.00	183.26
Control Group: *526 104 2720 Poms							
*526 104 2720 Poms Sub Total:		0.00	-\$200.00	-\$1,000.00	\$1,000.00	\$0.00	1,000.00
Control Group: *526 104 2790 Student Council							
*526 104 2790 Student Council Sub Total:		0.00	\$0.00	-\$4,571.87	\$4,571.87	\$0.00	4,571.87
Control Group: *526 104 4210 Boys Basketball							
*526 104 4210 Boys Basketball Sub Total:		0.00	-\$323.85	-\$2,861.00	\$2,861.00	\$0.00	2,861.00
Control Group: *526 104 4230 Boys Soccer							
*526 104 4230 Boys Soccer Sub Total:		0.00	\$0.00	-\$600.00	\$600.00	\$0.00	600.00
Control Group: *526 104 4235 Boys Tennis							
*526 104 4235 Boys Tennis Sub Total:		0.00	\$0.00	-\$575.00	\$575.00	\$0.00	575.00
Control Group: *526 104 4255 Girls Basketball							
*526 104 4255 Girls Basketball Sub Total:		0.00	\$0.00	-\$181.00	\$181.00	\$0.00	181.00
Control Group: *526 104 4280 Girls Tennis							
*526 104 4280 Girls Tennis Sub Total:		0.00	\$0.00	-\$189.41	\$189.41	\$0.00	189.41
Control Group: *526 104 4285 Girls Volleyball							
*526 104 4285 Girls Volleyball Sub Total:		0.00	\$0.00	-\$436.75	\$436.75	\$0.00	436.75
Control Group: *526 108 2000 Schoolwide Student Tax Credit							
*526 108 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$1,000.00	-\$6,994.57	\$6,994.57	\$0.00	6,994.57
Control Group: *526 108 2100 Tax Credit Educational Field Trips							
*526 108 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$710.72	\$710.72	\$0.00	710.72
Control Group: *526 108 2790 Student Council							
*526 108 2790 Student Council Sub Total:		0.00	\$0.00	-\$130.07	\$130.07	\$0.00	130.07

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *526 111 2000 Schoolwide Student Tax Credit							
*526 111 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$3,256.70	-\$18,737.68	\$18,737.68	\$4,310.42	14,427.26
Control Group: *526 111 2230 Band							
*526 111 2230 Band Sub Total:		0.00	\$0.00	-\$321.29	\$321.29	\$0.00	321.29
Control Group: *526 111 2275 Cheerleaders							
*526 111 2275 Cheerleaders Sub Total:		0.00	-\$100.00	-\$245.33	\$245.33	\$0.00	245.33
Control Group: *526 111 2610 Mariachi							
*526 111 2610 Mariachi Sub Total:		0.00	\$0.00	-\$78.14	\$78.14	\$0.00	78.14
Control Group: *526 111 2620 Mesa Club							
*526 111 2620 Mesa Club Sub Total:		0.00	\$0.00	-\$400.00	\$400.00	\$0.00	400.00
Control Group: *526 111 2640 National Honor Society							
*526 111 2640 National Honor Society Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 111 2720 Poms							
*526 111 2720 Poms Sub Total:		0.00	\$0.00	-\$99.10	\$99.10	\$0.00	99.10
Control Group: *526 111 2790 Student Council							
*526 111 2790 Student Council Sub Total:		0.00	\$0.00	-\$269.02	\$269.02	\$0.00	269.02
Control Group: *526 111 4205 Boys Basketball							
*526 111 4205 Boys Basketball Sub Total:		0.00	\$0.00	-\$28.46	\$28.46	\$0.00	28.46
Control Group: *526 113 2000 Schoolwide Student Tax Credit							
*526 113 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$1,600.00	-\$14,614.85	\$14,614.85	\$7,893.89	6,720.96
Control Group: *526 113 2100 Tax Credit Educational Field Trips							
*526 113 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$347.06	\$347.06	\$0.00	347.06
Control Group: *526 113 2285 Choir Club							

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*526 113 2285 Choir Club Sub Total:		0.00	\$0.00	-\$1,216.87	\$1,216.87	\$0.00	1,216.87
Control Group: *526 113 2790 Student Council							
*526 113 2790 Student Council Sub Total:		0.00	\$0.00	-\$3,003.87	\$3,003.87	\$0.00	3,003.87
Control Group: *526 113 4201 Junior Olympics							
*526 113 4201 Junior Olympics Sub Total:		0.00	\$0.00	-\$145.14	\$145.14	\$0.00	145.14
Control Group: *526 114 2000 Schoolwide Student Tax Credit							
*526 114 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$1,400.00	-\$8,287.47	\$8,287.47	\$0.00	8,287.47
Control Group: *526 114 2100 Tax Credit Educational Field Trips							
*526 114 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$229.22	\$229.22	\$0.00	229.22
Control Group: *526 114 2285 Choir Club							
*526 114 2285 Choir Club Sub Total:		0.00	\$0.00	-\$681.89	\$681.89	\$0.00	681.89
Control Group: *526 114 4201 Junior Olympics							
*526 114 4201 Junior Olympics Sub Total:		0.00	\$0.00	-\$103.60	\$103.60	\$0.00	103.60
Control Group: *526 115 2000 Schoolwide Student Tax Credit							
*526 115 2000 Schoolwide Student Tax Credit Sub Total:		0.00	\$0.00	-\$19,344.81	\$19,344.81	\$0.00	19,344.81
Control Group: *526 115 2100 Tax Credit Educational Field Trips							
*526 115 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$622.40	\$622.40	\$0.00	622.40
Control Group: *526 119 2000 Schoolwide Student Tax Credit							
*526 119 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$5,100.00	-\$13,194.93	\$13,194.93	\$7,538.78	5,656.15
Control Group: *526 119 2100 Tax Credit Educational Field Trips							
*526 119 2100 Tax Credit Educational Field Trips Sub Total:		0.00	\$0.00	-\$78.42	\$78.42	\$0.00	78.42
Control Group: *526 119 2275 Cheerleaders							
*526 119 2275 Cheerleaders Sub Total:		0.00	\$0.00	-\$6.40	\$6.40	\$0.00	6.40

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *526 209 2000 Schoolwide Student Tax Credit							
*526 209 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$400.00	-\$4,136.93	\$4,136.93	\$0.00	4,136.93
Control Group: *526 209 2480 HOSA Chapter							
*526 209 2480 HOSA Chapter Sub Total:		0.00	\$0.00	-\$100.00	\$100.00	\$0.00	100.00
Control Group: *526 209 2560 Leadership Club							
*526 209 2560 Leadership Club Sub Total:		0.00	\$0.00	-\$172.55	\$172.55	\$0.00	172.55
Control Group: *526 209 2790 Student Council							
*526 209 2790 Student Council Sub Total:		0.00	\$0.00	-\$200.20	\$200.20	\$0.00	200.20
Control Group: *526 209 3542 CTE/ Computers							
*526 209 3542 CTE/ Computers Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 209 3830 Testing							
*526 209 3830 Testing Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 209 3835 Tax Credit Participation Fee							
*526 209 3835 Tax Credit Participation Fee Sub Total:		0.00	\$0.00	-\$477.70	\$477.70	\$0.00	477.70
Control Group: *526 210 2000 Schoolwide Student Tax Credit							
*526 210 2000 Schoolwide Student Tax Credit Sub Total:		0.00	-\$2,400.00	-\$12,660.60	\$12,660.60	\$0.00	12,660.60
Control Group: *526 210 2101 Tax Credit Character Education							
*526 210 2101 Tax Credit Character Education Sub Total:		0.00	\$0.00	-\$941.70	\$941.70	\$0.00	941.70
Control Group: *526 210 2220 Auto Shop Club							
*526 210 2220 Auto Shop Club Sub Total:		0.00	\$0.00	-\$2,887.00	\$2,887.00	\$0.00	2,887.00
Control Group: *526 210 2230 Band							
*526 210 2230 Band Sub Total:		0.00	-\$866.00	-\$6,926.48	\$6,926.48	\$0.00	6,926.48
Control Group: *526 210 2231 Jazz Band							



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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*526 210 2231 Jazz Band Sub Total:		0.00	-\$199.50	-\$1,733.50	\$1,733.50	\$0.00	1,733.50
Control Group: *526 210 2235 Boys Scouts							
*526 210 2235 Boys Scouts Sub Total:		0.00	\$0.00	-\$29.63	\$29.63	\$0.00	29.63
Control Group: *526 210 2275 Cheerleaders							
*526 210 2275 Cheerleaders Sub Total:		0.00	\$1,300.00	-\$548.67	\$548.67	\$0.00	548.67
Control Group: *526 210 2280 Chess Club							
*526 210 2280 Chess Club Sub Total:		0.00	-\$400.00	-\$2,465.11	\$2,465.11	\$0.00	2,465.11
Control Group: *526 210 2287 German Club							
*526 210 2287 German Club Sub Total:		0.00	\$0.00	-\$800.00	\$800.00	\$0.00	800.00
Control Group: *526 210 2295 Dance Club							
*526 210 2295 Dance Club Sub Total:		0.00	\$0.00	-\$2,529.98	\$2,529.98	\$0.00	2,529.98
Control Group: *526 210 2370 FBLA							
*526 210 2370 FBLA Sub Total:		0.00	-\$600.00	-\$4,500.00	\$4,500.00	\$0.00	4,500.00
Control Group: *526 210 2375 Flags							
*526 210 2375 Flags Sub Total:		0.00	\$0.00	-\$5.44	\$5.44	\$0.00	5.44
Control Group: *526 210 2415 Apache Geek Squad							
*526 210 2415 Apache Geek Squad Sub Total:		0.00	\$0.00	-\$724.00	\$724.00	\$0.00	724.00
Control Group: *526 210 2515 Jr Statesmen of America							
*526 210 2515 Jr Statesmen of America Sub Total:		0.00	\$0.00	-\$1,211.07	\$1,211.07	\$0.00	1,211.07
Control Group: *526 210 2520 JROTC							
*526 210 2520 JROTC Sub Total:		0.00	-\$100.00	-\$3,140.34	\$3,140.34	\$0.00	3,140.34
Control Group: *526 210 2540 Key Club							
*526 210 2540 Key Club Sub Total:		0.00	\$0.00	-\$50.00	\$50.00	\$0.00	50.00

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *526 210 2610 Mariachi							
*526 210 2610 Mariachi Sub Total:		0.00	\$0.00	-\$2,000.00	\$2,000.00	\$0.00	2,000.00
Control Group: *526 210 2615 Maroon Masque							
*526 210 2615 Maroon Masque Sub Total:		0.00	-\$710.00	-\$2,836.17	\$2,836.17	\$0.00	2,836.17
Control Group: *526 210 2618 Math Club							
*526 210 2618 Math Club Sub Total:		0.00	\$0.00	-\$200.00	\$200.00	\$0.00	200.00
Control Group: *526 210 2620 Mesa Club							
*526 210 2620 Mesa Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 210 2640 National Honor Society							
*526 210 2640 National Honor Society Sub Total:		0.00	\$0.00	-\$193.60	\$193.60	\$0.00	193.60
Control Group: *526 210 2658 Robotics Club							
*526 210 2658 Robotics Club Sub Total:		0.00	\$0.00	-\$208.11	\$208.11	\$0.00	208.11
Control Group: *526 210 2720 Poms							
*526 210 2720 Poms Sub Total:		0.00	\$1,030.00	-\$108.39	\$108.39	\$0.00	108.39
Control Group: *526 210 2760 Rotary Interact							
*526 210 2760 Rotary Interact Sub Total:		0.00	-\$1,000.00	-\$8,700.00	\$8,700.00	\$2,554.47	6,145.53
Control Group: *526 210 2770 SADD Club							
*526 210 2770 SADD Club Sub Total:		0.00	\$0.00	-\$50.00	\$50.00	\$0.00	50.00
Control Group: *526 210 2775 Science Club							
*526 210 2775 Science Club Sub Total:		0.00	\$0.00	-\$1,112.00	\$1,112.00	\$0.00	1,112.00
Control Group: *526 210 2786 Sportsmans Club							
*526 210 2786 Sportsmans Club Sub Total:		0.00	-\$400.00	-\$403.00	\$403.00	\$0.00	403.00
Control Group: *526 210 2915 Woodworking Club							

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*526 210 2915 Woodworking Club Sub Total:		0.00	\$0.00	-\$650.00	\$650.00	\$0.00	650.00
Control Group: *526 210 3505 Art Class Fees							
*526 210 3505 Art Class Fees Sub Total:		0.00	\$0.00	-\$21.75	\$21.75	\$0.00	21.75
Control Group: *526 210 3510 Auto Mechanics Class Fees							
*526 210 3510 Auto Mechanics Class Fees Sub Total:		0.00	\$0.00	-\$775.50	\$775.50	\$0.00	775.50
Control Group: *526 210 3820 Testing							
*526 210 3820 Testing Sub Total:		0.00	\$0.00	-\$1,525.00	\$1,525.00	\$0.00	1,525.00
Control Group: *526 210 4200 Athletics							
*526 210 4200 Athletics Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 210 4205 Athletics Boys Baseball							
*526 210 4205 Athletics Boys Baseball Sub Total:		0.00	-\$420.00	-\$689.53	\$689.53	\$0.00	689.53
Control Group: *526 210 4210 Athletics Boys Basketball							
*526 210 4210 Athletics Boys Basketball Sub Total:		0.00	-\$911.40	-\$2,086.27	\$2,086.27	\$0.00	2,086.27
Control Group: *526 210 4215 Athletics Boys Cross Country							
*526 210 4215 Athletics Boys Cross Country Sub Total:		0.00	\$0.00	-\$435.93	\$435.93	\$0.00	435.93
Control Group: *526 210 4220 Athletics Boys Football							
*526 210 4220 Athletics Boys Football Sub Total:		0.00	\$0.00	-\$1,141.23	\$1,141.23	\$0.00	1,141.23
Control Group: *526 210 4225 Athletics Boys Golf							
*526 210 4225 Athletics Boys Golf Sub Total:		0.00	\$0.00	-\$720.77	\$720.77	\$0.00	720.77
Control Group: *526 210 4226 Athletics Girls Golf							
*526 210 4226 Athletics Girls Golf Sub Total:		0.00	\$0.00	-\$900.00	\$900.00	\$0.00	900.00
Control Group: *526 210 4230 Athletics Boys Soccer							
*526 210 4230 Athletics Boys Soccer Sub Total:		0.00	\$0.00	-\$612.16	\$612.16	\$0.00	612.16

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *526 210 4235 Athletics Boys Tennis							
*526 210 4235 Athletics Boys Tennis Sub Total:		0.00	\$350.00	-\$1.67	\$1.67	\$0.00	1.67
Control Group: *526 210 4236 Athletic Boys Track & Field							
*526 210 4236 Athletic Boys Track & Field Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 210 4245 Athletics Boys Wrestling							
*526 210 4245 Athletics Boys Wrestling Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *526 210 4255 Athletics Girls Basketball							
*526 210 4255 Athletics Girls Basketball Sub Total:		0.00	-\$284.00	-\$572.84	\$572.84	\$0.00	572.84
Control Group: *526 210 4260 Athletics Girls Cross Country							
*526 210 4260 Athletics Girls Cross Country Sub Total:		0.00	\$0.00	-\$213.57	\$213.57	\$0.00	213.57
Control Group: *526 210 4270 Athletics Girls Soccer							
*526 210 4270 Athletics Girls Soccer Sub Total:		0.00	\$0.00	-\$642.36	\$642.36	\$0.00	642.36
Control Group: *526 210 4275 Athletics Girls Softball							
*526 210 4275 Athletics Girls Softball Sub Total:		0.00	-\$400.00	-\$735.90	\$735.90	\$300.00	435.90
Control Group: *526 210 4280 Athletics Girls Tennis							
*526 210 4280 Athletics Girls Tennis Sub Total:		0.00	\$829.56	-\$2,279.37	\$2,279.37	\$0.00	2,279.37
Control Group: *526 210 4285 Athletics Girls Volleyball							
*526 210 4285 Athletics Girls Volleyball Sub Total:		0.00	-\$400.00	-\$1,010.17	\$1,010.17	\$0.00	1,010.17
Control Group: *526 210 4295 Track & Field							
*526 210 4295 Track & Field Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 103 2790 Student Council							
*850 103 2790 Student Council Sub Total:		0.00	-\$977.30	-\$4,133.33	\$4,133.33	\$493.62	3,639.71
Control Group: *850 104 1600 Sixth Grade							

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*850 104 1600 Sixth Grade Sub Total:		0.00	-\$2,721.00	-\$10,818.92	\$10,818.92	\$0.00	10,818.92
Control Group: *850 104 1700 Seventh Grade							
*850 104 1700 Seventh Grade Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 104 1800 Eighth Grade							
*850 104 1800 Eighth Grade Sub Total:		0.00	-\$1,994.50	-\$2,187.30	\$2,187.30	\$0.00	2,187.30
Control Group: *850 104 2215 AVID Club							
*850 104 2215 AVID Club Sub Total:		0.00	\$0.00	-\$104.78	\$104.78	\$0.00	104.78
Control Group: *850 104 2230 Band							
*850 104 2230 Band Sub Total:		0.00	\$0.00	-\$1,202.71	\$1,202.71	\$0.00	1,202.71
Control Group: *850 104 2270 Challenge Club							
*850 104 2270 Challenge Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 104 2275 Cheerleaders							
*850 104 2275 Cheerleaders Sub Total:		0.00	-\$1,553.32	-\$15,197.38	\$15,197.38	\$3,079.52	12,117.86
Control Group: *850 104 2280 Chess Club							
*850 104 2280 Chess Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 104 2610 Mariachi							
*850 104 2610 Mariachi Sub Total:		0.00	\$0.00	-\$568.95	\$568.95	\$0.00	568.95
Control Group: *850 104 2620 Mesa Club							
*850 104 2620 Mesa Club Sub Total:		0.00	-\$3,263.89	-\$4,148.68	\$4,148.68	\$508.39	3,640.29
Control Group: *850 104 2720 Poms							
*850 104 2720 Poms Sub Total:		0.00	\$541.50	-\$9,699.44	\$9,699.44	\$770.00	8,929.44
Control Group: *850 104 2786 Sportsmans Club							
*850 104 2786 Sportsmans Club Sub Total:		0.00	-\$3,545.02	-\$10,315.24	\$10,315.24	\$0.00	10,315.24

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *850 104 2790 Student Council							
*850 104 2790 Student Council Sub Total:		0.00	-\$1,899.00	-\$13,148.49	\$13,148.49	\$0.00	13,148.49
Control Group: *850 104 2796 6th Grade Student Council							
*850 104 2796 6th Grade Student Council Sub Total:		0.00	\$0.00	-\$5,650.56	\$5,650.56	\$0.00	5,650.56
Control Group: *850 104 2798 8th Grade Student Council							
*850 104 2798 8th Grade Student Council Sub Total:		0.00	\$506.21	-\$3,384.18	\$3,384.18	\$0.00	3,384.18
Control Group: *850 104 2975 Yearbook Club							
*850 104 2975 Yearbook Club Sub Total:		0.00	-\$8,925.00	-\$17,721.70	\$17,721.70	\$0.00	17,721.70
Control Group: *850 108 2790 Student Council							
*850 108 2790 Student Council Sub Total:		0.00	-\$16,287.72	-\$34,262.30	\$34,262.30	\$0.00	34,262.30
Control Group: *850 108 2791 1st Grade Student Council							
*850 108 2791 1st Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 108 2792 2nd Grade Student Council							
*850 108 2792 2nd Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 108 2793 3rd Grade Student Council							
*850 108 2793 3rd Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 108 2794 4th Grade Student Council							
*850 108 2794 4th Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 108 2795 5th Grade Student Council							
*850 108 2795 5th Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 108 2799 Kindergarten Student Council							
*850 108 2799 Kindergarten Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 111 1800 Eighth Grade							

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**Budget Control Group Report**

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*850 111 1800 Eighth Grade Sub Total:		0.00	-\$1,717.39	-\$5,264.24	\$5,264.24	\$0.00	5,264.24
Control Group: *850 111 2223 Ballet Folklorico							
*850 111 2223 Ballet Folklorico Sub Total:		0.00	\$0.00	-\$299.14	\$299.14	\$0.00	299.14
Control Group: *850 111 2230 Band							
*850 111 2230 Band Sub Total:		0.00	\$0.00	-\$2,459.74	\$2,459.74	\$0.00	2,459.74
Control Group: *850 111 2275 Cheerleaders							
*850 111 2275 Cheerleaders Sub Total:		0.00	\$0.00	-\$178.76	\$178.76	\$0.00	178.76
Control Group: *850 111 2610 Mariachi							
*850 111 2610 Mariachi Sub Total:		0.00	\$0.00	-\$193.53	\$193.53	\$0.00	193.53
Control Group: *850 111 2620 Mesa Club							
*850 111 2620 Mesa Club Sub Total:		0.00	-\$1,593.99	-\$3,692.64	\$3,692.64	\$0.00	3,692.64
Control Group: *850 111 2640 National Honor Society							
*850 111 2640 National Honor Society Sub Total:		0.00	\$0.00	-\$1,853.96	\$1,853.96	\$0.00	1,853.96
Control Group: *850 111 2720 Poms							
*850 111 2720 Poms Sub Total:		0.00	\$145.82	-\$543.08	\$543.08	\$0.00	543.08
Control Group: *850 111 2790 Student Council							
*850 111 2790 Student Council Sub Total:		0.00	\$427.06	-\$4,524.09	\$4,524.09	\$585.00	3,939.09
Control Group: *850 111 4220 Athletic Boys Football							
*850 111 4220 Athletic Boys Football Sub Total:		0.00	\$305.23	-\$1,891.77	\$1,891.77	\$0.00	1,891.77
Control Group: *850 113 2790 Student Council							
*850 113 2790 Student Council Sub Total:		0.00	-\$167.46	-\$6,077.15	\$6,077.15	\$1,560.00	4,517.15
Control Group: *850 113 2791 1st Grade Student Council							
*850 113 2791 1st Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

**Nogales Unified School District #1**

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *850 113 2792 2nd Grade Student Council							
*850 113 2792 2nd Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 113 2793 3rd Grade Student Council							
*850 113 2793 3rd Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 113 2794 4th Grade Student Council							
*850 113 2794 4th Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 113 2795 5th Grade Student Council							
*850 113 2795 5th Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 113 2799 Kindergarten Student Council							
*850 113 2799 Kindergarten Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 114 2790 Student Council							
*850 114 2790 Student Council Sub Total:		0.00	-\$1,463.88	-\$6,596.27	\$6,596.27	\$428.98	6,167.29
Control Group: *850 115 2275 Cheerleaders							
*850 115 2275 Cheerleaders Sub Total:		0.00	\$0.00	-\$28.99	\$28.99	\$0.00	28.99
Control Group: *850 115 2285 Choir Club							
*850 115 2285 Choir Club Sub Total:		0.00	\$0.00	-\$108.55	\$108.55	\$0.00	108.55
Control Group: *850 115 2705 Tech Natl Honor Society Club							
*850 115 2705 Tech Natl Honor Society Club Sub Total:		0.00	\$0.00	-\$3.01	\$3.01	\$0.00	3.01
Control Group: *850 115 2790 Student Council							
*850 115 2790 Student Council Sub Total:		0.00	-\$1,053.82	-\$3,053.55	\$3,053.55	\$0.00	3,053.55
Control Group: *850 115 2798 8th Grade Student Council							
*850 115 2798 8th Grade Student Council Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 115 3400 Yearbook							



**Nogales Unified School District #1**

**Budget Control Group Report**

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 Range Dates: 7/1/2023 - 3/31/2024  
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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*850 115 3400 Yearbook Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *850 119 2275 Cheerleaders							
*850 119 2275 Cheerleaders Sub Total:		0.00	\$0.00	-\$45.25	\$45.25	\$0.00	45.25
Control Group: *850 119 2790 Student Council							
*850 119 2790 Student Council Sub Total:		0.00	-\$3,096.84	-\$12,249.03	\$12,249.03	\$2,138.60	10,110.43
Control Group: *850 501 2000 Temporary Student Activities							
*850 501 2000 Temporary Student Activities Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 209 2240 Digital Printing Skills USA							
*851 209 2240 Digital Printing Skills USA Sub Total:		0.00	\$240.00	-\$1,375.09	\$1,375.09	\$726.00	649.09
Control Group: *851 209 2480 HOSA Chapter							
*851 209 2480 HOSA Chapter Sub Total:		0.00	-\$945.54	-\$1,972.18	\$1,972.18	\$900.00	1,072.18
Control Group: *851 209 2560 Leadership Club							
*851 209 2560 Leadership Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 209 2660 Student New Club							
*851 209 2660 Student New Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 209 2780 Skills Club							
*851 209 2780 Skills Club Sub Total:		0.00	-\$107.96	-\$1,170.86	\$1,170.86	\$41.53	1,129.33
Control Group: *851 209 2790 Student Council							
*851 209 2790 Student Council Sub Total:		0.00	\$0.00	-\$1,123.52	\$1,123.52	\$0.00	1,123.52
Control Group: *851 210 2027 Class of 2027							
*851 210 2027 Class of 2027 Sub Total:		0.00	-\$2,165.60	-\$2,165.60	\$2,165.60	\$150.00	2,015.60
Control Group: *851 210 2210 Amigos Club							
*851 210 2210 Amigos Club Sub Total:		0.00	\$0.00	-\$1,820.26	\$1,820.26	\$0.00	1,820.26

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *851 210 2212 Art Club							
*851 210 2212 Art Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 210 2220 Auto Shop Club							
*851 210 2220 Auto Shop Club Sub Total:		0.00	\$2,445.37	-\$6,921.72	\$6,921.72	\$0.00	6,921.72
Control Group: *851 210 2223 Ballet Folklorico							
*851 210 2223 Ballet Folklorico Sub Total:		0.00	-\$370.91	-\$1,188.96	\$1,188.96	\$0.00	1,188.96
Control Group: *851 210 2230 Band							
*851 210 2230 Band Sub Total:		0.00	-\$2,244.47	-\$32,851.25	\$32,851.25	\$0.00	32,851.25
Control Group: *851 210 2231 Jazz Band							
*851 210 2231 Jazz Band Sub Total:		0.00	-\$730.28	-\$6,073.02	\$6,073.02	\$0.00	6,073.02
Control Group: *851 210 2234 Z Club							
*851 210 2234 Z Club Sub Total:		0.00	\$0.00	-\$104.35	\$104.35	\$0.00	104.35
Control Group: *851 210 2260 Career Vocation Club							
*851 210 2260 Career Vccation Club Sub Total:		0.00	\$0.00	-\$306.40	\$306.40	\$0.00	306.40
Control Group: *851 210 2275 Cheerleaders							
*851 210 2275 Cheerleaders Sub Total:		0.00	-\$578.06	-\$3,317.82	\$3,317.82	\$0.00	3,317.82
Control Group: *851 210 2280 Chess Club							
*851 210 2280 Chess Club Sub Total:		0.00	\$259.77	-\$24.55	\$24.55	\$0.00	24.55
Control Group: *851 210 2285 Choir Club							
*851 210 2285 Choir Club Sub Total:		0.00	\$0.00	-\$2,175.34	\$2,175.34	\$0.00	2,175.34
Control Group: *851 210 2287 German Club							
*851 210 2287 German Club Sub Total:		0.00	\$0.00	-\$660.00	\$660.00	\$0.00	660.00
Control Group: *851 210 2310 Drill Team							

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*851 210 2310 Drill Team Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 210 2320 FCCLA/Early Childhood Club							
*851 210 2320 FCCLA/Early Childhood Club Sub Total:		0.00	-\$74.86	-\$1,122.98	\$1,122.98	\$0.00	1,122.98
Control Group: *851 210 2325 Friends of Rachel Club							
*851 210 2325 Friends of Rachel Club Sub Total:		0.00	\$0.00	-\$1,000.48	\$1,000.48	\$0.00	1,000.48
Control Group: *851 210 2328 Green Club							
*851 210 2328 Green Club Sub Total:		0.00	\$0.00	-\$644.39	\$644.39	\$0.00	644.39
Control Group: *851 210 2340 Model United Nations Club							
*851 210 2340 Model United Nations Club Sub Total:		0.00	\$0.00	-\$320.00	\$320.00	\$0.00	320.00
Control Group: *851 210 2370 FBLA							
*851 210 2370 FBLA Sub Total:		0.00	-\$194.74	-\$29,541.27	\$29,541.27	\$3,900.00	25,641.27
Control Group: *851 210 2375 Flags							
*851 210 2375 Flags Sub Total:		0.00	-\$231.79	-\$1,461.24	\$1,461.24	\$805.53	655.71
Control Group: *851 210 2380 French Club							
*851 210 2380 French Club Sub Total:		0.00	\$0.00	-\$808.94	\$808.94	\$0.00	808.94
Control Group: *851 210 2415 Apache Geek Squad							
*851 210 2415 Apache Geek Squad Sub Total:		0.00	-\$20.00	-\$6,259.07	\$6,259.07	\$0.00	6,259.07
Control Group: *851 210 2430 GSA Club							
*851 210 2430 GSA Club Sub Total:		0.00	\$0.00	-\$822.98	\$822.98	\$0.00	822.98
Control Group: *851 210 2470 Student Fellowship Club							
*851 210 2470 Student Fellowship Club Sub Total:		0.00	\$0.00	-\$692.13	\$692.13	\$0.00	692.13
Control Group: *851 210 2515 Jr Statesmen of America							
*851 210 2515 Jr Statesmen of America Sub Total:		0.00	\$0.00	-\$1,754.44	\$1,754.44	\$0.00	1,754.44

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *851 210 2520 JROTC							
*851 210 2520 JROTC Sub Total:		0.00	-\$800.00	-\$1,830.37	\$1,830.37	\$0.00	1,830.37
Control Group: *851 210 2540 Key Club							
*851 210 2540 Key Club Sub Total:		0.00	\$0.00	-\$371.95	\$371.95	\$0.00	371.95
Control Group: *851 210 2610 Mariachi							
*851 210 2610 Mariachi Sub Total:		0.00	\$177.90	-\$7,064.76	\$7,064.76	\$0.00	7,064.76
Control Group: *851 210 2615 Maroon Masque							
*851 210 2615 Maroon Masque Sub Total:		0.00	-\$112.79	-\$2,256.33	\$2,256.33	\$200.00	2,056.33
Control Group: *851 210 2618 Math Club							
*851 210 2618 Math Club Sub Total:		0.00	\$0.00	-\$230.35	\$230.35	\$0.00	230.35
Control Group: *851 210 2620 Mesa Club							
*851 210 2620 Mesa Club Sub Total:		0.00	\$0.00	-\$24.96	\$24.96	\$0.00	24.96
Control Group: *851 210 2635 National Art Honor Society							
*851 210 2635 National Art Honor Society Sub Total:		0.00	\$0.00	-\$614.23	\$614.23	\$0.00	614.23
Control Group: *851 210 2640 National Honor Society							
*851 210 2640 National Honor Society Sub Total:		0.00	-\$894.18	-\$2,577.78	\$2,577.78	\$0.00	2,577.78
Control Group: *851 210 2658 Robotics Club							
*851 210 2658 Robotics Club Sub Total:		0.00	\$138.46	-\$1,889.66	\$1,889.66	\$0.00	1,889.66
Control Group: *851 210 2705 Tech Natl Honor Society Club							
*851 210 2705 Tech Natl Honor Society Club Sub Total:		0.00	\$714.43	-\$1,165.69	\$1,165.69	\$0.00	1,165.69
Control Group: *851 210 2710 Orchestra Club							
*851 210 2710 Orchestra Club Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 210 2720 Poms							

**Nogales Unified School District #1**

**Budget Control Group Report**

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*851 210 2720 Poms Sub Total:		0.00	\$7,797.52	-\$1,111.88	\$1,111.88	\$60.00	1,051.88
Control Group: *851 210 2760 Rotary Interact							
*851 210 2760 Rotary Interact Sub Total:		0.00	\$470.00	-\$3,010.58	\$3,010.58	\$50.00	2,960.58
Control Group: *851 210 2770 SADD Club							
*851 210 2770 SADD Club Sub Total:		0.00	\$0.00	-\$1,050.46	\$1,050.46	\$0.00	1,050.46
Control Group: *851 210 2775 Science Club							
*851 210 2775 Science Club Sub Total:		0.00	-\$775.00	-\$5,073.22	\$5,073.22	\$0.00	5,073.22
Control Group: *851 210 2776 Senior Projects							
*851 210 2776 Senior Projects Sub Total:		0.00	\$0.00	-\$366.06	\$366.06	\$0.00	366.06
Control Group: *851 210 2780 SKILLS Club							
*851 210 2780 SKILLS Club Sub Total:		0.00	-\$1,489.91	-\$12,230.09	\$12,230.09	\$2,500.00	9,730.09
Control Group: *851 210 2785 Fashion Design Club							
*851 210 2785 Fashion Design Club Sub Total:		0.00	\$0.00	-\$324.37	\$324.37	\$0.00	324.37
Control Group: *851 210 2786 Sportsmans Club							
*851 210 2786 Sportsmans Club Sub Total:		0.00	\$0.00	-\$343.03	\$343.03	\$0.00	343.03
Control Group: *851 210 2790 Student Council							
*851 210 2790 Student Council Sub Total:		0.00	\$379.46	-\$2,038.97	\$2,038.97	\$100.00	1,938.97
Control Group: *851 210 2795 Science Natl Honor Society							
*851 210 2795 Science Natl Honor Society Sub Total:		0.00	-\$928.75	-\$2,310.08	\$2,310.08	\$766.00	1,544.08
Control Group: *851 210 2815 University Club							
*851 210 2815 University Club Sub Total:		0.00	-\$133.00	-\$133.00	\$133.00	\$0.00	133.00
Control Group: *851 210 2910 War Cry Club							
*851 210 2910 War Cry Club Sub Total:		0.00	-\$382.06	-\$965.57	\$965.57	\$0.00	965.57

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Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *851 210 2915 Woodworking Club							
*851 210 2915 Woodworking Club Sub Total:		0.00	\$0.00	-\$1,492.17	\$1,492.17	\$0.00	1,492.17
Control Group: *851 210 2975 Yearbook Club							
*851 210 2975 Yearbook Club Sub Total:		0.00	-\$16,564.00	-\$16,564.64	\$16,564.64	\$0.00	16,564.64
Control Group: *851 210 3235 Honors Club							
*851 210 3235 Honors Club Sub Total:		0.00	-\$7,784.80	-\$13,247.63	\$13,247.63	\$3,000.00	10,247.63
Control Group: *851 210 4205 Athletics Boys Baseball							
*851 210 4205 Athletics Boys Baseball Sub Total:		0.00	-\$8,037.17	-\$13,718.77	\$13,718.77	\$6,054.99	7,663.78
Control Group: *851 210 4210 Athletics Boys Basketball							
*851 210 4210 Athletics Boys Basketball Sub Total:		0.00	-\$3,391.14	-\$4,156.62	\$4,156.62	\$619.02	3,537.60
Control Group: *851 210 4215 Athletics Boys Cross Country							
*851 210 4215 Athletics Boys Cross Country Sub Total:		0.00	\$0.00	-\$1.00	\$1.00	\$0.00	1.00
Control Group: *851 210 4220 Athletics Boys Football							
*851 210 4220 Athletics Boys Football Sub Total:		0.00	\$12,565.29	-\$7,993.64	\$7,993.64	\$0.00	7,993.64
Control Group: *851 210 4225 Athletics Boys Golf							
*851 210 4225 Athletics Boys Golf Sub Total:		0.00	-\$418.90	-\$2,735.98	\$2,735.98	\$250.00	2,485.98
Control Group: *851 210 4226 Athletics Girls Golf							
*851 210 4226 Athletics Girls Golf Sub Total:		0.00	-\$2,281.00	-\$4,157.10	\$4,157.10	\$0.00	4,157.10
Control Group: *851 210 4230 Athletics Boys Soccer							
*851 210 4230 Athletics Boys Soccer Sub Total:		0.00	-\$3,205.24	-\$8,354.40	\$8,354.40	\$0.00	8,354.40
Control Group: *851 210 4235 Athletics Boys Tennis							
*851 210 4235 Athletics Boys Tennis Sub Total:		0.00	-\$600.00	-\$602.36	\$602.36	\$0.00	602.36
Control Group: *851 210 4236 Athletic Boys Track & Field							

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Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
*851 210 4236 Athletic Boys Track & Field Sub Total:		0.00	-\$3,839.28	-\$9,852.78	\$9,852.78	\$0.00	9,852.78
Control Group: *851 210 4240 Athletics Boys Volleyball							
*851 210 4240 Athletics Boys Volleyball Sub Total:		0.00	\$0.00	-\$7,386.22	\$7,386.22	\$0.00	7,386.22
Control Group: *851 210 4245 Athletics Boys Wrestling							
*851 210 4245 Athletics Boys Wrestling Sub Total:		0.00	-\$328.65	-\$328.65	\$328.65	\$0.00	328.65
Control Group: *851 210 4255 Athletics Girls Basketball							
*851 210 4255 Athletics Girls Basketball Sub Total:		0.00	\$74.72	-\$113.01	\$113.01	\$0.00	113.01
Control Group: *851 210 4260 Athletics Girls Cross Country							
*851 210 4260 Athletics Girls Cross Country Sub Total:		0.00	-\$4,035.71	-\$9,027.54	\$9,027.54	\$250.00	8,777.54
Control Group: *851 210 4270 Athletics Girls Soccer							
*851 210 4270 Athletics Girls Soccer Sub Total:		0.00	-\$2,717.50	-\$9,166.10	\$9,166.10	\$0.00	9,166.10
Control Group: *851 210 4275 Athletics Girls Softball							
*851 210 4275 Athletics Girls Softball Sub Total:		0.00	-\$1,798.75	-\$1,805.61	\$1,805.61	\$314.70	1,490.91
Control Group: *851 210 4280 Athletics Girls Tennis							
*851 210 4280 Athletics Girls Tennis Sub Total:		0.00	-\$2,095.00	-\$2,122.02	\$2,122.02	\$1,194.84	927.18
Control Group: *851 210 4285 Athletics Girls Volleyball							
*851 210 4285 Athletics Girls Volleyball Sub Total:		0.00	-\$13.86	-\$7,220.00	\$7,220.00	\$0.00	7,220.00
Control Group: *851 210 4295 Athletics Track & Field							
*851 210 4295 Athletics Track & Field Sub Total:		0.00	\$0.00	-\$0.81	\$0.81	\$0.00	0.81
Control Group: *851 210 Class of 2021							
*851 210 Class of 2021 Sub Total:		0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Control Group: *851 210 Class of 2022							
*851 210 Class of 2022 Sub Total:		0.00	\$0.00	-\$5,531.45	\$5,531.45	\$0.00	5,531.45

**Nogales Unified School District #1**

**Budget Control Group Report**

Fiscal Year: 2023-2024

DAC:

Budget Control Group: All

Show Account Detail

Show Transaction Detail  Show Encumbrance  Include Pre Encumbrance

Range Dates: 7/1/2023 - 3/31/2024

Page Break on Budget Control Group

Account	FTE	Budget Amt	Range Trans	YTD Trans	Balance	Encumbrance	Budget Bal.
Control Group: *851 210 Class of 2023							
*851 210 Class of 2023 Sub Total:		0.00	\$0.00	-\$1,672.02	\$1,672.02	\$0.00	1,672.02
Control Group: *851 210 Class of 2024							
*851 210 Class of 2024 Sub Total:		0.00	\$329.86	-\$16,188.90	\$16,188.90	\$7,437.62	8,751.28
Control Group: *851 210 Class of 2025							
*851 210 Class of 2025 Sub Total:		0.00	-\$2,734.96	-\$12,607.65	\$12,607.65	\$150.00	12,457.65
Control Group: *851 210 Class of 2026							
*851 210 Class of 2026 Sub Total:		0.00	-\$2,797.88	-\$5,656.57	\$5,656.57	\$150.00	5,506.57

End of Report




# NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

## AGENDA ITEM SUMMARY

### AGENDA ITEM:

Approval of Out of State Travel for NHS Football Coaching Staff, to attend the second session of FCPGA Coaching Staff Professional Development in Poway, CA.

PRESENTER: Aissa Bonillas, Assistant Superintendent

SUBMITTED ON: 4/2/2024 

APPROVED ON: \_\_\_\_\_

### BACKGROUND:

Mr. Jetton and NHS Coaching Football Staff, will be attending the second session of the FCPGA Coaching Staff Professional Development Training in Poway, California.

The conference is scheduled to be held from May 31<sup>st</sup> thru June 2<sup>nd</sup>, 2024

Travel Costs are estimated to be as follows:

Registration Cost=	\$	PAID	
Airline/Transportation Cost=	\$	0.00	DISTRICT VEHICLE
Meals Reimbursement=	\$	716.00	
Hotel Cost=	\$	1,405.60	
Estimated Travel Costs=	\$	2,121.60	

### RECOMMENDATION:

The Administration recommends approval of the Out of State Travel for Mr. Jetton and NHS Coaching Staff permission to travel to Poway, California, as presented to the Board.

### ENCLOSURES:

- Travel Request Forms
- Conference Information

  
\_\_\_\_\_  
Administrative Approval Signature

4/2/2024  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date: 4/2/24

Name: Joshua Jallon Position/Grade: Teacher Coach School/Dept: Nogales High School  
 Name of Conference: FCPGA Coaching Staff Professional Development  
 City/State: Poway, GA

Date of Departure: 5/31/24 Time of Departure: 07:00 a.m. Total Nights Out-of-Town:       
 Date of Return: 6/2/24 Time of Return: 11:00 p.m.  
 Conference Start Date: 6/1/24 Conference End Date: 6/2/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes  No   
 If no, please contact the Human Resources Department to obtain this annual form.  
 Is this conference or one similar available through a webinar? Yes  No

How would this conference benefit the school district?

The NHS Football Staff will be receiving Collegiate and NFL level training. The training will include Defensive schemes, Mentoring Management, Practice Management, and more. The goal is for the NHS coaching staff to understand how much and the manner in which high level staffs operate.

What are your plans for sharing this information?

This will benefit the program because we presently have a staff of individuals that have never coached anywhere other than NHS or the Santa Cruz Cardinals. The athletes deserve a highly proficient and professional staff. This clinic will make the staff understand the importance of proficiency and having a diverse set of drills.

**APPROXIMATE DISTRICT EXPENSE:**

(circle one) Airplane  District Vehicle  Personal Vehicle  \*Rental Car  Other:     

Approval for Car Rental:      Yes  No  \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 0	District Vehicle
Meals:	\$ 358.00	001.100.2213.6580.210
Lodging:	\$ 702.80	001.100.2213.6580.210
Registration Fee:	\$ PAID	
Substitute Cost	\$	
<b>Total Cost to go</b>	<b>\$ 1,060.80</b>	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL

Number of days a substitute is needed: 0

[Signature]  
Signature of Traveler

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent / <u>[Signature]</u>
Date Approved	Date Disapproved	Signature of Superintendent

### Nogales Unified School District No. 1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date: 4/2/24

Name: Gerardo Garcia Position/Grade: Teacher School/Dept: Nogales High School  
 Name of Conference: FCPGA Coaching Staff Professional Development  
 City/State: Poway CA

Date of Departure: 5/31/24 Time of Departure: 07:00 a.m. Total Nights Out-of-Town:       
 Date of Return: 6/2/24 Time of Return: 11:00 p.m.  
 Conference Start Date: 6/1/24 Conference End Date: 6/2/24

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes  No   
 If no, please contact the Human Resources Department to obtain this annual form.  
 Is this conference or one similar available through a webinar? Yes  No

How would this conference benefit the school district?

The NHS Football Staff will be receiving Collegiate and NFL Level Training. The training will include Defensive Schemes, Meeting Management Practice Management and more. The goal is for the NHS Coaching Staff to understand how much and the manner in which high level staffs operate.

What are your plans for sharing this information?

This will benefit the program because we presently have a staff of individuals that have never coached anywhere other than NHS or the Santa Cruz Cardinals the athletes deserve a highly proficient and professional staff.

**APPROXIMATE DISTRICT EXPENSE:**

(circle one) Airplane      District Vehicle      Personal Vehicle      \*Rental Car      Other \_\_\_\_\_

Approval for Car Rental: \_\_\_\_\_ Yes  No  \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 0	District Vehicle
Meals:	\$ 358.00	001.100.2213.6580.210.000
Lodging:	\$ 702.80	001.100.2213.6580.210.000
Registration Fee:	\$ PAID	001.100.2213.6360.210.00
Substitute Cost	\$	
<b>Total Cost to go</b>	<b>\$ 1,060.80</b>	

CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL.

Number of days a substitute is needed: 0

Gerardo Garcia  
 Signature of Traveler

REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE

Date Approved	Date Disapproved	<u>R. Alvarez</u> Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

OUT-OF-STATE TRAVEL:

Date Approved	Date Disapproved	<u>Angela Cantu</u> Signature of Superintendent
Date Approved	Date Disapproved	Signature of Superintendent



13068 Olive Mill Way  
Poway, CA 92064

(858) 748-7566 • www.billwilliamsfcpga.net  
FCPGAinfo@gmail.com

### INVOICE

CUSTOMER ORDER NO. 1	DEPT. FOOTBALL NOGABES H.S. (CAZ)	DATE 2.8.24				
NAME JOSHUA JETTON - HEAD FOOTBALL COACH - NOGABES H.S. (CAZ)						
ADDRESS 1905 <sup>th</sup> W. Apache Blvd Nogabes, AZ 85021 1010 W. Western Ave. Nogabes, AZ 85021						
SOLD BY:	CASH	COD	CHARGE	ON ACCT	MDSE RETD	PAID OUT

QUAN.	DESCRIPTION	PRICE	AMOUNT
1	TWO NOGABES H.S. (CAZ) FOOTBALL COACHES		
2	CLINICS		
3	FIRST 2 DAY CLINIC (8-10 HRS. PER DAY	\$5,000	
4	APRIL 6-7, 2024		
5	2ND 2 DAY CLINIC (8-10 HRS. PER DAY. COMPED		
6	JUNE 1-2, 2024.		
7			
8	* PAYMENT OPTIONS *		
9	1. \$5,000 DUE, CHECK PAYABLE TO BILL		
10	WILLIAMS. ON OR BEFORE APRIL 6, 2024		
11	2. \$2,500 DUE TO BILL WILLIAMS ON OR		
12	BEFORE APRIL NOVEMBER 6, 2024 CHECK		
13	PAYABLE TO BILL WILLIAMS		
14			
15	Bill Williams - FCPGA		
16	13868 OLIVE MILL WAY		
17	POWAY, CALIFORNIA 92064		
18			

REC'D BY:

KEEP THIS SLIP FOR REFERENCE

day  
2004

(858) 748-7566 • www.billwilliamsfcpga.net  
FCPGAinfo@gmail.com  
Twitter: @B\_WILLIAMSFCPGA

\*2024 FCPGA IN-SERVICE CLINICS\*  
OPPORTUNITIES FOR HIGH SCHOOL, JUNIOR  
COLLEGE, COLLEGE, NFL, CFL COACHES PLUS  
EUROPE BASED AND JAPAN BASED FOOTBALL  
COACHES.

- ASSISTING YOU IN YOUR RESEARCH OF BILL WILLIAMS AND THE FOOTBALL COACHES PROFESSIONAL GROWTH ASSOCIATION
- BILL IS THE ONLY FOOTBALL COACHES CONSULTANT THAT CLINICS COACHES ON ALL THREE SIDES OF THE BALL; OFFENSE, DEFENSE, AND SPECIAL TEAMS.
- OTHER DISCIPLINES BILL HAS CONSULTED ON ARE COACHING STAFF DEVELOPMENT, PLAYERS MIND-SET DEVELOPMENT, TIPS FOR IMPROVING STAFF MEETINGS AND INDIVIDUAL POSITION COACHES MEETINGS WITH THEIR PLAYERS, PRACTICE ORGANIZATION GUIDELINES YOU CAN REALLY BENEFIT FROM.
- O-D-KICKING GAME GAME MANAGEMENT ORGANIZATION.
- THE IMPORTANCE OF PRACTICING PRE-GAME WARM-UP AND HALF TIME LOGISTICS.

✓



13868 Olive Mill Way  
Poway, CA 92064

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FCPGAInfo@gmail.com  
Twitter: @B\_WILLIAMSFCPGA

- IMPROVING THE COACHING STAFF'S TEACHING - COACHING METHODS. USE OF BUZZWORDS, TEACHING "TEMPO" TO ACCELERATE PLAYER UNDERSTANDING, DEVELOPING, TEACHING, AND KNOWING WHEN TO USE "REVERSE TEACHING" AND WHEN TO USE "PART, PART, WHOLE" TEACHING. ON ALL THREE SIDES OF THE BALL.
  - DEVELOPING AND COACHING GAME LIKE "SITUATIONAL DRILLS" FOR DEVELOPING PLUS PLAYER RESPONSES TO GAME SITUATIONS.
- \* FOR YOUR ENTIRE STAFF: DEVELOPING RESEARCH AND DEVELOPING RELATIONSHIPS \*
- CUTTING EDGE "COACHING AIDS" AND EQUIPMENT TO REINFORCE POSITIVE LEARNING FOR YOUR PLAYERS IN FUNDAMENTALS ON ALL THREE SIDES OF THE BALL.
  - COLLEGE COACHES: DEVELOPING THE GROWTH OF YOUR ANALYSTS, GA'S, STRENGTH AND CONDITIONING COACHES, AND STUDENT COACHES.
  - EVALUATING YOUR PROSPECTS AT ALL POSITIONS IN TERMS OF BENEFITING THE SPECIAL TEAMS UNITS.
  - JUNIOR COLLEGES AND 4 YEAR COLLEGES: RECRUITING ORGANIZATION.

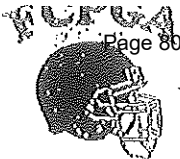


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FCPGAinfo@gmail.com  
Twitter: @B\_WILLIAMSFCPGA

**\* BILL WILLIAMS IMPACT \***

**\* OVER THE YEARS, BILL HAS 'COACHED THE COACHES' FROM 32 STATES, THAT WERE ON THE HIGH SCHOOL LEVEL.**

**\* OVER THE YEARS, BILL HAS BEEN CONTRACTED BY 138 COLLEGE PROGRAMS FOR IN-SERVICE CLINICS, INCLUDING... WASHINGTON STATE, U. OF WASHINGTON, PUGET SOUND (WA) WILLAMETTE U. (OR), STANFORD, U. OF CAL, UC DAVIS, SAN JOSE STATE, CALIFORNIA LUTHERAN U. UCLA, USC, U. OF SAN DIEGO, SAN DIEGO STATE, U OF HAWAII, ARIZONA STATE, BOISE STATE, IDAHO STATE, NEW MEXICO STATE, TEXAS, TEXAS A&M, TEXAS TECH, U OF REDLANDS (CA), BAYLOR, HOUSTON U, CENTRAL MISSOURI U., IOWA STATE, NEBRASKA WESLEYAN, OHIO STATE, OHIO U, NORTH CENTRAL COLLEGE (IL), OHIO NORTHERN U., KENTUCKY, LSU, SE LOUISIANA U., LOUISIANA-MONROE. DELTA STATE (MS), AUBURN, MIAMI U (FL), CORNELL, SYRACUSE, U OF BUFFALO.**



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Poway, CA 92064

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FCPGAinfo@gmail.com

Twitter: @B\_WILLIAMSFCPGA

**\*ON THE NFL LEVEL OVER THE YEARS, THESE TEAMS CONTRACTED BILL FOR IN-SERVICE CLINICS.**

- SEATTLE SEAHAWKS, OAKLAND RAIDERS, SAN FRANCISCO 49ERS, SAN DIEGO CHARGERS, DALLAS COWBOYS, HOUSTON TEXANS, KANSAS CITY CHIEFS, ST. LOUIS RAMS, CHICAGO BEARS, PITTSBURGH STEELERS, NEW ORLEANS SAINTS, ATLANTA FALCONS, JACKSONVILLE JAGUARS, MIAMI DOLPHINS, NEW YORK GIANTS, NEW YORK JETS, BUFFALO BILLS, WASHINGTON COMMANDERS.
  - CFL COACHES WHO HAVE BENEFITED FROM BILL'S TEACHING-COACHING METHODS INCLUDE...  
MONTREAL ALOUETTES, CALGARY STAMPEDE, EDMONTON ESKIMOS, B.C. LIONS
  - HIGH SCHOOL COACHES YOU WILL WANT TO CALL REGARDING BILL'S SERVICES
    - BRENT VIESELMAYER, ASSISTANT FOOTBALL COACH, WASHINGTON COMMANDERS (NFL). WHY BRENT IS ON HERE FIRST, BILL HAS DONE SIX IN-SERVICE CLINICS FOR HIM SINCE HIS TENURE AT AS THE HEAD FOOTBALL COACH AT VALOR CHRISTIAN HS. (CO). AND CONTINUING SINCE HIS START WITH THE OAKLAND RAIDERS AND NOW WITH THE WASHINGTON COMMANDERS.
- (303) 809 - 1154



NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_

Approval of Out of State Travel for Governing Board Member to attend the NALEO Conference in Las Vegas, NV June 17-20, 2024

SUBMITTED BY: Angel Canto *AMC* DATE SUBMITTED: 4/18/2024  
Superintendent

**BACKGROUND:**

The National Association of Latino Elected & Appointed Officials and its sister organization – NAELO Educational Fund provides staff development opportunities at this annual conference in multiple leadership areas such as: citizenship, public service including current issues affecting education organizations. This conference information will benefit the district as a whole.

This annual training will be held in Las Vegas, Nevada from June 17-20, 2024

Travel costs are estimated as follows:

- Registration costs = \$ 1,100.00
- Hotel costs = \$ 850.00
- Transportation costs = \$ 525.00
- Travel reimbursements = \$ 230.00

Total estimated travel costs = \$ 2,705.00

**RECOMMENDATION:**

It is the administrative recommendation that the Governing Board approve the Out-of-State Travel Requests for 1 governing board member for travel June 17-20, 2024 to Las Vegas, Nevada

**ENCLOSURES:**

NALEO Conference Information  
Travel Request Form

*Angelina Canto*  
\_\_\_\_\_  
Administrative Approval

*4/18/24*  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Member Approval

\_\_\_\_\_  
Date

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Cesar Lopez Position/Grade NUSD GovBoard President School/Dept: NUSD  
 Name of Conference NALEO 2024 Annual Conference  
 City/State: Las Vegas, Nevada

Date of Departure 6-17-2024 Time of Departure ~9:00 AM Total Nights Out-of-Town 3  
 Date of Return 6-20-2024 Time of Return ~ 5:00 PM  
 Conference Start Date: 6-17-2024 Conference End Date: 6-20-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes  No   
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?  Yes  No

How would this conference benefit the school district?  
Learn effective leadership skills including current issued affecting educational organizations.

What are your plans for sharing this information?  
Shared gathered information with other board members and the district leadership team

**APPROXIMATE DISTRICT EXPENSE:**

Airplane  District Vehicle  Personal Vehicle  \*Rental Car  Other \_\_\_\_\_

Approval for Car Rental: \_\_\_\_\_ Yes  No  \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 525.00	001-100-2310-6580-501-700
Reimbursements:	\$ 230.00	001-100-2310-6580-501-700
Lodging:	\$ 850.00	001-100-2310-6580-501-700
Registration Fee:	\$ 1,100.00	001-100-2310-6310-501-700
Substitute Cost	\$ N/A	
Total Cost to go	\$ 2,705.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A Cesar Lopez  
 Signature of Traveler

.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved <u>4/18/24</u>	Date Disapproved	Signature of Asst. Superintendent <u>[Signature]</u>
Date Approved	Date Disapproved	Signature of Superintendent



## CONFERENCE OVERVIEW

### About the NALEO Annual Conference

Get ready for the NALEO 41<sup>st</sup> Annual Conference! The nation's largest and most prestigious gathering of Latino elected and appointed officials and their supporters is coming to the brightest city in the world!

**Join us** at the NALEO 41<sup>st</sup> Annual Conference – an unparalleled convening that brings together leaders from across political perspectives in service to our nation, the American people, and our community. Come and connect with Latino leaders from across the country, engage in substantive policy conversations, and share with and learn alongside other thought leaders representing diverse sectors — all in the heart of Las Vegas.

Specifically tailored for Latino elected and appointed officials, the NALEO Annual Conference is a unique professional development opportunity that provides a venue for the meaningful exchange of ideas



and solutions to today's most pressing policy issues.

**JUNE 18–20, 2024**

**ADD TO CALENDAR**

## Dynamic Sessions that Drive Creativity and Foster Solutions



Conference sessions are designed to enhance participants' governance skills and deepen understanding of critical policy issues in a cross-jurisdictional context.

- Hear from prominent national leaders and presidential candidates.
- Get up-to-date information on timely issues, including the 2024 Presidential Election, the economy, education, emergency preparedness, economic mobility and workforce development, health, and more.
- Explore policy solutions and best practices in peer-to-peer discussions.
- Learn strategies and best practices for personal safety and self-care for elected officials.

## Increasing Access and Building Connections

In bringing together more than 1,000 Latino policymakers, private sector representatives, and other Latino leaders, attendees will:

- Have access to our nation's top executive and legislative leaders;
- Engage in cross-jurisdictional policy discussions;
- Build a network of Latino leaders from diverse backgrounds and perspectives; and
- Meet representatives from the public and private sectors.

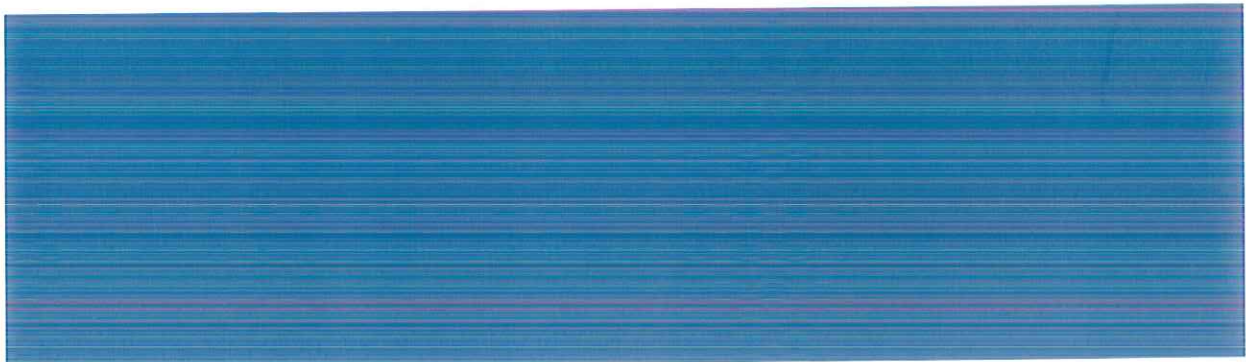


## Make a Strong Case to Attend the NALEO Annual Conference

Do you need help making the case with your jurisdiction on why it is important for you to attend the NALEO Annual Conference? We have drafted a sample letter you can use to demonstrate that attending the NALEO Conference is an investment in your leadership development, policy knowledge, skills and your commitment to being an effective policymaker for the constituents you serve.

[DOWNLOAD SAMPLE LETTER](#)

## LOCATION



**Bellagio Las Vegas**  
3600 Las Vegas Boulevard South  
Las Vegas, NV 89109

MAP



## THANK YOU TO OUR SPONSORS

### PRESENTING SPONSORS



### PRESIDENTIAL SPONSORS



### SENATORIAL SPONSORS



[REGISTER](#)

[Already Registered?](#)



## AGENDA

Agenda is subject to change, Rev. 02/02/2024

All Dates  
6/17-6/20

Monday  
6/17

Tuesday  
6/18

Wednesday  
6/19

Thursday  
6/20



### June 17, 2024

2:00 PM PT

Early Conference Registration Check-In

2:00 PM-5:00 PM

### June 18, 2024

8:00 AM PT

Conference Registration Check-In

**9:00 AM PT**

**Breakfast & Opening Plenary:  
A Look at Nevada's Latino...**

9:00 AM-10:00 AM

**NALEO Marketplace &  
Networking Break**

9:00 AM-10:00 AM

**NALEO Service Project**

9:00 AM-10:00 AM

**10:30 AM PT**

**Addressing the Health &  
Social Needs of Our Nation's...**

10:30 AM-12:00 PM

**Disruptive Models to  
Accelerating Job Entry**

10:30 AM-12:00 PM

**Generative Artificial  
Intelligence (AI) 101**

10:30 AM-12:00 PM

**The Imperative for Ethical  
Leadership Among Latino...**

10:30 AM-12:00 PM

**12:30 PM PT**

**Leadership Luncheon & Plenary: The State of World Affairs & The Impact on Latinos in the U.S.**

12:30 PM-2:00 PM

**2:00 PM PT**

**Networking Break: Café & Confections**

2:00 PM-3:00 PM

**3:15 PM PT**

**Funding Strategies for  
Housing Development**

3:15 PM-4:45 PM

**The New Status Quo: AI in  
Education**

3:15 PM-4:45 PM

**Empowering Latina Leaders:  
Navigating Mental Health...**

3:15 PM-4:45 PM

**8:00 PM PT**

**Opening Reception: Welcome to Las Vegas!**

8:00 PM-9:30 PM

**June 19, 2024**



**Conference Registration Check-In**

8:00 AM-4:00 PM

**9:00 AM PT**

**Breakfast Plenary: Addressing the Humanitarian Crisis at t...**

9:00 AM-10:00 AM

**NALEO Marketplace & Networking Break**

9:00 AM-10:00 AM

**NALEO Service Project**

9:00 AM-10:00 AM

**10:30 AM PT**

**Mental Health in the Aging Latino Population**

10:30 AM-12:00 PM

**Data-Driven Decisions: Leveraging AI for Local...**

10:30 AM-12:00 PM

**Recipes for Success: The Do's & Don'ts of Working for...**

10:30 AM-12:00 PM

**Healthcare Heroes: Navigating the Talent...**

10:30 AM-12:00 PM

**12:30 PM PT**

**Leadership Luncheon & Plenary: Charting a Path Forward: Working through America's Political Divide**

12:30 PM-2:00 PM

**2:00 PM PT**

**Networking Break: Café & Confections**

2:00 PM-3:00 PM

**3:15 PM PT**

**What's Next for Higher Education?**

3:15 PM-4:45 PM

**The Perfect Storm: Human Trafficking & the Migrant...**

3:15 PM-4:45 PM

**Election 2024 & Beyond: NALEO Educational Fund's...**

3:15 PM-4:45 PM

**June 20, 2024**

**8:00 AM PT**

**Conference Registration Check-In**

8:00 AM-3:00 PM

**9:00 AM PT**

**Breakfast Plenary:  
Strengthening the...**

9:00 AM-10:00 AM

**NALEO Marketplace &  
Networking Break**

9:00 AM-10:00 AM

**NALEO Service Project**

9:00 AM-10:00 AM

**10:30 AM PT**

**Housing Best Practices &  
Policies**

10:30 AM-12:00 PM

**Together We Rise: Asian  
American and Pacific Island...**

10:30 AM-12:00 PM

**The Future of Transportation  
Energy Sources**

10:30 AM-12:00 PM

**12:30 PM PT**

**Leadership Luncheon: The Latino Vote in 2024**

12:30 PM-2:00 PM

**2:00 PM PT**

**Networking Break: Café & Confections**

2:00 PM-3:00 PM

**Presidential Candidate Forum**

2:00 PM-3:00 PM

**3:15 PM PT**

**Developing Safety Plans for Policymakers and  
Staff**

3:15 PM-4:45 PM

**Empowering Families to Achieve Student  
Success**

3:15 PM-4:45 PM



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NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED:
Approval of Out of State Travel for AJM and WCMS Administrators/Teachers to attend the IB Annual Conference in Washington, D.C. July 24-28, 2024

SUBMITTED BY: Angel Canto Superintendent DATE SUBMITTED: 4/18/24

BACKGROUND:

The International Baccalaureate Global Conference is a vibrant forum where a community of passionate educators gather and engage in robust discussion and share fresh ideas including best practices for education. A team from AJ Mitchell Elementary and a team from Wade Carpenter Middle School will attend as part of the District's Plan to implement an IB Program at the elementary and middle school levels to increase the student achievement/success in this integral curriculum.

This annual training will be held in Washington, DC from July 25-28, 2024, with the pre-conference workshops to take place on July 25th.

Travel costs are estimated as follows:

- Registration costs = \$ 1,400.00 x 6 = \$ 8,400.00
Hotel costs = \$ 1,390.00 x 6 = \$ 8,340.00
Transportation costs = \$ 1,025.00 x 6 = \$ 6,150.00
Travel reimbursements = \$ 275.00 x 6 = \$1,650.00

Total estimated travel costs = \$ 19,415.00

RECOMMENDATION:

It is the administrative recommendation that the Governing Board approve the Out-of-State Travel Requests for 2 administrators and 4 teachers for travel July 24-28, 2024 to Washington, D.C.

ENCLOSURES:

- IB Travel Conference Information
Travel Request Forms

Administrative Approval (with signature)

Date (with handwritten date 4/18/24)

Board Member Approval

Date

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Carlos Gabriel Wong Position/Grade Principal School/Dept: AJ Mitchell Elementary School  
 Name of Conference International Baccalaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm  
 Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes X No       
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?      Yes X No

How would this conference benefit the school district?

Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?

Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

X Airplane    District Vehicle    X Personal Vehicle    \*Rental Car    Other     

Approval for Car Rental:      Yes      No      \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001-100-2570-6580-114-610
Travel:	\$ 275.00	001-100-2570-6580-114-610
Lodging:	\$ 1,390.00	001-100-2570-6580-114-610
Registration Fee:	\$ 1,400.00	001-100-2570-6360-114-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

Carlos Gabriel Wong

Signature of Traveler

.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent
<u>7/18/24</u>	Date Disapproved	<u>Angela Condo</u>
Date Approved	Date Disapproved	Signature of Superintendent

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Jennifer Richards-Toombs Position/Grade Teacher School/Dept: AJ Mitchell Elementary School  
 Name of Conference International Bacculaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm  
 Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes X No       
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?      Yes X No

How would this conference benefit the school district?

Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?

Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

X Airplane      District Vehicle      X Personal Vehicle      \*Rental Car      Other     

Approval for Car Rental:      Yes      No      \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001-100-2213-6580-114-610
Travel:	\$ 275.00	001-100-2213-6580-114-610
Lodging:	\$ 1,390.00	001-100-2213-6580-114-610
Registration Fee:	\$ 1,400.00	001-100-2213-6360-114-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

Jennifer Richards-Toombs

Signature of Traveler

.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent
<u>4/18/24</u>	Date Disapproved	<u>Margiha Cantu</u>
Date Approved	Date Disapproved	Signature of Superintendent

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Michele Turner Position/Grade Teacher School/Dept: AJ Mitchell Elementary School  
 Name of Conference International Baccalaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm  
 Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes X No       
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?      Yes X No

How would this conference benefit the school district?

Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?

Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

X Airplane      District Vehicle      X Personal Vehicle      \*Rental Car      Other     

Approval for Car Rental:      Yes      No      \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001-100-2213-6580-114-610
Travel:	\$ 275.00	001-100-2213-6580-114-610
Lodging:	\$ 1,390.00	001-100-2213-6580-114-610
Registration Fee:	\$ 1,400.00	001-100-2213-6360-114-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

Michele Turner

Signature of Traveler

.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent
<u>7/18/24</u>	Date Disapproved	<u>[Signature]</u>
Date Approved	Date Disapproved	Signature of Superintendent

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Frank Gilvin Position/Grade Principal School/Dept: Wade Carpenter Middle School  
 Name of Conference International Bacculaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm  
 Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes  No

If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?  Yes  No

How would this conference benefit the school district?

Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?

Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

Airplane  District Vehicle  Personal Vehicle  \*Rental Car  Other \_\_\_\_\_

Approval for Car Rental: \_\_\_\_\_ Yes  No  \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,205.00	001-100-2570-6580-111-610
Travel:	\$ 275.00	001-100-2570-6580-111-610
Lodging:	\$ 1,390.00	001-100-2570-6580-111-610
Registration Fee:	\$ 1,400.00	001-100-2570-6360-111-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

Frank Gilvin  
Signature of Traveler

.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent
<u>7/18/24</u>	Date Disapproved	<u>Angela M. Cantu</u>
Date Approved	Date Disapproved	Signature of Superintendent

## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name George Thomas Position/Grade Teacher School/Dept: Wade Carpenter Middle School  
 Name of Conference International Baccalaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm

Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024  
 Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes X No     

If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?      Yes X No     

How would this conference benefit the school district?

Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?

Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

X Airplane      District Vehicle      X Personal Vehicle      \*Rental Car      Other     

Approval for Car Rental:      Yes      No      \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001-100-2213-6580-111-610
Travel:	\$ 275.00	001-100-2213-6580-111-610
Lodging:	\$ 1,390.00	001-100-2213-6580-111-610
Registration Fee:	\$ 1,400.00	001-100-2213-6360-111-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

George Thomas

Signature of Traveler

**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved	Date Disapproved	Signature of Asst. Superintendent
<u>4/18/24</u> Date Approved	Date Disapproved	<u>Angela Cantu</u> Signature of Superintendent



## Nogales Unified School District No.1 CONFERENCE/TRAVEL REQUEST

CHECK ONE:  Travel Within State  Travel Out-of-State Today's Date 4-18-2024

Name Lizette Andrade Position/Grade Teacher School/Dept: Wade Carpenter Middle School  
 Name of Conference International Baccalaureate Annual Conference  
 City/State: Washington, D.C

Date of Departure 7-24-2024 Time of Departure ~7:00 am Total Nights Out-of-Town 4  
 Date of Return 7-28-2024 Time of Return ~10:00 pm  
 Conference Start Date: 7-25-2024 Conference End Date: 7-28-2024

Have you been cleared for Driving? (Have you submitted the Annual MVR Form to HR?) Yes X No       
 If no, please contact the Human Resources Department to obtain this annual form.

Is this conference or one similar available through a webinar?      Yes X No

How would this conference benefit the school district?  
Acquire best learning methods and practices to implement IB Program at the elementary and middle school levels.

What are your plans for sharing this information?  
Shared gathered information with district leadership/curriculum teams

**APPROXIMATE DISTRICT EXPENSE:**

Airplane  District Vehicle  Personal Vehicle  \*Rental Car  Other     

Approval for Car Rental:      Yes      No      \*Attach justification in writing to travel form  
 Superintendent

	Total Cost	Budget Code
Transportation:	\$ 1,025.00	001-100-2213-6580-111-610
Travel:	\$ 275.00	001-100-2213-6580-111-610
Lodging:	\$ 1,390.00	001-100-2213-6580-111-610
Registration Fee:	\$ 1,400.00	001-100-2213-6360-111-610
Substitute Cost	\$ N/A	
Total Cost to go	\$ 4,090.00	

**CALL FOR YOUR SUBSTITUTE AS SOON AS YOU RECEIVE APPROVAL TO TRAVEL**

Number of days a substitute is needed N/A

Lizette Andrade

Signature of Traveler


.....  
**REQUIRES SIGNATURES OF ALL SUPERVISORS AFFECTED BY YOUR ABSENCE**

Date Approved	Date Disapproved	Signature of Supervisor/Principal
Date Approved	Date Disapproved	Signature of Grants Coordinator
Date Approved	Date Disapproved	Signature of Superintendent

**OUT-OF-STATE TRAVEL**

Date Approved <u>4/18/24</u>	Date Disapproved	Signature of Asst. Superintendent <u>Angela Castro</u>
Date Approved	Date Disapproved	Signature of Superintendent

# Programme

 Last updated: 12 December 2023

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul

Fri 26 Jul

Sat 27 Jul

Sun 28 Jul

## Thursday 25 July 2024

7.30am–7.30pm

Registration

9.00am–12.00am

Pre-conference workshops

12.00pm–1.00pm


Pre-conference lunch

[Learn more about the sessions](#)

[IB Home](#) / [IB Global Conference, Washington DC 2024](#) / [Registration](#)

[IB Home](#) / [IB Global Conference, Washington DC 2024](#) / [Registration](#)

# Registration

 Last updated: 12 December 2023

## Register for the IB Global Conference, Washington DC, taking place from 25-28 July 2024.

All attendees will enjoy an extensive line-up of inspirational speakers, staff and peer-to-peer breakout sessions, social activities, networking opportunities, and much more. Pre-conference workshops will take place on 25 July 2024.

### Main conference including pre-conference

**Early bird registration: USD 1,287** (discount available until 10 April)

**Standard registration: USD 1,400**

This three-day registration option includes the following.

- Over 100 sessions including keynotes, peer-to-peer and IB staff breakouts and specialized sessions
- Interactive pre-conference workshops led by expert facilitators for leadership skills and professional development
- Opening reception on Thursday 25 July
- Lunch and refreshment breaks on Friday 26 July
- Lunch, refreshment breaks and celebration dinner on Saturday 27 July
- Refreshment break on Sunday 28 July

[Register now](#)

### Main conference only

**Early bird registration fee: USD 1,093** (discount available until 10 April)

**Standard registration fee: USD 1,220**

This three-day registration option includes the following:

- Over 60 sessions including keynotes, peer-to-peer and IB staff breakouts and specialized sessions
- Opening reception on Thursday 25 July
- Lunch and refreshment breaks on Friday 26 July
- Lunch, refreshment breaks and celebration dinner on Saturday 27 July
- Refreshment break on Sunday 28 July

[Register now](#)

### Companion passes

**Opening reception and celebration dinner: 200 USD**

A companion special events pass allows conference participants to bring a companion to one of the following events:

- Opening reception: Thursday 25 July 2024, 7pm – 8:30pm
- Celebration dinner: Saturday 27 July 2024, 7pm – 11pm

We encourage attendees to register their companion as early as possible as space is limited. Please note that companions may not attend other conference events and meals.



# Programme

Last updated: 12 December 2023

## Programme

### Pre-conference workshops

### Information about sessions

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul	Fri 26 Jul	Sat 27 Jul	Sun 28 Jul
<b>Thursday 25 July 2024</b>			
7.30am-7.30pm		Registration	
9.00am-12.00am		Pre-conference workshops	
12.00pm-1.00pm		Pre-conference lunch	
1.05pm-2.30pm		Pre-conference workshops	
3pm-3.30pm		Pre-conference coffee break	
3.00pm-4pm		Pre-conference workshops	
4.00pm-5.00pm		Meet with your peers!	
5.30pm-6.45pm		Opening session	
7.00pm-8.30pm		Opening reception	



1351 up02102: 12 December 2021

[Registration](#)
[Programme](#)
[Venue](#)
[Call for proposals \(closed\)](#)
[Become an exhibitor](#)
[Menu](#)

## Programme

### Pre-conference workshops

### Information about sessions

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul	Fri 26 Jul	Sat 27 Jul	Sun 28 Jul
<b>Friday 26 July 2024</b>			
	7.00am-5.00pm	Registration	
	9.00am-10.30am	General session	
	10.30am-11.00am	Coffee break (Exhibit hall)	
	11.15am-12.30pm	Breakout sessions	
	12.30pm-2.00pm	Lunch	
	1.30pm-2.00pm	Dessert & Coffee	
	1.30pm-1.45pm	IB Demo (Exhibit Hall)	
	2.00pm-3.15pm	Breakout sessions	
	3.15pm-3.45pm	Coffee break (Exhibit hall)	
	3.45pm-5.00pm	Breakout sessions	
	5.15pm-6.15pm	Special IB events	



IB  
International Baccalaureate  
Diploma Programme

Programme

Pre-conference workshops

Information about sessions

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul	Fri 26 Jul	Sat 27 Jul	Sun 28 Jul
<b>Saturday 27 July 2024</b>			
		7.00am-5.00pm	Information help desk
		9.00am-10.15am	Breakout sessions
		10.15am-11.00am	Coffee break (Exhibit hall)
		11.15am-12.30pm	Breakout sessions
		12.30pm-2.00pm	Lunch
		1.30pm-2.00pm	Dessert & Coffee
		2.00pm-3.15pm	Breakout sessions
		3.15pm-3.45pm	Coffee break (Exhibit hall)
		3.45pm-5.00pm	Breakout sessions
		6.30pm-11.30pm	Shuttle service
		7.00pm-11.00pm	Celebration dinner



1351 Up2002, 12 December 2021

**Programme**

[Pre-conference workshops](#)

[Information about sessions](#)

The IB Global Conference, Washington DC, 2024, will take place from 25-28 July 2024. Our conference programme, designed to inspire, educate and connect, will consist of over 100 breakout sessions, 3 keynote speakers, and a multitude of networking opportunities. We invite you to learn more about the conference programme below.

We will add more details about the conference programme and pre-conference workshops in the coming months. Check back regularly for updates!

Sessions are scheduled according to Eastern Standard Time (UTC-5).

Thu 25 Jul	Fri 26 Jul	Sat 27 Jul	Sun 28 Jul
<b>Sunday 28 July 2024</b>			
8.00am-1.00pm		Information help desk	
9.00am-10.15am		Breakout sessions	
10.30am-11.00am		Coffee break (Foyer)	
10.45am-12.15pm		Closing general session	

# NOGALES UNIFIED SCHOOL DISTRICT NO. 1

## AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Renewal of Sole Source Status to Follett Content Solutions for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 3/20/24  
Finance Director

Contact: Aissa Renteria, Assistant Superintendent

**BACKGROUND:**

This math software from Follett Content Solutions will prepare the IB students with a Questionbank subscription, created by the IBO and made available thru the existing NHS software. These searchable online databases include hundreds of examination questions, mark schemes and subject reports that align with the current International Baccalaureate syllabi across a variety of subjects.

This is another software program that will be critical to the successful continuation of the Nogales High School International Baccalaureate Diploma Program as one of the online learning tools for students.

It is possible the district could be purchasing additional Questionbank packages for other IB subject categories.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board acknowledge the written determination that there is only one source for this IB software program. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

The approximate cost for 24-25 could be \$1,000 including taxes.

**Sole Source Type:**

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

**RECOMMENDATION:**

It is the administrative recommendation that the governing board approve the written determination to award sole source status to Follett Content Solutions for the FY 24-25.

**ENCLOSURE:**

Vendor letter from Follett Content Solutions

Clementina Carlyle  
Administrative Approval

04.17.24  
Date

\_\_\_\_\_  
Board Member Approval

\_\_\_\_\_  
Date



3/22/2024

Nidia White  
Nogales USD  
Nogales, AZ 85628-5000  
RE: Sole Source Documentation

Dear Nidia,

Thank you for your inquiry regarding Follett Content Solutions, LLC ("Follett") products and services. Follett is the sole source for the following digital products and services:

- |  |   |
|--|---|
| ✓ eBooks on Destiny Discover <sup>®</sup> K-12 Edition | ✓ TitleMAP™   |
| ✓ Enhanced MARC21 Records                              | ✓ Titlewave   |
| ✓ FollettBound <sup>SM</sup> Books                     | ✓ TitleWise <sup>®</sup> – Online Collection Analysis |
| ✓ TitleCheck™  | ✓ Classroom Ready Collections                         |
|  | ✓ Follett Classroom Libraries                         |

Follett is also the exclusive, worldwide distributor of the following International Baccalaureate<sup>®</sup> (IB) publishing materials:

- ✓ Classroom Content and Support (IB published books, posters, brochures, and starter packs)
- ✓ Exam Prep (IB Questionbank and exam papers/packs)
- ✓ Merchandise (pins, apparel, mugs, flags, etc.)

Should you require additional information or have any questions regarding our sole source product listing, please contact IB Customer Service 888-511-5114 ex. 45152. or email [ibcustomerservice@folletlearning.com](mailto:ibcustomerservice@folletlearning.com)

Sincerely,



Britten Follett  
CEO, Follett Content Solutions

*Please note: Follett School Solutions, Inc. was acquired by Francisco Partners on August 31, 2021. On January 1, 2022 the business split into two entities: Follett Content Solutions, LLC and Follett School Solutions, LLC. You will see this new business name reflected on correspondence from us going forward, however all of your dedicated points of contact will remain the same. This will have no impact on our current business operations and how you do business with us. Follett is committed to providing you the same products and services you've come to love. We continue to evaluate our offerings and will communicate any changes or enhancements with you as they happen.*

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Renewal of Sole Source Status to Powerschool Group LLC for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 4/17/2024  
Finance Director

**BACKGROUND:**

The following Sole Source vendor has been District Board approved in the previous fiscal years, procurement rules state the use of sole source vendors may be approved for each upcoming year.

Powerschool Group LLC is the Sole Source manufacturer and distributor for the Powerschool Student Information Software People Admin Recruitment Product, both software units are utilized within the District. Powerschool includes software implementation services, software maintenance services, training services, product support services, and technical support services. The primary award is based upon the fact that currently there is no alternative to provide licensing, maintenance and support for the PowerSchool software. PowerSchool has been used as the District's Student Information Software for over 12 years. The 2<sup>nd</sup> product- People Admin has been used for approximately 9 years as one the recruitment tools.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board acknowledge the written determination that there is only one source at each district location to provide these services and that no reasonable alternative exists. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

The renewal cost for this FY 24-25 will be approximately \$ 94,189.99.

Sole Source Type:

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

**RECOMMENDATION:**

The Governing Board approves the written determination to award sole source status and renewal of annual licensing with Powerschool Group LLC for FY 24-25.

**ENCLOSURES:**

Sole Source letter from Powerschool Group LLC  
Powerschool Renewal Quotes

Clementina Carlyle \_\_\_\_\_  
Administrative Approval Date

\_\_\_\_\_  
Board Member Approval Date



**PowerSchool Holdings, Inc.**  
150 Parkshore Drive  
Folsom, CA 95630  
[www.powerschool.com](http://www.powerschool.com)

RE: PowerSchool Sole Source Affirmation

To Whom It May Concern:

The purpose of this letter is to inform you that PowerSchool Holdings, Inc., its subsidiaries PowerSchool Group LLC, PowerSchool Canada ULC and PowerSchool India Private Limited, and its and their affiliate companies (collectively, "**PowerSchool**") are the sole source from which your school, school district, other educational institution, business or governmental entities may license the PowerSchool software that is available in your market and purchase accompanying support, including fixes and enhancements. PowerSchool is the sole provider to offer native integrations amongst its product family. Moreover, PowerSchool is the only company that can provide single-sign-on within the PowerSchool products without using a third-party product.

- PowerSchool Unified Operations solutions, which includes student information systems (SIS), enrollment, engagement, and payroll/finance products such as PowerSchool SIS; PowerSchool eSchoolPlus SIS; PowerSchool Enrollment; PowerSchool Enrollment Express; PowerScheduler (a module specifically available within PowerSchool SIS); Predictive Enrollment Analytics; Operational Data Store (ODS); PowerSchool Ecollect Forms; PowerPack; Communication and Attendance Intervention; eFinancePlus; BusinessPlus; Atrieve Finance; Atrieve HR; and Atrieve Payroll.
- PowerSchool Unified Classroom® solutions, which includes Performance Matters Assessment; Performance Matters Analytics; Schoology Learning; Special Programs; Behavior Support; Curriculum Management; Naviance CCLR; and Naviance for Elementary.
- PowerSchool Unified Talent™ solutions, which includes SchoolSpring Job Board; Applicant Tracking; Candidate Assessment; Employee Records; Perform; Professional Learning - including Premium Content Library; and SmartFind Express.
- PowerSchool Unified Insights™, which includes the following individual solution offerings: SEL, Student Essentials, Advanced Student Suite, Talent and Business Operations; Community Engagement; District Operations; EdFI ODS; Human Capital; Geovisual Enrollment Analytics; Essentials; Enrollment Analytics; Location Analytics; Risk Analysis; and Student Readiness.
- Headed2™ solutions.
- PowerSchool also offers, under the PeopleAdmin brand, the following solutions: PeopleAdmin Applicant Tracking System, PeopleAdmin Position Management, PeopleAdmin Employee Records, PeopleAdmin Performance Management, PeopleAdmin Faculty Information System, PeopleAdmin Professional Learning, PACx, and all other software as part of PowerSchool's future product line.
- PowerSchool SchoolMessenger, which includes Communicate, Chat, SafeArrival, Permission Click, Presence, and CustomApp.



Additionally, any services provided using the PowerSchool software including, without limitation, hosting and implementation services for PowerSchool products are only available through PowerSchool, unless PowerSchool provides explicit approval or authorization for an outside party to provide services on PowerSchool's behalf.

Sincerely,

A handwritten signature in black ink that reads 'Eric Shander'.

Eric Shander  
Chief Financial Officer  
PowerSchool Holdings, Inc.



Remit Email: [timothy.potter@powerschool.com](mailto:timothy.potter@powerschool.com)  
 Quote Date: 31-JAN-2024  
 Quote #: Q-834562-1

Sales Quote - This is Not An Invoice

Prepared By: Timothy Potter  
 Customer Name: Nogales Unified District  
 Contract Term: 12 Months  
 Start Date: 20-JUL-2024  
 End Date: 19-JUL-2025  
 Billing Frequency: Annually

Customer Contact: Nidia White  
 Title: Purchasing & Procurement Specialist  
 Address: 310 W. Plum St.  
 City: Nogales  
 State/Province: Arizona  
 Zip Code: 85628  
 Phone #: (520) 397-7933

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>Initial Term 20-JUL-2024 - 19-JUL-2025</b>				
License and Subscription Fees				
PowerSchool SIS Maintenance and Support		5,550.00	Students	USD 37,573.50
PowerSchool SIS Hosting SSL Certificate		1.00	Each	USD 536.25
PowerSchool SIS Hosting		5,550.00	Students	USD 4,495.50

License and Subscription Totals: **USD 42,605.25**

Quote Total	
<b>Initial Term</b>	<b>20-JUL-2024 - 19-JUL-2025</b>
<b>Amount To Be Invoiced</b>	<b>USD 42,605.25</b>

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Nogales Unified District

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 5-SEP-2023

Date:

PO Number: \_\_\_\_\_



Remit Email: [timothy.potter@powerschool.com](mailto:timothy.potter@powerschool.com)  
 Quote Date: 31-JAN-2024  
 Quote #: Q-834587-4

Sales Quote - This is Not An Invoice

Prepared By: Timothy Potter  
 Customer Name: Nogales Unified District  
 Contract Term: 12 Months  
 Start Date: 11-JUN-2024  
 End Date: 10-JUN-2025  
 Billing Frequency: Annually

Customer Contact: Nidia White  
 Title: Purchasing & Procurement Specialist  
 Address: 310 W. Plum St.  
 City: Nogales  
 State/Province: Arizona  
 Zip Code: 85628  
 Phone #: (520) 397-7933

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>Initial Term 11-JUN-2024 - 10-JUN-2025</b>				
License and Subscription Fees:				
PowerSchool Enrollment Registration		5,550.00	Students	USD 34,299.00
PowerSchool Enrollment Additional Language - Spanish		1.00	Each	USD 0.00
License and Subscription Totals:				<b>USD 34,299.00</b>

Quote Total	
<b>Initial Term</b>	<b>11-JUN-2024 - 10-JUN-2025</b>
<b>Amount To Be Invoiced</b>	<b>USD 34,299.00</b>

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Nogales Unified District

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 5-SEP-2023

Date:

PO Number: \_\_\_\_\_





Remit Email: timothy.potter@powerschool.com  
 Quote Date: 14-DEC-2023  
 Quote #: Q-834510-2

Sales Quote - This is Not An Invoice

Prepared By: Timothy Potter  
 Customer Name: Nogales Unified District  
 Contract Term: 12 Months  
 Start Date: 1-MAR-2024  
 End Date: 28-FEB-2025  
 Billing Frequency: Annually

Customer Contact:  
 Title:  
 Address: 310 W. Plum St.  
 City: Nogales  
 State/Province: Arizona  
 Zip Code: 85628  
 Phone #:

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>Initial Term 1-MAR-2024 - 28-FEB-2025</b>				
License and Subscription Fees				
PD+ Subscription		5,690.00	Students	USD 3,414.00

License and Subscription Totals: **USD 3,414.00**

Quote Total	
Initial Term	1-MAR-2024 - 28-FEB-2025
Amount To Be Invoiced	USD 3,414.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

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This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Nogales Unified District

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 5-SEP-2023

Date:

PO Number: \_\_\_\_\_



Remit Email: [muriel.gaillard@powerschool.com](mailto:muriel.gaillard@powerschool.com)  
 Quote Date: 17-APR-2024  
 Quote #: Q-834558-1

Sales Quote - This is Not An Invoice

Prepared By: Timothy Potter  
 Customer Name: Nogales Unified District  
 Contract Term: 12 Months  
 Start Date: 17-SEP-2024  
 End Date: 16-SEP-2025  
 Billing Frequency: Annually

Customer Contact: Nidia White  
 Title: Purchasing & Procurement Specialist  
 Address: 310 W. Plum St.  
 City: Nogales  
 State/Province: Arizona  
 Zip Code: 85628  
 Phone #: (520) 397-7933

Product Description	Quantity	Unit	Extended Price
<b>Initial Term 17-SEP-2024 - 16-SEP-2025</b>			
<b>License and Subscription Fees</b>			
UT Applicant Tracking	1.00	Students	USD 6,412.86

License and Subscription Totals: **USD 6,412.86**

Quote Total	
Initial Term	17-SEP-2024 - 16-SEP-2025
Amount To Be Invoiced	USD 6,412.86

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Mar2024/](https://www.powerschool.com/MSA_Mar2024/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Nogales Unified District

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 5-SEP-2023

Date:

PO Number: \_\_\_\_\_

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Renewal of Sole Source Status to Off Duty Management (ODM) for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 4/17/24  
Finance Director

**BACKGROUND:**

The district will need to use the company -Off Duty Management in order to provide security services by Nogales Police Department Officers during athletic, co-curricular and graduation events. This company currently contracts with the Nogales Police Department for all their off-duty officer assignments. using their proprietary company software called Off Duty Management or ODM owned by Off Duty Management. Consequently, the district will need to pay for services directly to Off Duty Management.

School District Procurement Rule R7-2-1053 paragraph A states, "A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only 1 source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district."

Therefore, it is recommended that the Governing Board acknowledge the written determination that there is only one source for Off Duty Management Services. This recommendation is in compliance with the School District Procurement Rules. It is in the District's best interest to approve the recommended sole source procurement.

Estimated expenditures for FY 24-25 = \$ 150,000

**Sole Source Type:**

- This is the only vendor that can provide this product/service.
- Utilizing another vendor for this product/service would be too costly to transition existing infrastructure.
- This vendor is the only provider for this product/service in our area. We are obligated to use this vendor for this product/service.

**RECOMMENDATION:**

It is the administrative recommendation that the Governing Board approves the written determination to renew the sole source status to Off Duty Management (ODM) for FY 24-25.

**ENCLOSURE:**

Sole Source letter from Off Duty Management (ODM)  
Off Duty Management (ODM) Program

Clementina Carlyle  
Administrative Approval

04.17.24  
Date

\_\_\_\_\_  
Board Member Approval

\_\_\_\_\_  
Date



March 20, 2024

Ms. Nidia White  
Procurement Officer  
Nogales Unified School District  
310 West Plum Street  
Nogales, AZ 85620

RE: Clarification of Vendor Relationship between Off Duty Management and the City of Nogales

Dear Ms. White:

Off Duty Management has jointly executed a Master Service Agreement with the City of Nogales to exclusively provide comprehensive management support and technology for the administration of all Nogales Police Department's officers working off-duty jobs. Off Duty Management is the sole source for requesting the services of an off-duty Nogales Police Department (NPD) officer to perform a security job for schools and private entities.

Private parties can request officers to work off-duty jobs through an NPD website portal or by calling Off Duty Management's 24/7/365 customer service at (877)636-830.

Off Duty Management strictly follows NPD's policies and general orders for governing off-duty or secondary employment. NPD completely controls its off-duty program requirements. Off Duty Management administers NPD's program while adding heightened transparency and protection for all involved in hiring an off-duty officer.

Off Duty Management utilizes its exclusive technology, OfficerTRAK®, to manage and administer NPD's program. Sherry Rowley (CEO) and Brett Rowley are the sole owners with exclusive rights to all Off Duty Management and OfficerTRAK® properties, processes, and software.

If you have any questions or concerns regarding this, please get in touch with me directly at (281) 574-6195, and I will be happy to assist you.

Regards,

**Greg Doran**

Greg Doran  
Vice President Operations



## Off Duty Management (ODM) Service and Product Description

**Off Duty Management (ODM) is a law enforcement service provider that is built by officers for officers and agencies.** ODM provides a no-cost/free service that assists law enforcement agencies in the administration, management and execution of their off-duty program and assignments. Agencies keep 100% control and oversight. We are partners that help facilitate the agencies program and eliminate all the headaches and risk associated with running a safe, efficient transparent and cost effective off-duty program by utilizing our proprietary OfficerTrak technology. ODM understands off-duty work like no other company; with over 20 years' experience in the off-duty industry and law enforcement, working with thousands of officers and agencies, we understand the specific needs our LE partners have and provide a fully customizable solution for their off-duty work at no cost.

We are the largest, most experienced, and knowledgeable off-duty service provider in the nation. Our services are comprehensive, customizable and include 24/7/365 customer support, managing inbound service requests, scheduling, time & attendance, payroll and invoicing, risk, and liability mitigation. In addition, when your officers are placed on an off-duty assignment through our OfficerTrak application, each of them will be covered by our comprehensive A-rated insurance program including full workers compensation and liability coverage at no cost to the agency or officer.

Our solution is powered by our proprietary OfficerTrak technology that is cloud and app based and makes managing, administering, and working off-duty jobs simple, easy, and secure.

ODM will provide the following list of services and support free of charge to the agency, municipality, and officers. There will never be any type of fee or cost for our services, support, or software.

### **ODM service features and benefits:**

- No Cost to agency or officer
- Full workers compensation and liability insurance, covering the officer while engaging in all off-duty shifts scheduled through the agency and OfficerTrak
- The agency maintains complete control. ODM works exclusively and contractually for the agency.
- Hundreds of years of combined experience and expertise in managing law enforcement off-duty work.

- Built for officers and agencies by officers. Hundreds of years of law enforcement and off-duty experience
- Largest off-duty provider in the nation. Millions of officer hours scheduled managed .
- Unmatched financial health and stability: Zero debt. loans, private equity, or factoring. We have the financial strength and liquidity (will provide bank verification of liquidity if requested) needed to handle your business, our growth and any size or combination of agencies across the nation. This provides peace of mind that you are partnering with an organization that will be around for years and will pay your officers and city on time, every time.
- Execute all the agencies rules, orders, and policies. They are built into our customizable and proprietary OfficerTrak software and app that is personally reviewed by your agencies dedicate ODM operations team on every service request.
- We save cities and agencies time, money, and resources. Up to 95% of current off-duty resources, costs and time can be saved or redeployed into other critical policing activities or equipment.
- No cost fee and pricing management through our cloud-based web and app enabled solution.
- Fully customizable to meet agency's needs.
- Reduced risk and liability for city, agency, officers, and customer.
- Free A- or better rated multi-million-dollar liability insurance for all parties involved in the off-duty assignments. Effective coverage with umbrella is \$11m/\$15m
- Free statutory workers compensation coverage for officers working off-duty jobs paid according to state statute. ODM reimburses at officers on-duty pay rate per statute.
- Free use of OfficerTrak platform and app for internal off-duty or overtime jobs
- Free 27/7/365 customer service and operations support based in USA.
- Dedicated operations manager for the agency. We want our operations team to understand and know your agency, officers, and customers personally.
- Free scheduling tools and support. OfficerTrak provides speed, accuracy, transparency, and efficiency in scheduling off-duty or overtime jobs.
- Improved customer job fill rates with simple and easy to use OfficerTrak technology and app.
- Request officers anytime 24/7/365, Customers will have the option to utilize customized agency web portal or call toll free to our customer support anytime to make requests for officer off-duty services.
- ODM charges a small administrative fee to agency customers/vendors to cover all our services, insurance, and software. The customer gets many benefits that offset a good portion of the administrative fee. A final percentage for the admin fee is determined once ODM understands the complete scope of work requested by the agency. The cost is less than a tip you might pay at a restaurant and would cover all the services outlined in this document.



- Customized job distribution. Currently over 100 diverse ways to publish jobs out to officers for fairness, equity, and transparency. We execute what the agency wants.
- Free off-duty hours and attendance tracking. Agencies can set off-duty hour limits if this is requested or required by your current orders.
- Free invoicing and collections. We float the money, so the city or officers do not have to. ODM assumes all the financial risk for the agency and officer.
- We make sure officers are paid weekly. They will never wait for their earned pay.
- All services are provided in-house and always free to agencies and officers.
- Ability to activate partner agencies and/or officers to work unfilled jobs in your jurisdiction, if approved by Chief. Simple easy functionality that improves job fill rates for customers and overall satisfaction
- Free real-time reporting
- Unlimited agency administrators, if desired
- Agency administrators have login capability for OfficerTRAK® Software to use for internal purposes and view all historical, real-time, and future off-duty operations.
- OfficerTrak allows you to track officer off-duty hours in real time. ODM will supply you free monthly reporting that can be customized to serve your specific needs. Agencies also have their own 24/7/365 administrative access to view or generate reports at will. Agencies have all the details of their off-duty programs at their fingertips.
- ODM provides a free and extensive implementation/onboarding process to ensure the agency and officers have all the knowledge and training necessary for a seamless transition. We work closely with the agency to ensure ODM executes all agency rules, policies and plans to get the team fully comfortable and operational proficient.
- Free training guides for future hires to be brought on the program when needed.
- Free agency administrator training
- Free web portal and app access for all parties involved. 24/7/365
- Billing terms for regular customers. Net 30.
- Single 1099 at year-end for all officers
- Free job notifications
- Free off and on duty calendar function. Officers must manually put in on-duty shifts.
- OfficerTrak App allows user friendly and simple clock in and clock out feature to record time.
- No-cost contracts that give complete control to the agency. Contract contains an exclusive service guarantee that provides the agency a 30-day out clause for any reason.
- References with existing partners and financial institutions.
- We offer free 24/7/365 support for our program staffed by our highly trained operations and service specialists. Never a maintenance fee, admin fee, version fee. etc. No cost ever to the agency or officer.
- ODM and OfficerTrak was built by officers for officers and agencies.

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Renewal of Audit Services Contract for FY 24-25 with Heinfeld, Meech & Co., PC.

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 4/04/2024  
Finance Director

**BACKGROUND:**

Authorization is requested to renew the FY 2024-2025 Audit Services Contract # RFP 1920-03 that was awarded to Heinfeld, Meech & Co., P.C. for the 5th annual renewal effective 7/1/2023 through 6/30/2024 (RFP Year 5 of 5).

As per the fee schedule as presented in the approved RFP, cost for Audit Year Ended June 30, 2024 equals \$55,075 including the Single Audit, ACFR Services, Data Collection, ASBO & GFOA and applicable fees.

**RECOMMENDATION:**

The Administrative recommendation is that the Governing Board approve the FY 24-25 contract between NUSD # 1 and Heinfeld, Meech & Co., P.C., and authorize its signature.

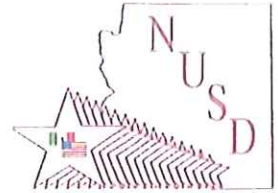
**ENCLOSURES:**

Heinfeld, Meech & Co., P.C Renewal Letter for FY 24-25  
Heinfeld, Meech & Co., P.C Contract Amendment for Audit Year 23-24

Clementina Carlyle \_\_\_\_\_ 04.04.24 \_\_\_\_\_  
Administrative Approval Date

\_\_\_\_\_  
Board Member Approval Date

# Nogales Unified School District No. 1



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March 27, 2024

Heinfeld, Meech & Co., P.C.

10120 N Oracle Rd.

Tucson, AZ 85704

Dear Sir or Madam:

The Governing Board of Nogales Unified School District No. 1 intends to renew the contract with Heinfeld, Meech & Co., P.C. for the Single Audit and ACFR for the fiscal year ending June 30, 2024. This renewal continues our contract for Request for Proposal No. RFP 1920-03 for Annual Financial Audit Services.

Per the original signed contract, total compensation, including travel and out-of-pocket expenses, shall not exceed \$53,050 for the audit of fiscal year 2023-24.

In addition to the above fees, the District will reimburse the actual costs incurred by Heinfeld, Meech & Co., P.C. for ACFR printing costs.

Sincerely,

*Clementina Carlyle*

Clementina Carlyle

Finance Director

Cc: Accounting Services Division

Office of the Auditor General

Nogales Unified School District # 1  
 Notice of Request for Proposal (RFP 1920-03- Audit Services)

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NUSD RFP # 1920-03  
 Audit Services

Company Name Heinfeld, Meech & Co., P.C.

**PART I SINGLE AUDIT**

	Single Audit	CAFR	GASB 34	Federal Programs	AASBO/GFOA Submission fees ^
Year ending June 30, 2020	\$ 40,200	\$ 3,000	\$ (Included)	\$ 4,000	\$ 2,025
Year ending June 30, 2021	\$ 41,600	\$ 3,000	\$ (Included)	\$ 4,000	\$ 2,025
Year ending June 30, 2022	\$ 42,800	\$ 3,000	\$ (Included)	\$ 4,250	\$ 2,025
Year ending June 30, 2023	\$ 44,300	\$ 3,000	\$ (included)	\$ 4,250	\$ 2,025
Year ending June 30, 2024	\$ 45,550	\$ 3,000	\$ (Included)	\$ 4,500	\$ 2,025

Hourly rate for Partner \$ 270

Hourly rate for Manager \$ 215

Hourly rate for Senior Staff Auditor \$ 155

Hourly rate for Lead Auditor \$ 155

Hourly rate for Staff Auditor \$ 110

Will hourly rates for above be firm for the five (5) years of the contract?  yes or  no

If no, please list an escalation clause for years two (2) through five (5).

Year 2 3% Year 3 6%\* Year 4 9%\* Year 5 12\*

\* Percent of total increase from Year 1 hourly rates.

^ These are the estimated additional costs to the District for awards submission. The CAFR submission fees provided are determined by ASBO and GFOA according to the size of the District; this information is based on information available at the time of this proposal. Application fees are member fees and require the District to maintain at least one membership in each organization. Total actual costs incurred by HeinfeldMeech each year will be reimbursed by the District.

Nogales Unified School District # 1  
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Pricing Page 2 of 2

NUSD RFP # 1920-03  
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**PART II CONSULTING SERVICES**

The District may call upon a selected vendor for consulting services other than those pertaining to the single audit but of a financial nature.

Hourly rate for consulting on financial questions \$ (see hourly rates provided on prior page)

Fee for phone calls \$ (see hourly rates provided on prior page) - also see below note

List any other fees N/A

Will prices listed above be firm for the five (5) years of the contract?     yes or   X  no

If no, please list an escalation clause for years two (2) through five (5).

Year 2            Year 3            Year 4            Year 5           

The same escalation will be used as provided on the prior page.

The firm does not assess additional charges to our clients for questions regarding best practices or that are directly related to the audit process. Any change in the scope of audit services or significant other matters that may require additional fees will be fully discussed and approved by the District prior to being Invoiced.



April 12, 2024

Governing Board and Management  
Nogales Unified School District No. 1  
310 W. Plum St.  
Nogales, AZ 85621-2613

We are pleased to confirm our understanding of the services we are to provide for Nogales Unified School District No. 1 (District) for the year ended June 30, 2024. We encourage you to read this letter carefully as it includes important information regarding the services we will be providing to the District. If there are any questions on the content of the letter, or the services we will be providing, we would welcome the opportunity to meet with you to discuss this information further.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of Nogales Unified School District No. 1 as of and for the year ended June 30, 2024.

We have also been engaged to report on supplementary information that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards
2. Combining and individual fund financial statements and schedules

Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI) to supplement the District's basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedules
3. GASB-required pension schedules

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. Other information included with the audited financial statements such as the transmittal letter and statistical data

We will also perform procedures to complete the USFR Compliance Questionnaire. We will conduct the review in accordance with the minimum audit standards for completing the USFR Compliance Questionnaire as prescribed by the State of Arizona Office of the Auditor General.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

An important aspect to our expression of opinions on the financial statements is understanding the concept of materiality. Our determination of materiality is a matter of professional judgment and is affected by our perception of the financial information needs of users of the financial statements.

For purposes of determining materiality we may assume that reasonable users –

1. have a reasonable knowledge of business and economic activities and accounting and a willingness to study the information in the financial statements with reasonable diligence;
2. understand that financial statements are prepared, presented, and audited to levels of materiality;
3. recognize the uncertainties inherent in the measurement of amounts based on the use of estimates, judgment, and the consideration of future events; and
4. make reasonable judgements based on the information in the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in the financial statements nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.



We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts. Our procedures will also include, as deemed necessary, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request, if deemed necessary, written representations from the District's attorneys as part of the engagement, and they may bill you for responding to this inquiry.

#### **Audit Procedures – Internal Control**

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the District has complied with federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the *OMB Compliance Supplement*, our compliance and internal control procedures will relate to the compliance requirements that the *OMB Compliance Supplement* identifies being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Governing Board of the District. Circumstances may arise in which our reports may differ from expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

### **Nonaudit Services**

As part of the audit, we will assist with preparation of your financial statements, notes to the financial statements, and supplementary information, including the schedule of expenditures of federal awards. In addition, we will assist with the completion of the auditee section of the data collection form to be submitted to the Federal Audit Clearinghouse. You have expressed your intention to use these nonaudit services within the scope of your request for proposal for audit services. These nonaudit services do not constitute an audit and such services will not be conducted in accordance with *Government Auditing Standards*. Upon engagement of the audit we will utilize the general ledger, accounting records, District prepared schedules and other information provided by District personnel in order to prepare the necessary year-end adjusting journal entries and to prepare drafts of the financial statements, notes to the financial statements, and the supplementary information.

You are responsible for the information provided by the District and for assuming all management responsibilities related to the financial statements, notes to the financial statements, supplementary information, data collection form, and the nonaudit services we provide. You are also responsible for designing, implementing, and maintaining internal controls over the financial statements process. Prior to the issuance of the financial statements you will be required to acknowledge in the management representation letter our assistance with the preparation of the financial statements, the schedule of expenditures of federal awards, and related notes to the financial statements, and acknowledge you have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee the nonaudit services we provide; evaluate the adequacy and results of these nonaudit services; and accept responsibility for the nonaudit services.

As the District's independent auditor, professional standards place specific requirements on our provision of certain nonaudit services. We are strictly prohibited from assuming management responsibilities or making management decisions; therefore, the nonaudit services we provide are limited to those indicated above. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities or making management decisions. Accordingly, to maintain our independence it is imperative that management understand its responsibilities and is capable of fulfilling these responsibilities. If there are any questions or concerns regarding management's responsibilities or ability to fulfill these responsibilities we request that you immediately contact us so that we may assess the circumstance and our continued independence with respect to providing audit services.

#### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for the 12 months after the financial statement date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under Uniform Guidance; (3) additional information we may request for the purpose of the audit; and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; the schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Management's responsibilities also include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

Management is responsible for the design and implementation of programs to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review prior to issuance of our reports.

Management is responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in a written representation letter that (1) you are responsible for presentation of supplementary information in accordance with accounting principles generally accepted in the United States of America; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or studies related to the objectives discussed in the *Audit Scope and Objectives* section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, management understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Planned Scope and Timing of the Audit**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our tests will not include a detailed check of all transactions for the period.

We have identified the following significant risks of material misstatement as part of our audit planning:

1. Management override of controls
2. Improper revenue recognition
3. Incomplete capital asset and depreciation listings

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit in April 2024 and conclude audit procedures and date our report in December 2024.

Our audit of the financial statements does not relieve you of your responsibilities outlined in the *Responsibilities of Management for the Financial Statements* section of this letter.

### **Use of Third-Party Service Providers**

We maintain internal policies, procedures, and safeguards to protect the confidentiality of your information. We may, depending on the circumstances, use third-party service providers in providing our professional services. The following service providers may be utilized in the completion of our engagement:

- Capital Confirmation, Inc. – electronic bank and account balance confirmation service
- Citrix ShareFile – web-based application service to transfer files
- CCH Engagement Organizer – web-based application service to transfer files
- Harvest Investments, Ltd. – investment portfolio valuation service

You hereby consent and authorize us to use the above service providers, if deemed necessary, to complete the professional services outlined in this letter.

### Engagement Administration, Fees, and Other

Christopher Heinfeld is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

The audit documentation for this engagement is the property of Heinfeld, Meech & Co., P.C., and constitutes confidential information. However, we may be requested to make certain audit documentation available to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, the U.S. Government Accountability Office, or other authorized governmental agency for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Heinfeld, Meech & Co., P.C., personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven (7) years after the report release date, or for any additional period requested by a regulator, cognizant agency, oversight agency for audit, or pass-through entity. Upon expiration of the seven year period, or any additional period, we will commence the process of destroying the contents of our engagement files. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In the event we are required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this engagement, you agree to compensate us at our hourly rates, for the time we expend in connection with such response, and to reimburse us for all of our out-of-pocket costs incurred in that regard.

Any disagreement, controversy, or claim ("dispute") that may arise from any aspect of our services, including this engagement or any prior engagement, will be submitted to mediation. The parties will engage in the mediation process in good faith once a written request to mediate has been given by any party. Any mediation initiated as a result of this engagement shall be administered by The American Arbitration Association, according to its mediation rules before resorting to litigation. The results of any such mediation shall be binding only upon agreement of each party to be bound. Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally.

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between us. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("limitation period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. The limitation period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

Professional standards prohibit auditors from agreeing to indemnify attest clients for damages, losses or costs arising from lawsuits, claims or settlements that relate, directly or indirectly, to the client's acts. As such, professional standards will prevail for indemnification clauses included in audit contracts. In addition, we are unable to obtain waivers on our professional liability insurance policy for certain provisions, including indemnification provisions, provisions requiring the firm to name the District as an additional insured party, and a waiver of subrogation rights.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our fee for these services will be at the amount outlined in our proposal. We exercised care in estimating the fee and believe it accurately indicates the scope of the work. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

Our fees are based on anticipated cooperation from your personnel, timely receipt of information, and the assumption that unexpected circumstances will not be encountered during the audit, including factors beyond our control, such as new accounting pronouncements or legal requirements, additional consultation, and assistance in correcting errors in your financial records. We will plan the engagement based on the assumption that your personnel will prepare and provide us with the items listed in our request for audit information, including preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Additional fees incurred will be billed at the following hourly rates: Partner - \$303; Manager - \$241; Senior - \$174; Staff - \$123.

If any term or provision of this agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.



*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2021 peer review report accompanies this letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. Please feel free to contact us at any time if you have any questions or concerns. If you have any questions regarding this letter, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Heinfeld Meech & Co. PC*

Heinfeld, Meech & Co., P.C.  
Tucson, Arizona

cc: Angelina Canto, Superintendent  
Clementina Carlyle, Finance Director

RESPONSE

Please indicate the name of the individual responsible for overseeing the nonaudit services of preparing the year-end adjusting journal entries and the preparation of the financial statements:

Name: Clementina Carlyle

This letter correctly sets forth the understanding of Nogales Unified School District No. 1.

Printed Name: Clementina Carlyle

Title: Finance Director

Signature: *Clementina Carlyle*

Date: 04/12/2024

# Grant Bennett Associates

A PROFESSIONAL CORPORATION



## Report on the Firm's System of Quality Control

August 31, 2021

To Heinfeld, Meech & Co., P.C. and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Heinfeld, Meech & Co., P.C. (the firm) in effect for the year ended May 31, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Heinfeld, Meech & Co., P.C. in effect for the year ended May 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Heinfeld, Meech & Co., P.C. has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads "Grant Bennett Associates".

GRANT BENNETT ASSOCIATES  
A PROFESSIONAL CORPORATION  
Certified Public Accountants



[www.gbacpa.com](http://www.gbacpa.com)

10850 Gold Center Drive, Suite 260  
Rancho Cordova, CA 95670  
916/922-5109 FAX 916/641-5200

1970 Broadway, Suite 260  
Oakland, CA 94612  
510/817-4886

Princeville, HI  
888/763-7323

Together as One. Grant Bennett Associates is a Member of the Alliott Global Alliance of independent professional firms.

NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

AGENDA ITEM SUMMARY

ITEM: CONSENT DATE APPROVED: \_\_\_\_\_  
Approval of the Energy Consulting Services Agreement with Fusebox for FY 24-25

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 4/17/24  
Finance Director

**BACKGROUND:**

In order to continue the Energy Consulting Services as part of the District Wide Energy Savings Project, the district is requesting authorization of the attached agreement for FY 24-25. The vendor- Pierce Energy Consulting has changed their name to Fusebox.

The service/software cost for FY 24-25 will be \$ 33,520 including taxes.

The agreement has been reviewed by Legal Counsel.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve the Agreement with Fusebox for FY 24-25.

**ENCLOSURES:**

- Fusebox Quote Summary
- Agreement for Fusebox FY 24-25
- Addendum for Fusebox FY 24-25

Clementina Carlyle  
Administrative Approval Signature

04.17.24  
Date

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date



FY2025 Solutions Renewal Proposal For

**NOGALES UNIFIED SCHOOL DISTRICT**

Prepared By: Sue Pierce  
Prepared Date: April 3, 2024

**CORE VALUES:** The Fusebox (powered by Pierce Energy Planning) team is fiercely driven by the following core values, which drive change and positively impact each client.

**INTEGRITY**

**CONSERVATION**

**TEAM**

**HARD WORK**

**PASSION**



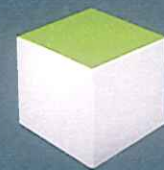
**PROGRAM OBJECTIVE:** Fusebox, LLC (powered by Pierce Energy Planning will provide utility management of electric, gas, and water utilities throughout the District. This includes maintaining a complete utility inventory in the Fusebox software, providing ongoing visibility into monthly (& interval) utility data, and meeting all other appropriate deliverables.

**PROGRAM TERM:** July 1, 2024 – June 30, 2025\*  
*\*3-Year Project Term Available*

**DEDICATED PROGRAM TEAM:**

Sue Pierce – Co-Founder/CEO

Loren Kueker – Client Data Specialist



**PROGRAM SCOPE:** Fusebox, LLC (powered by Pierce Energy Planning) will provide the following solutions:

- ❖ Fusebox Software – unlimited access and use of the Fusebox utility management platform.
- ❖ Utility Data Automation – Fusebox interface will automate the utility data upload process and archive all monthly bills within the software.
- ❖ Utility Data Management and Reporting – Fusebox Team will provide ongoing reporting and analysis of electric, gas, and water utilities.
- ❖ Water Data Management – Fusebox Team will track water billing data and provide alerts on potential leaks and other costly water issues.
- ❖ Utility Meter Mapping – Fusebox Team, with the help of District staff, will locate and map GPS coordinates for all electric, gas, and water meters and build the necessary information into Fusebox software.
- ❖ Interval Data Analysis – Fusebox interface will stream interval data and provide analysis of demand (KW) patterns, irregular/excessive spikes, etc.
- ❖ Energy Management System Analysis and Strategies – Fusebox Team will analyze EMS schedules and setpoints and provide recommendations to District staff.

## **PROGRAM LOCATIONS:**

- ❖ A.J. Mitchell Elementary
- ❖ Challenger Elementary
- ❖ Desert Shadows Middle School
- ❖ District Office
- ❖ District Support Services
- ❖ Francisco Vasquez di Coronado Elementary
- ❖ Lincoln Elementary
- ❖ Mary Welty Elementary
- ❖ Nogales High School
- ❖ Pierson High School
- ❖ Robert M. Bracker Elementary
- ❖ Wade Carpenter Middle School

## **PROGRAM METERS:**

- ❖ 47 Grid Electric
- ❖ 47 Water





**PROGRAM COST:**

**Fusebox Software (annual fee,12 Locations):** **\$3,600.00**

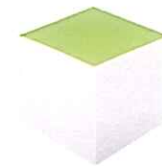
**Utility Data Management and Reporting (annual fee):** **\$29,610.00**

*47 Grid Electric Meters...\$14,805.00*

*47 Water Meters...\$14,805.00*

**TOTAL:** **\$33,210.00**

Purchasing Cooperatives:  
Mohave – Fusebox, LLC #22J-FUSE-1216  
1GPA – Fusebox, LLC #22-04P-04





## AGREEMENT FOR ENERGY CONSULTING SERVICES

This Agreement is entered into as of July 1, 2024 between Nogales Unified School District, ("the Client") and Fusebox, LLC ("the Contractor") and addresses energy consulting services for the period of time beginning July 1, 2024 and expiring June 30, 2025.

1. **Contractor Term Duties.** Subject to the terms and conditions of this Agreement, the Client hereby engages the Contractor to deliver Energy Consulting Services. Contractor will work with staff and students within the District to educate and support energy conservation activities and to embed conservation into the school culture. The Scope of Services for the Agreement is defined in Attachment A.

2. **Compensation.** The Contractor's compensation will be \$30,300 and will be billed monthly over the term of the contract.

3. **Expenses.** During the term of this Agreement, the Contractor shall request reimbursement for all pre-approved reasonable expenses which are incurred in connection with the performance of the duties hereunder. Pre-approved mileage charges will be at existing IRS rate.

4. **Written Reports.** The Client will receive energy reports consistent with those provided over the last 12 months and such reports will be delivered monthly over the course of the contract.

5. **Confidentiality.** The Contractor and Client acknowledge that during the engagement they will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by the other party and used in connection with the operation of its business including, without limitation, the Contractor's business and product processes, methods, customer lists, accounts and procedures. Each party agrees that he will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement or with written permission from the other party.

6. **Conflicts of Interest; Non-hire Provision.** The Client represents that he is free to enter into this Agreement, and that this engagement does not violate the terms of any agreement between the Client and any third party.

**7. Termination.** The Contractor or the Client may terminate this agreement with a 30 day written notice. In addition, if the Contractor is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directive of the Client, is guilty of serious misconduct in connection with performance hereunder, or materially breaches provisions of this Agreement, the Client at any time may terminate the engagement of the Contractor immediately and without prior written notice to the Contractor.

**8. Independent Contractor.** This Agreement shall not render the Contractor an employee, partner, agent of, or joint venture with the Client for any purpose. The Contractor is and will remain an independent Contractor in his relationship to the Client. The Client shall not be responsible for withholding taxes with respect to the Contractor's compensation. Contractor will be provided with a 1099 for tax purposes at year's end. The Contractor shall have no claim against the Client hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

**9. Choice of Law.** The laws of the state of Arizona shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto.

**10. Waiver.** Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.

**11. Assignment.** The Contractor shall not assign any of his rights under this Agreement, or delegate the performance of any of his duties hereunder, without the prior written consent of the Client, and such consent shall not be unreasonably withheld or delayed.

**12. Notices.** Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be via email or in writing and shall be validly given or made to another party if personally served, or if deposited in the United States mail, certified or registered, postage prepaid, return receipt requested

If to the Contractor:  
Fusebox, LLC  
Att: Sue Pierce, CEO  
PO Box 26357  
Scottsdale AZ, 85255

If to the Client:  
Nogales Unified School District  
Att: Superintendent Angel Canto  
310 W. Plum Street  
Nogales, AZ 85621

Any party hereto may change its address for purposes of this paragraph by written notice given in the manner provided above.

**13. Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by the parties hereto.

**14. Entire Understanding.** This document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

**15. Unenforceability of Provisions.** If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

*Nogales Unified School District*

*By: Angel Canto*

*Signature* \_\_\_\_\_

*Date* \_\_\_\_\_

*Fusebox, LLC*

*By: Sue Pierce*

*Signature* *Susan H Pierce*

*Date* April 3, 2024

**Attachment A  
Scope of Services**

Data Management & Reporting – Electric, Water
EMS Monitoring & Load Shifting Strategies
Education & Awareness Strategies
Fusebox Software

## ADDENDUM TO ENERGY CONSULTING SERVICES AGREEMENT

Between Fusebox, LLC and

Nogales Unified School District No. 1

This Addendum supplements the terms and conditions contained in the Service Agreement (“Agreement”) and is made in the State of Arizona by and between Fusebox, LLC (“Fusebox”) and the Nogales Unified School District No. 1 (“District”) of Santa Cruz County, Arizona.

1. Cancellation. The District reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.
2. Non-Discrimination. The parties agree to comply with all provisions of applicable federal, state and local laws relating to non-discrimination, equal employment opportunity, the Americans with Disabilities Act, and Arizona Governor's Executive Order 2009-09 (superseding Executive Order 99-4) (dated January 29, 1999), as may be amended from time to time.
3. Non-appropriation. The parties acknowledge that the District is a government entity, and the contract validity is based upon the availability of public funding under its authority. In the event that public funds are unavailable and not appropriated for the performance of either's obligations under this contract, then this contract shall automatically expire without penalty to either party after written notice to of the unavailability and non-appropriation of public funds. It is expressly agreed that the District shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contact, but only as an emergency fiscal measure.
4. Compliance with Governing Board Policies and Procedures. Fusebox shall comply with applicable Governing Board policies including the requirements of A.R.S. § 15-512(H) regarding the fingerprinting of its employees, subcontractors and vendors who are likely to have unsupervised contact with pupils as determined by the District, in its sole and absolute discretion.
5. Indemnification. To the extent allowed by law, Fusebox agrees to indemnify and hold harmless the District from all injuries to persons or property caused by acts or omissions of Fusebox constituting negligence or intentional misconduct and arising out of Fusebox's activities under this Agreement. To the extent allowed by law, the District agrees to indemnify and hold harmless Fusebox from all injuries to persons or property caused by acts or omissions of the District constituting negligence or intentional misconduct and arising out of the District's activities under this Agreement. In the event of concurrent liability, the parties shall have the right of contribution from each other to

the extent allowed by law. This indemnification provision shall survive termination of the Agreement and remain in effect.

6. Effect of Addendum. Except as expressly modified by the provisions of this Addendum, the underlying Agreement shall continue in full force and effect. In the event any inconsistencies exist between the terms of this Addendum and the underlying Agreement, this Addendum shall control.

**NOGALES UNIFIED SCHOOL**

**DISTRICT No. 1**

**FUSEBOX**

Angel Canto

Sue Pierce

SIGNATURE: \_\_\_\_\_

SIGNATURE: Susan H Pierce

Superintendent

CEO

DATE: \_\_\_\_\_

DATE: April 3, 2024

**NOGALES UNIFIED SCHOOL DISTRICT NO. 1**

**AGENDA ITEM SUMMARY**

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Approval of Student Transportation Contract Renewal for Citizen School Transport for FY 24-25

SUBMITTED BY: Clementina Carlyle Date Submitted: 04/04/2024  
 Finance Director

**BACKGROUND:**

The district is requesting approval of the 4th year Student Transport Contract renewal for Fiscal Year 2023-2024 under RFP 1920-04.

The following is a summary of the 24-25 student bus transportation proposal submitted by Citizen School Transport LLC.

**Daily Student Transportation Projected Costs**

Current – FY 2023-2024		180 Bus Days	
	# of buses	Cost Per Day per bus	Approximate Annual Cost
Regular Education	15 buses	\$322.00	\$869,400.00
Special Education estimated charges for Special Ed. Aide per day average (based on current average of 8 hours per day)			\$97,927.00
Special Education	4 buses	\$364.38	\$262,354.00
<b>Total</b>	<b>19 buses</b>		<b>\$1,229,681.00*</b>
Proposed FY 2024-2025		180 Bus Days	
	# of Bus	Cost Per Day per bus	Annual Cost
Regular Education	15 buses	\$334.88	\$904,176.00
Special Education	4 buses	\$378.96	\$272,848.00
Special Education estimated charges for Special Ed. Aide per day average (based on current average of 8 hours per day)			\$101,844.00
<b>Total</b>	<b>19 buses</b>		<b>\$1,278,868.00*</b>

\*Estimated costs in regular school year operating at 180 days.

The FY 24 regular education transportation costs including cleaning services are estimated to increase by \$ 34,776

For Special Education Transportation, the district expects an estimated increase of \$14,411

**The total increase for FY 24 is estimated to be ~ \$ 49,187 or 4.00%**

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve the FY 24-25 proposal submitted by Citizen School Transport as presented and authorize its signature on the Agreement Letter and Contract Renewal.

**ENCLOSURES:**

Citizen School Transport LLC. FY 24-25 renewal letter and proposal Citizen School Transport Contract Amendment

Clementina Carlyle  
 Administrator Approval Signature

04.05.24  
 Date

\_\_\_\_\_  
 Board Approval Signature

\_\_\_\_\_  
 Date





March 6, 2024

Angel Canto  
Nogales Unified School District  
310 W. Plum Street  
Nogales, Arizona 85621

Dear Mrs. Canto:

Citizen Auto Stage/Citizen School Transport wishes to exercise its option to renew our transportation contract for the 2024/2025 school year. We are asking for a 4% increase over the previous year. We need this increase to help us keep up with the escalating cost of providing the service. Most of the increase will be used to help purchase some much-needed new equipment. Unfortunately, the price of buses has skyrocketed, the price of an activity bus has gone from \$155,000 to \$255,000 since 2021. The remainder of the increase will be used to help us keep filling our driver ranks. We have had to increase wages dramatically over the past few years. A summary of our proposed prices is laid out on the next page.

We would like to thank you and the rest of the district for the cooperation and support we have received during the past half century. We look forward to a safe and successful 2024/2025 school year. Should you have any questions do not hesitate to call at any time.

Sincerely,

Richard Brennan  
Chief Financial Officer

Accepted by N.U.S.D for the 2024/2025 school year.

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Date

General Office: 67 E. Baffert Dr., Nogales, AZ 85621 (520) 281-0400 Fax: (520) 281-4818  
Sales Office: P.O. Box 1991, Tucson, AZ 85702 (520) 622-8811 Fax: (520) 622-8838  
Operations: 351 S. Brickyard Ln., Tucson, AZ 85745 (520) 624-6609 Fax: (520) 791-3761



**Citizen Auto Stage Proposal To N.U.S.D.  
Summary of proposed prices**

	Current	FY 24-25	% Increase
Rate per bus per day	\$ 322.00	\$ 334.88	4.00%
# of miles allowed	73	73	
# of hours allowed	5.5	5.5	
Rate per excess hour	\$ 18.50	\$ 18.50	0.00%
Rate per excess mile	\$ 0.69	\$ 0.69	0.00%
Rate per Special Ed. Bus per day	\$ 364.38	\$ 378.96	4.00%
# of miles allowed	100	100	
# of hours allowed	8	8	
Rate per excess hour	\$ 18.50	\$ 18.50	0.00%
Rate per excess mile	\$ 0.69	\$ 0.69	0.00%
Rate per hour aide	\$ 19.43	\$ 20.21	4.00%
<b>Activity trip (Contractor Buses)</b>			
(No A.C. No baggage comp.)			
Rate per hour	\$ 20.86	\$ 21.69	4.00%
Rate per mile	\$ 1.26	\$ 1.31	4.00%
<b>Using Contractor Owned Special Activity Buses (A/C Equipped)</b>			
Rate per hour	\$ 29.53	\$ 30.71	4.00%
Rate per mile	\$ 1.50	\$ 1.56	4.00%
Total estimated daily trans. cost	\$ 1,131,757.00	\$ 1,177,023.74	
Estimated handicap aide cost	\$ 97,927.20	\$ 101,844.29	
(180 days X 19 buses)	\$ 1,229,684.20	\$ 1,278,868.03	

Projected increase over previous year  
for daily transportation service  
(Based on 15 regular routes and 4 special  
ed. routes for 180 days per year)

\$ 49,183.83

After School transportation is defined as school to home transportation after the regular schedule. All after school transportation will be billed at \$32.67 per trip per school. School to school transportation service within the district will also be billed \$32.67 per one way trip. (This includes the CIB and Challenge programs)

The price for maintenance on the District owned buses will be billed as the work is completed. Labor will be billed at a rate of \$58.92 per hour. Parts will be billed at cost plus 15%.

NOGALES UNIFIED SCHOOL DISTRICT NO. 1

AGENDA ITEM SUMMARY

ITEM: Consent Agenda DATE APPROVED: \_\_\_\_\_  
Approval of Fixed Asset Disposals/Transfers

SUBMITTED BY: Clementina Carlyle DATE SUBMITTED: 04/18/2024  
Finance Director

**BACKGROUND:**

The district is committed to be compliant with the asset disposal/transfer requirements as indicated by the Unified Systems of Financial Records (USFR). Per the USFR (VI-E-13), the disposal/transfer of all fixed asset requires board approval.

CTE assets are no longer functional or covered under warranty. CTE technology items no longer are functional and cannot perform systems updates. Items will be placed on auction.

Printer from AJM is no longer functional. Maintenance can no longer be conducted on unit since item is outdated.

Ice maker from Bracker is no longer functional. Multiple repairs have been conducted on unit and no longer can be maintained.

Items will be placed on auction. If items do not sell on first auction cycle the price will be reduced and put on auction for another cycle.

\*Lot sale is when items are compiled and auctioned in bulk.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve the disposal/transfer of the fixed assets shown on the attached list.

**ENCLOSURE:**

Fixed Asset List

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Robert Bracker DEPARTMENT Cafeteria

CHECK ONE: TRADE-IN  SALE  LOSS  TRANSFER  OTHER

FROM: Robert Bracker TO: NUSD#1 Support Service

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
100004	HOSHIZAKI F450 <sup>ice</sup> maker	600501E	11/5/1997	\$3369.34	50.00

REASON FOR DISPOSITION: No longer working

\*\* Technology Items require the IT Director's signature

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Administrator/Principal

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Department/Grants/Director

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent/Asst Superintendent

\_\_\_\_\_  
Technology Director Date  
Clementine Carby 4-5-24  
Finance Director Date

Notes:  
\_\_\_\_\_  
\_\_\_\_\_

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE

CHECK ONE: TRADE-IN  SALE  LOSS  TRANSFER  OTHER

FROM: Culinary Arts D-2 TO: \_\_\_\_\_  
Marisela Parra

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
<del>102991</del>	<del>CONVECTION OVEN- Mo.# MO7150</del> <del>CONVECTION OVEN- Mo.# MO7150</del>	<del>0211CJ0114</del>	<del>2/2/2003</del>	<del>\$2648.62</del>	
102991	convection oven MO. # MO7150	0211CJ0114	2/12/2003	\$2648.62	200.00

REASON FOR DISPOSITION: Replaced with new

SIGNATURE Aissa Bonillas DATE 3/18/24 \*\* Technology Items require the IT Director's signature

SIGNATURE Mrs. Jorges DATE 3/26/24 Technology Director \_\_\_\_\_ Date \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Finance Director \_\_\_\_\_ Date \_\_\_\_\_

Notes: \_\_\_\_\_

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE- Business Mgmt CHECK ONE:

TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER \_\_\_\_\_ OTHER X

FROM: Nogales High School TO: Warehouse

CTE - Business Management  
A-2

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
111404	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111405	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111406	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111407	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111408	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111409	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111410	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111411	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111412	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111413	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale

REASON FOR DISPOSITION: updating out computers

SIGNATURE [Signature] DATE \_\_\_\_\_  
Administrator/Principal

\*\* Technology Items require the IT Director's signature

SIGNATURE [Signature] DATE 4-3-24  
Department/Grants/Director

Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent/Asst Superintendent

Finance Director Date

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE- Business Mgmt CHECK ONE:

TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER \_\_\_\_\_ OTHER X

FROM: Nogales High School TO: Warehouse  
CTE - Business Management  
A-2

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
111414	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111421	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111416	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111417	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111418	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111419	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
107006	HP- computer	2UA14024DW	12/7/11	577.05	Lot Sale
108364	OptiPlex 7010 COMPUTER	6RYDDX1	5/21/13	820.07	Lot Sale
108365	OptiPlex 7010 COMPUTER	6RZCDX1	5/21/13	820.07	Lot Sale
108366	OptiPlex 7010 COMPUTER	6RZCDX1	5/21/13	820.07	Lot Sale
108369	OptiPlex 7010 COMPUTER	6RZDDX1	5/21/13	820.07	Lot Sale

REASON FOR DISPOSITION: updating out computers

SIGNATURE Alexia Amillas DATE \_\_\_\_\_  
 Administrator/Principal

\*\* Technology Items require the IT Director's signature

SIGNATURE Mrs. Fontes DATE 4-3-24  
 Department/Grants/Director

Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
 Superintendent/Asst Superintendent

Finance Director Date

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE- Business Mgmt CHECK ONE:

TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER \_\_\_\_\_ OTHER X

FROM: Nogales High School TO: Warehouse  
CTE - Business Management  
A-2

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-in Amount
108370	OptiPlex 7010 COMPUTER	6RZCDX1	5/21/13	\$20.07	<u>lot sale</u>
108371	OptiPlex 7010 COMPUTER	6RZCDX1	5/21/13	\$20.07	<u>lot sale</u>
108372	OptiPlex 7010 COMPUTER	6RZCDX1	5/21/13	\$20.07	

REASON FOR DISPOSITION: updating out computers

SIGNATURE Alessia Bonilla DATE \_\_\_\_\_  
Administrator/Principal

\*\*Technology items require the IT Director's signature

SIGNATURE Mrs. Fontes DATE 4-3-24  
Department/Grants/Director

Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent/Asst Superintendent

Finance Director Date

Notes:  
\_\_\_\_\_  
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Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_



Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE- Business Mgmt CHECK ONE:

TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER \_\_\_\_\_ OTHER X

FROM: Nogales High School TO: Warehouse  
CTE - Business Management  
A-2

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
111899	OptiPlex 7050 SFF computer/Dell	7BNVGM2	1/31/2018	974.88	Lot Sale
111393	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111394	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111395	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111420	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111397	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111398	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111399	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111400	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	6 Lot Sale
111401	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale
111402	OptiPlex 7050 SFF computer/Dell	5PTNJK2	10/17/2017	849.99	Lot Sale

REASON FOR DISPOSITION: updating out computers

SIGNATURE *Alisa Domillas* DATE \_\_\_\_\_ \*\* Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE *Mrs. Fontes* DATE 4-3-24 Technology Director Date  
Department/Grants/Director

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Finance Director Date  
Superintendent/Asst Superintendent

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT CTE

CHECK ONE: TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER \_\_\_\_\_ OTHER X

FROM: Culinary Arts D-2 TO: \_\_\_\_\_  
Maribela Parra

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-in Amount
106266	HP 1536 printer/copier	CNB9BCOCHN	12-6-2010	391.17	\$40.00

REASON FOR DISPOSITION: Replacements

SIGNATURE Aissel Bonillas DATE 3/18/24 \*\* Technology Items require the IT Director's signature  
Administrator/Principal

SIGNATURE Mrs. Cortes DATE 3/25/24 Technology Director \_\_\_\_\_ Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Superintendent/Asst Superintendent \_\_\_\_\_ Finance Director \_\_\_\_\_ Date

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

## Nogales Unified School District #1

### Disposal Form

#### REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT NHS/GTE A-5

CHECK ONE: TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER X OTHER \_\_\_\_\_

FROM: Room A-5 Mr. Mekala TO: Ware House

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
105426	DELL OPTIPLEX 760 COMPUTER - ( 2 )	8SBGHK1	1/5/2010	\$884.41	lot Sale
105428	DELL OPTIPLEX 760 COMPUTER - ( 4 )	8SBFHK1	1/5/2010	\$884.41	lot Sale
105429	DELL OPTIPLEX 760 COMPUTER - ( 5 )	8SBHHK1	1/5/2010	\$884.41	lot Sale
105430	DELL OPTIPLEX 760 COMPUTER - ( 6 )	8SBRGK1	1/5/2010	\$884.42	lot Sale
105694	DELL OPTIPLEX COMPUTER	73W1JM1	5/20/2010	\$1,042.69	lot Sale
111254	OptiPlex 7040 MT Computers - ( 1 )	8Z03JH2	6/1/2017	\$974.90	lot Sale
111255	OptiPlex 7040 MT Computers - ( 2 )	8YXWHH2	6/1/2017	\$974.90	lot Sale
111256	DELL COMPUTERS OptiOPlex 7040MT - ( 1 )	73NWHH2	6/1/2017	\$974.89	lot Sale
111257	DELL COMPUTERS OptiOPlex 7040MT - ( 2 )	73NBHJ2	6/1/2017	\$974.89	lot Sale
111258	DELL COMPUTERS OptiOPlex 7040MT - ( 3 )	73NDJH2	6/1/2017	\$974.89	lot Sale

REASON FOR DISPOSITION: Old Computers.

SIGNATURE *Aissa Bonilla* DATE 4/3/24 \*\* Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE *Mrs. Jontes* DATE 4-5-24 Technology Director  
Department/Grants/Director

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Finance Director  
Superintendent/Asst Superintendent

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT NHS/CTE A-5

CHECK ONE: TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER X OTHER \_\_\_\_\_

FROM: Room A-5 Mr. Mekala TO: Ware House

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-in Amount
101336	SMART BOARDS	12533	6/30/2000	\$2,037.35	lot sale
109145	EPSON POWERLIGHT PROJECTOR	VTAK5302104	5/4/2015	\$581.87	lot sale
107538	Fujitsu ScanSnap S1300 Sheetfed Scanner	69201	3/28/2012	\$272.36	lot sale

REASON FOR DISPOSITION: Old Computers.

SIGNATURE Aissa Bonillas DATE 4/13/24 \*\* Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE Mrs. Fontes DATE 4-5-24  
Department/Grants/Director Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent/Asst Superintendent Finance Director Date

Notes:  
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Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT NHS/CTE A-5

CHECK ONE: TRADE-IN  SALE  LOSS  TRANSFER  OTHER

FROM: Room A-5 Mr. Mekala TO: Ware House

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-in Amount
112401	21.5-inch iMac with Retina 4K display	D25VQ0C9J1GC	12/7/2017	\$1,519.31	Lot Sale

REASON FOR DISPOSITION: Old Computers.

SIGNATURE *Diana Bonilla* DATE 4/3/24 \*\*Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE *MRS. Jones* DATE 4-5-24 Technology Director Date  
Department/Grants/Director

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Superintendent/Asst Superintendent Finance Director Date

Notes: \_\_\_\_\_

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT NHS/CTE A-5

CHECK ONE: TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER X OTHER \_\_\_\_\_

FROM: Room A-5 Mr. Mekala TO: Ware House

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
111259	DELL COMPUTERS OptiOPlex 7040MT - (4)	73NXHH2	6/1/2017	\$974.89	Lot Sale
111260	DELL COMPUTERS OptiOPlex 7040MT - (5)	73NCJH2	6/1/2017	\$974.89	Lot Sale
111261	DELL COMPUTERS OptiOPlex 7040MT - (6)	73NYHH2	6/1/2017	\$974.88	Lot Sale
111380	OptiPlex 7050 SFF Computers - ( 1 )	C5XNJK2	10/6/2017	\$897.59	Lot Sale
111381	OptiPlex 7050 SFF Computers - ( 2 )	C61TJK2	10/6/2017	\$897.59	Lot Sale
111382	OptiPlex 7050 SFF Computers - ( 3 )	C4QMJK2	10/6/2017	\$897.59	Lot Sale
111383	OptiPlex 7050 SFF Computers - ( 4 )	C65PJK2	10/6/2017	\$897.59	Lot Sale
111384	OptiPlex 7050 SFF Computers - ( 5 )	C5SKJK2	10/6/2017	\$897.59	Lot Sale
111385	OptiPlex 7050 SFF Computers - ( 6 )	C5TSJK2	10/6/2017	\$897.59	Lot Sale
111386	OptiPlex 7050 SFF Computers - ( 7 )	C64RJK2	10/6/2017	\$897.59	Lot Sale
111387	OptiPlex 7050 SFF Computers - ( 8 )	C5FPJK2	10/6/2017	\$897.59	Lot Sale

REASON FOR DISPOSITION: Old Computers.

SIGNATURE AUSA Bonillas DATE 4/3/24 \*\* Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE MRS. Jentes DATE 4-5-24  
Department/Grants/Director Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
Superintendent/Asst Superintendent Finance Director Date

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL Nogales High School DEPARTMENT NHS/CTE A-5

CHECK ONE: TRADE-IN \_\_\_\_\_ SALE \_\_\_\_\_ LOSS \_\_\_\_\_ TRANSFER X OTHER \_\_\_\_\_

FROM: Room A-5 Mr. Mekala TO: Ware House

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
111388	OptiPlex 7050 SFF Computers - ( 9 )	C5RKJK2	10/6/2017	\$897.59	lot sale
111389	OptiPlex 7050 SFF Computers - ( 10 )	C59SJK2	10/6/2017	\$897.59	lot sale
111390	OptiPlex 7050 SFF Computers - ( 11 )	C5VTJK2	10/6/2017	\$897.59	lot sale
111391	OptiPlex 7050 SFF Computers - ( 12 )	C55TJK2	10/6/2017	\$897.60	lot sale
112385	OptiPlex 7050 SFF Computer	J61CYJ2	5/24/2018	\$869.09	lot sale
113157	Lenovo ThinkCentre M710q tiny desktop (17)	MJ070X64	9/14/2018	\$704.01	lot sale
113158	Lenovo ThinkCentre M710q tiny desktop (18)	MJ070W3X	9/14/2018	\$704.01	lot sale
113159	Lenovo ThinkCentre M710q tiny desktop (19)	MJ070X9G	9/14/2018	\$704.01	lot sale
113161	Lenovo ThinkCentre M710q tiny desktop (21)	MJ070X9B	9/14/2018	\$704.01	lot sale
113162	Lenovo ThinkCentre M710q tiny desktop (22)	MJ070X6Q	9/14/2018	\$704.00	lot sale
109528	NTROX COMPUTERS - ( 8 )	13129	11/2/2015	\$900.69	lot sale

REASON FOR DISPOSITION: Old Computers.

SIGNATURE *Aissa Bonillas* DATE 4/3/24 \*\* Technology items require the IT Director's signature  
Administrator/Principal

SIGNATURE *Mrs. Fontes* DATE 4-5-24 Technology Director Date  
Department/Grants/Director

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Finance Director Date  
Superintendent/Asst Superintendent

Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_

Nogales Unified School District #1

Disposal Form

REQUEST FOR AUTHORIZATION TO DISPOSE OF EQUIPMENT

SCHOOL AJM DEPARTMENT Library

CHECK ONE: TRADE-IN  SALE  LOSS  TRANSFER  OTHER  Dispose

FROM: AJM TO: Support Services

Tag No.	Description (Include Model Number)	Serial No.	Date Acquired	Recorded Cost/Value	Sale/Trade-In Amount
102365	HP Laser Jet 4100N- Model C8050A	USBHF03877	4/20/2001	\$1,140.66	lot Sale

REASON FOR DISPOSITION: Printer was purchased in FY2000-2001 and no longer can be maintained. In addition printer cartridges are no longer available for this printer model

SIGNATURE [Signature] DATE 1-24-24 <sup>\*\*Technology items require the IT Director's signature</sup>

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Technology Director Date

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ Superintendent/Asst Superintendent Finance Director Date


Notes:

Deleted from GFA listing by: \_\_\_\_\_ DATE \_\_\_\_\_



**NOGALES UNIFIED SCHOOL DISTRICT #1  
PERSONNEL AGENDA ITEM SUMMARY  
April 22, 2024**

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**CONSENT ITEM:** Personnel Agenda Summary  
**SUBMITTED BY:** Mayra Zuniga, Human Resources Director   
**DATED:** April 2024

1. **Approval of Certified Employees for School Year 2024-2025**
  - a. AG Centenice Galvez, Teacher at Nogales High School effective August 2, 2024\*
  - b. Daniel Grambs, Teacher at Challenger Elementary School effective August 2, 2024\*
  - c. Jobelle Nemis, Teacher at Mary L. Welty Elementary School effective August 2, 2024\*
  - d. Rachele Ann Pasillao, Teacher at Wade Carpenter Middle School effective August 2, 2024\*
  
2. **Approval of Classified Employee**
  - a. Yadira Rodriguez, YTP Specialist at Pierson High School effective April 23, 2024\*
  
3. **Reclassification of Employees**
  - a. Amado Avila from Custodian to Head Custodian at Bracker Elementary School effective September 23, 2024\*
  - b. Gilberto Escobar from Maintenance Worker 1 to CTE Teacher at Pierson High School effective August 2, 2024\*
  
4. **Declined Offer Classified Employee**
  - a. Fressia Mazon, Special Education Resource Aide at Challenger Elementary School effective March 26, 2024
  
5. **Approval of Resignations**
  - a. Ralph Almanzar, Assistant Principal at Nogales High School effective June 28, 2024
  - b. Marcelle Bristol, Teacher at Lincoln Elementary School effective May 24, 2024
  - c. Carla Carrillo, Special Education SC Aide at Lincoln Elementary School effective May 24, 2024
  - d. Gabriela Eppley, Teacher at Challenger Elementary School effective May 24, 2024
  - e. Antonietta Navarro, Teacher at Coronado Elementary School effective May 24, 2024
  - f. Taylor Nordgren, Teacher at Nogales High School effective May 24, 2024
  - g. Jackline Rodriguez, YTP Specialist at Pierson High School effective March 25, 2024
  
6. **Approval of Retirement SY 2023-2024/Waiver of Deadline for Payment of Bonus – Policy GCB**
  - a. Norma Bloss, Teacher at Mary L. Welty Elementary School effective May 24, 2024

**NOGALES UNIFIED SCHOOL DISTRICT #1**  
**PERSONNEL AGENDA ITEM SUMMARY**  
**April 22, 2024**

**7. Approval of Retirement**

- a. Teresa Dober, Special Education SC Aide at Lincoln Elementary School effective May 24, 2024
- b. Eddie Castillo, Security Officer at Bracker Elementary School effective June 28, 2024

**8. Approval of Retirement Date Change**

- a. Brad Beach, Teacher at Pierson High School effective June 28, 2024\*
- b. Martin Felix, Head Custodian at Bracker Elementary School effective September 20, 2024\*
- c. Patricia Mendez, Teacher at Pierson High School effective June 28, 2024\*
- d. Paula McClure, Teacher at Mary L. Welty Elementary School effective June 28, 2024\*

**9. Non-Renewal of Emergency Teaching Certificate (ETC) and Non - TIQ**

- a. Angeles Bonillas, ETC at Mary L. Welty Elementary School effective May 24, 2024
- b. Garfield Bowie, Non-TIQ at Desert Shadows Middle School effective May 24, 2024
- c. Karina Cabrera, ETC at AJ Mitchell Elementary School effective May 24, 2024
- d. Maria Flores, ETC at Coronado Elementary School effective May 24, 2024
- e. Sandra Gonzalez Padilla, ETC at Desert Shadows Middle School effective May 24, 2024
- f. Guadalupe Heredia Gonzalez, ETC at Lincoln Elementary School effective May 24, 2024
- g. Martin Hernandez, ETC at Desert Shadows Middle School effective May 24, 2024
- h. Giselle Herrera, ETC at Lincoln Elementary School effective May 24, 2024
- i. Kristinne Lillywhite, ETC at Coronado Elementary School effective May 24, 2024
- j. Gustavo Lozano, ETC at Lincoln Elementary School effective May 24, 2024
- k. Valery Valenzuela, ETC at AJ Mitchell Elementary School effective May, 2024

**10. Approval of On-Call/Substitute**

- a. Manuel Gonzalez, On-Call

**11. Volunteers**

	<u>School Site</u>	<u>Last Name</u>	<u>First Name</u>	<u>Parent/Non-Parent</u>	<u>Expiration Date</u>
a.	AJM	Aguilar	Veronica	Parent	May, 2028
b.	AJM	Arteaga	Paola	Parent	May, 2028
c.	AJM	Carrillo	Viridiana	Parent	May, 2028
d.	AJM	Corella	Venecia	Parent	May, 2028
e.	AJM	Brito	Dolores	Parent	May, 2029
f.	AJM	Dominguez	Alejandra	Parent	May, 2029
g.	AJM	Gomez	Edith	Parent	May, 2028

**NOGALES UNIFIED SCHOOL DISTRICT #1**  
**PERSONNEL AGENDA ITEM SUMMARY**  
**April 22, 2024**


h.	AJM	Gonzalez	Alicia	Parent	May, 2028
i.	AJM	Lechuga	Lizette	Parent	May, 2029
j.	AJM	Legleu	Griselda	Parent	May, 2028
k.	AJM	Martinez	Melina	Parent	May, 2028
l.	AJM	Morales	Carolina	Parent/Employee	May, 2028
m.	AJM	Morales	Karla	Parent	May, 2028
n.	AJM	Moreno	Fabiola	Parent	May, 2028
o.	AJM	Ochoa	Sonia	Parent	May, 2028
p.	AJM	Pacheco	Maria	Parent	May, 2028
q.	AJM	Rodriguez	Roxana	Parent	May, 2028
r.	AJM	Salazar	Beatriz	Parent	May, 2028
s.	AJM	Trevino	Maria Luisa	Parent	May, 2029
t.	AJM	Valles	Cassie	Parent	May, 2028
u.	AJM	Valles	Elizabeth	Parent	May, 2029
v.	AJM	Verdugo	Elvira	Parent	May, 2028
w.	AJM	Zazueta	Evelyn	Parent	May, 2029
x.	Challenger	Arana	Holly	Parent	May, 2026
y.	Coronado	Blanco	Johana	Parent	May, 2026
z.	Coronado	Chavez	Cinthia	Parent	May, 2026
aa.	Coronado	Kyriakis	Konstantina	Parent	May, 2027
bb.	Coronado	Ledezma	Mara	Parent	May, 2027
cc.	Coronado	Lopez	Brenda	Parent	May, 2026
dd.	Coronado	Parra	Alma	Parent	May, 2027
ee.	Coronado	Pujol	Carime	Parent	May, 2027
ff.	Coronado	Quintero	Michelle	Parent	May, 2026
gg.	Coronado	Silva	April	Parent	May, 2027
hh.	Lincoln	Elias	Jacqueline	Parent	May, 2029
ii.	Lincoln	Martinez	Jessica	Parent	May, 2027
jj.	Lincoln	Mejia	Ofelia	Parent	May, 2027
kk.	Lincoln	Penuelas	Nereyda	Parent	May, 2026
ll.	Lincoln	Rubio	Diana	Parent	May, 2030
mm.	Lincoln	Sanchez	Mara	Parent	May, 2026

**RECOMMENDATION**

The administrative recommendation is to approve the personnel items as presented.

\*Recommendation is for the Governing Board to approve the personnel as presented, contingent upon satisfactory completion of administrative requirements, as determined by the Superintendent.

**NOGALES UNIFIED SCHOOL DISTRICT #1  
PERSONNEL AGENDA ITEM SUMMARY  
April 22, 2024**

**CONSENT ITEM:** Approval of Addendum  
**SUBMITTED BY:** Mayra Zuniga, Human Resources Director   
**DATED:** April 2024

**BACKGROUND**

As additional addenda are needed, they are brought to the Governing Board for approval.

<b>Addendum</b>	<b>Site</b>	<b>Account Code</b>	<b>Qty</b>	<b>Addendum Amount</b>	<b>Total</b>
ADE Dual Enrollment Incentive	NHS	530.100.2213.6130.210.600	4	\$1,000	\$4,000
ADE Dual Enrollment Incentive	PHS	530.100.2213.6130.209.600	1	\$1,000	\$1,000
Morning Test Prep (Mon-Fri)	CORONADO	457.100.1000.6122.108.600	4	\$600	\$2,400
Saturday School	CORONADO	457.100.1000.6122.108.600	2	\$250	\$500

**RECOMMENDATION**

It is the administrative recommendation that the addenda requested be approved as presented.

**NOGALES UNIFIED SCHOOL DISTRICT #1  
PERSONNEL AGENDA ITEM SUMMARY**

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**CONSENT ITEM:** Renewal of Employees for School Year 2024-2025  
**SUBMITTED BY:** Mayra Zuniga, Human Resources Director  
**DATED:** April 2024



- A. Recommendation to offer Certificated Contracts for the 2024-2025 School Year as indicated in Exhibit A.
- B. Recommendation to offer Notice of Appointments to Classified Employees for the 2024-2025 as indicated in Exhibit B.
- C. Recommendation to offer Administrator Contracts for 12 months for the 2024-2025 School Year as follows:
  - 1. Aissa Bonillas, Assistant Superintendent of Curriculum & Instruction
  - 2. Sandra L. Jimenez, Continuous Improvement Director
  - 3. Oscar H. Islas, Jr., Support Services Director
  - 4. Judith Mendoza-Jimenez, Student Services Director
  - 5. Alejandro Lopez, Technology Director
  - 6. Mayra Zuniga, Human Resources Director
  - 7. Clementina Carlyle, Finance Director
  - 8. Eric Sowle, Athletic Director
  - 9. Jigar Mehta, Principal - High School and Online School
  - 10. Christopher Miranda, Principal - Middle School
  - 11. Frank Gilvin, Principal - Middle School
  - 12. Christina Valdez, Principal - Elementary School
  - 13. Carlos Gabriel Wong, Principal - Elementary School
  - 14. Mariebeth Silva, Principal - Elementary School
  - 15. Joshua Payne, Principal - Elementary School
  - 16. Saralee Burkett, Principal - Elementary School
  - 17. Freddie Villalon, Principal - Elementary School
  - 18. Christina Dang, Assistant Principal - Middle School
  - 19. Viridiana Villa, Assistant Principal - Middle School
- D. Recommendation to offer Notice of Appointment or Contract to the following Occupational and Physical Therapists for the 2024-2025 School Year as follows:
  - 1. Karina K. Budd, OT (NOA)
  - 2. Michelle Curcio, PT (NOA)
  - 3. Dominique M. Gonzalez, OT (Contract)

**NOGALES UNIFIED SCHOOL DISTRICT #1  
PERSONNEL AGENDA ITEM SUMMARY**

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- E. Recommendation to offer School Psychologist Contracts for the 2024-2025 School Year as follows:
1. Mayra Lisbeth Campos
  2. Alma A Gonzalez-Luxardo
  3. Janet Hackley
  4. Peter Simon
- F. Recommendation to offer Special Services Contracts to the following Speech Therapists for the 2024-2025 School Year as follows:
1. Catherine Gardner
  2. Claudia Gonzalez
  3. Elexa J. Ramos
  4. Oscar Rocha
- G. Recommendation to offer School Nurse Contracts for the 2024-2025 School Year as follows:
1. Swilma P. Campos
- H. Recommendation to offer On-Call Notice of Appointments to the following individuals for the 2024-2025 School Year as follows:
1. Jesus Cardenas, On-Call Custodian
  2. Karina Dominguez, On-Call Medical Assistant
  3. Jesus H. Montiel, On-Call Custodian
  4. Priscilla Simental, On-Call Medical Assistant
  5. Karen Velasco, On-Call Medical Assistant

**RECOMMENDATION**

The administrative recommendation is to approve the personnel renewal lists for SY 2024-2025 as presented.

# Exhibit A

## CERTIFICATED RENEWAL LIST

AINZA, BEATRIZ
ALVAREZ, YADIRA
AMAYA-TADDEI, LUIS
ANDRADE, GUADALUPE M
ANDRADE, LIZETTE R
ANDRES, GEORGE SIADING
ANDRUSCHAK NEAL, NIKKI M
ARANTE, ANNIELININE CASINILLO
AYALA, ROCIO
BACHELIER, MARIA FERNANDA
BADER, AMY L
BADILLA, CARMEN Y.
BAFFERT, LAURENCE R
BALDENEGRO, CZARINA
BALDENEGRO, GABRIELA
BARAJAS, ALEJANDRINA M
BARREDA, JOSEFINA
BATT, YOLANDA P
BATTU, ALFRED
BELL, ROXANNE B
BELLETTI, ANTHONY
BERNAL, GABRIELA
BERNAL, LILLIAN
BLAIR, JOHNYNE
BOGGS, LLOYD
BOWIE, KAREN
BRACAMONTE, MELISSA
BRANNEN, LUKE J
BROWN, PHILIP N
BUNNELL, ZACHARY
CAMPOS, KIRENA RENEE
CANTO, TOBIAS M
CARLSON, PAUL E
CASTELAN, ELIZABETH
CASTILLO, CESAR
CASTRO, BEATRIZ
CHAMBERLAIN, ANDRE
CHATURVEDI, SHUCHITA
CHAUNİYAL, KAMLA
CHAUNİYAL, RAVI DUTT
CHAVEZ, JESSICA
CONDES, DEBBIE
CONTRERAS, SUSAN
COOKSEY, TONYA L
CORELLA, MEAGEN
CORONADO, IVONNE
CORONADO, ROSA G



## CERTIFICATED RENEWAL LIST

CORRES, MARIA TERESA
COTA, MARIA S
CRISANTES, KENYA
CRUZ, ARIANNA
CRUZ, LISETTE
CRUZ, ROBERTO
DAMON-LINDSEY, BETTINA
DANIELSON, IAN
DANIELSON, OLIVER
DAVIS, LUIS CARLOS
DELGADO COOPER, MONICA PATRICIA
DEMBOWSKI, MELISSA
DOBER, VINCENT E
DOMINGUEZ, VICTOR
DURAZO, ADA
DURAZO, KERRIE D
DYVANAND CHRISTOPHER, FNU
ENCINAS, GEORGINA
ESCALANTE, BARBARA
ESCOBEDO, STEPHANIE
ESPINOZA, ANDRES F
ESPINOZA, UTHAI A
ESTRADA, JENNIFFER
FAVELA JR, OSCAR
FEDERICO, LEO AARON
FOREMAN, MARK
FRAGOSO, ZULEMA
FRANCISCO, RODERICK
FUENTES-EGURROLA, MARIA LOURDES
GAMEZ, LIZETTE C
GAMEZ, SOFIA
GARCIA, VENESA
GARCIA-MONTANO, NORMA
GARCIA-SALAZAR, DANIELA
GASTELUM, ALINA
GASTELUM, DIEGO
GAYTAN, MARISA
GERARDO, ANNABELLE
GIL, REBECCA
GODINEZ, SYLVIA
GOMEZ, VICTOR A
GONZALEZ, CECILIA
GONZALEZ, GREGORIA
GRAMBS, ALMA C
HADDOCK, KATHRYN L
HAROS, ELIZABETH
HARVEY JR, FREDERICK

## CERTIFICATED RENEWAL LIST

HEATON, DONALD WILLIAM T
HERNANDEZ, CAROLYN R
HERNANDEZ, MELINA
HEWLETT, OWEN
HIGUERA, YADIRA
INZUNZA, MICHAEL
JETTON, JOSHUA DALE
JIMENEZ, MONICA E
KANDIKATLA, JESSICA
KANDIKATLA, JOHN C
KORY, NICOLE P
KUMAR, SANTOSH
LANDA, CELINA
LANGBIS, ROWENA
LARA, LIZETTE ALVAREZ
LEON, MARITZA
LOPEZ, ANGELINA
LOPEZ, ARCELIA
LOPEZ, CAROLINA
LOPEZ, ELIZA
LOPEZ, ERIKA P
LOPEZ, GILBERT GIOVANNI
LOPEZ, ILIA
LOPEZ, LIZYVETTE
LOPEZ-ESTRADA, ANA KAREN
LUCERO, MIGUEL
LUNA, HUGO
MACIAS, EDUARDO
MARROQUIN-MCLEOD, JUAN DIEGO
MARTINEZ, JESUS
MARTINEZ, LIZZETT P
MARTINEZ, MARTINA M
MARTINEZ, MINERVA
MATIELLA, ANNA
MATIELLA, FRANCISCO
MAYER, GIANNA
MCDONALD-DAVIS, DEBORAH
MEDINA, RICARDO JR.
MEHTA, JIGNA
MEKALA, CHAITANYA
MEKALA, NAVEEN
MENDEZ, MIRIAM
MENDEZ, ROSA M
MENDOZA, MARCIA
MENDOZA, PORFIRIO
MENDOZA-VELASQUEZ, CLAUDIA
MILNER, FREDERICK R

## CERTIFICATED RENEWAL LIST

MILNER, HANNAH M
MIRANDA NAVAR, GABRIELA FERNANDA
MITRA, DIPANJANA
MOEHLMAN, DAVID C
MOLINA, MAGDA
MONGE, LIZETTE
MONGEN, RODA
MOORE, JOANNA M
MOORE, PATRICIA
MORENO, ROBERT
MORITO, CELESTE M
MUNGUIA, PENELOPE
MUNGUIA, RENEE V
MURRIETA, MELISSA
NOTAH, DEBORAH J
OAKS, DEBORAH
OCAMPO, LIZETTE C
OJEDA, SYLVIA MARIE
OLIVARRIA, ALMA L
OLIVARRIA, CRYSTAL M
OROZCO, LYDIA
OSUNA, MICHELLE
OZUNA, MARIA
PACHARNE, BHAWNA
PADILLA DABDOUB, KARLA I
PADILLA, VERONICA
PARRA, MARISELA
PAZ, ERIN R
PERAL, LAURA L
PEREZ MOSRI, NIDA
PEREZ, VIVIAN
PESQUEIRA, GEORGINA V
PIERSON FONTES, IRMA E
PINA, CECILIA
PINA, ROSA
PINEDA, JESUS
PRADHAN, ANEELA
PRELESKI, BENJAMIN
RAJENDRABABU, SHINE R
RAMIREZ, JOSE GERARDO
RAMIREZ, RENE
RAMOS, ROXANA
RICHARDS-TOOMBS, JENNIFER
ROBERTS, DENISE
RODRIGUEZ, CHRISTIAN
RODRIGUEZ, MAYRA
RODRIGUEZ, STEPHANIE

## CERTIFICATED RENEWAL LIST

ROJO, DIANA I
ROMERO, KARINA
ROMERO, YVONNE M
ROSAS, GYNNA YVETTE
ROTHSTEIN, ELISE
ROXBURGH, KIMBERLEE K
RUGGIERO, MICHELINE
RUIZ, LOURDES P
SAMANIEGO, DOLORES
SANCHEZ, ABRAHAM
SANCHEZ, BERNARDO ENRIQUE
SANCHEZ, MARGOT
SANCHEZ, YAHAIRA
SANDOVAL, AYDA
SARMIENTO, EDITH
SENONON, MELCHORA M
SHARMA, SAPNA
SILVA, MARIBELLE
SIMON, ROSA
SLANKARD, JESSE NATHAN
SOMOZA, IVANA V
SOTO, BERNARDETTE
SOTOMAYOR, CATHERINE
STIEGLEITER, MARIAELENA
STOLLER, ELIZABETH
SUAREZ, MARIA LUCIA
TAPIA, KARINA
TAPIA-RICAUD, MARLA G
TATIL, GINA B
TEEL, DIANNA
TERRAZAS, ELISA
THOMAS, GEORGE
THOMAS, MARGERETA
TIWARI, GANESH
TURNER, MICHELE A
UDUMULA, SUMALATHA
VAL-ARCE, MARISOL A
VALENCIA, DWIGHT
VALENZUELA, JANITZA
VALENZUELA, JENNIFER K
VASQUEZ MELENDREZ, CINTHYA CAROLINA
VELASCO, ARIANA S
WEED, WILLIAM ALGEO
WOODBURN, ELLEN L
YALNATY, SUNEETHA
YANEZ, AMOS HOSEA MICAH C
YANEZ, ROXANNA

CERTIFICATED RENEWAL LIST

YODER, BRIAN R
YOUNG, BRIAN
ZAMUDIO, GABRIELA

# Exhibit B

## CLASSIFIED RENEWAL LIST

ACEVEDO, SYLVIA R
ADAME, ASHLEY
AGUIRRE, CLAUDIA
AHUMADA, JOSE
AINZA, MARIA R
ALBITRES, GINA T
ALBITRES-TORRES, INEZ C
ALCANTAR, SANDRA O
ALCARAZ, ALMA
ALVAREZ, ISABEL
AMAYA, DANIEL O
ANDRADE, MARIBEL
ANGULO, DALIA LUCIA
ARAIZA, CESAR
ARELLANO, ALEJANDRO
ARELLANO, JOSE SERGIO
ARELLANO, JUAN
AVILA, AMADO
BALDENEGRO, ALEXIS
BALDENEGRO, RODOLFO
BALGANON, FRANCISCO JAVIER
BALLESTEROS, SONIA
BELTRAN, JESUS GENARO
BERMUDEZ, CHRISTINA
BOJORQUEZ, DIANE
BOJORQUEZ, JUAN R
BOLIVAR, CARLOS
BROWN, BRITTANY
BUSTAMANTE, LUPITA
CALVILLO, LORENA B
CAMARENA, MARIA M
CAMPOS, JAVIER
CARLON, JAVIER
CARRILLO, JESUS J
CASTANEDA, DANIELA
CASTILLO HERNANDEZ, GABRIEL I
CERVANTES, JUAN A
CERVANTES, VALERIA
CHACON, BEATRIZ O
CHAVEZ, CATALINA
CHAVEZ, MARTHA CECILIA
CORELLA, SANDRA I
CORRALES, JANETH
COSS, CARMEN
COSTA, TERESA
COVARRUBIAS, ROCIO DENISSE
DAMON, PAOLA R

## CLASSIFIED RENEWAL LIST

DANIEL, MARTIN DANIEL
DE LA CRUZ, MARITZA
DE LA OSSA JR., RAYMUNDO
DELGADILLO, SUZANNE
DELGADO, ERICKA
DOBER, TERESA
DOMINGUEZ, CLARA
DOUGLAS-CASTILLO, ALEJANDRA
DUARTE, ANGELICA
DURAN, ALAN
DURAN, DYLAN
ESCOBAR, RAFAEL
ESCOBEDO, RICARDO
ESPINOZA, JOSE MANUEL
ESPINOZA, LAURA I
ESQUIVEL, CARLOS A
ESTRADA, ADAMARIS
ESTRADA, CHRISTIAN
ESTRELLA, FERNANDA E
ESTRELLA, GUADALUPE
FAES, MARY G
FELIX, CLAUDIA D
FELIX, MARTIN G
FELIX-RIVERA, JORGE D
FIGUEROA, DIONISIO M
FIGUEROA, MARTHA
FIMBRES, NORMA L
FLORES, ANA LUCIA
FUENTES, ELVA
GALINDO, DAVID
GARCIA, CARLOS A
GARCIA, CHRISTOPHER
GARCIA, ELIZABETH R
GARCIA, JESUS E
GARCIA, MAYRA A
GARCIA, NORA A
GASTELUM, LUPITA
GIL, GABRIEL
GOMEZ, BLANCA G
GOMEZ, MARIA
GONZALEZ, MANUELA
GRANILLO, ANTONIO
GREER, TERESITA
GUTIERREZ, ROSA A
HARO, AITIANA N
HEATH, MICHELLE GUADALUPE
HERRERA, GABRIEL G



HERRERA, MONICA T
HUERTA ARRIOLA, GIOVANNA
JEONG, ARTHUR
JIMENEZ, ROXANNA
LARIOS, MARIA L
LEAL, JULIO
LEDEZMA, VALERIA
LLANES, CONRAD
LOPEZ GARCIA, JOSE A
LOPEZ LOZOYA, KAREN A
LOPEZ, ALEJANDRO
LOPEZ, ALFREDO
LOPEZ, DIANA V
LOPEZ, ELIZABETH S
LOPEZ, JOHANNA
LOPEZ, LEONOR
LOPEZ, ODETTE
LOPEZ, PRISCILA
LOPEZ, RAOUL
LOPEZ, RICARDO
LOPEZ, YAHARA I
LORANCA, CESAR F
LORANCA, CLAUDIA L
LUNA, JESUS M
MABANTE, MIRIAM I
MALDONADO, PAOLA
MANZANEDO, ROXANA ZEPEDA
MARES, MARILYN
MARTINEZ DONATO, JENNIFER G
MARTINEZ, CLAUDIA
MARTINEZ, JESUS HUMBERTO
MAYTORENA, NANCY
MEJIA, SILVIA M
MENDIVIL, MARISELA
MENDOZA, REBECCA
MIRELES, NETZPACURI OLMECUAUHTLI
MONTEZ, LESLIE
MORALES, CAROLINA
MORALES, JOAQUIN M
MUNGARRO, MARIA
NAVARRO, DORA
NEVAREZ, ARTURO
NORZAGARAY, GABRIEL J
OCEGUEDA, ALDO ALONSO
OJEDA, JAVIER
OLIVARRIA, ARLETTE
OLIVERA, JAVIER

PACHECO, ANGELICA
PATRON, NORA A
PENA, MARIO F
PERALTA, LYVIER
PEREZ, ELIZABETH
PEREZ, ZOILA
PLAZOLA GAMEZ, LILIAN I
PORTILLO, JACQUELINE
POU, ROSA D
PUIG, ROCIO TADDEI
QUINONEZ, MARIA E
RENTERIA, BARBARA
RIVAS, PAULINA P
RIVERA, MICHELLE
ROCHA, DENISE
RODRIGUEZ, ANGELICA
RODRIGUEZ, DANIELA
RODRIGUEZ, ERNESTO A
RODRIGUEZ, JOSE M
RODRIGUEZ, MARCO A
ROJAS, LUPITA N
ROJAS, RENATO
ROMERO ONTIVEROS, SOFIA
ROMERO, CARMEN
ROMERO, FRANCES
ROMO, JOSE G
ROMO, LUZ A
RUIZ, DENISE K
SALAZAR, DULCE
SANCHEZ, DAVID E
SANCHEZ, NICOLE M
SANDOVAL, GUADALUPE
SANTA CRUZ, MARIA
SANTOS, FERMIN
SERRANO, ARACELI
SICRE, ALFONSO N
SIMPSON, ESTEVON
SIQUEIROS, ABRAHAM
SIQUEIROS, JAVIER
SON, VIRIDIANA
SOTO CEJA, CHRISTIAN YISELA
SOTO, ELENA
TACHIQUIN LOPEZ, MARIA
TAPIA, JUAN I
TAVARES, CARLOS A
TAVARES, SARA
TORRES, MARTHA F

TORRES-VILLA, SUSAN
TRUJILLO, ALMA D
VALDEZ, CESAR
VALDEZ, IRENE
VALENZUELA, ALBA
VALENZUELA, JOSE
VALERA, JAMEL A
VASAVILBASO, RAFAEL
VASQUEZ, HADA
VASQUEZ, SANDRA ISABEL
VELASCO, JUAN G
VELASCO, MARY LOU
VILLA, MIGUEL A
VILLEGAS, NARVEL
VILLEGAS, ROSA G
VIOLANTE, HECTOR ADRIAN
WHITE WOLF, CRISSY
WHITE, NIDIA
ZAMUDIO, JORGE A

**NOGALES UNIFIED SCHOOL DISTRICT #1  
AGENDA ITEM SUMMARY  
APRIL 22, 2024**

---

**ACTION ITEM:** Recommendation to Appoint Nogales High School Principal  
**SUBMITTED BY:** Mayra Zuniga, Human Resources Director  
Angelina Canto, Superintendent  
**DATED:** April 2024

**BACKGROUND:** Nogales Unified School District #1 (NUSD) advertised for the position of Principal for Nogales High School from January 12, 2024 through April 4, 2024. We received a total of three applicants. After the screening process, all three applicants were interviewed; one internal and two external applicants. A committee consisting of certified teachers, classified employees and parents assisted Superintendent Angel Canto with the recommendation/selection. Mayra Zuniga, HR Director, facilitated the process.

Aissa Bonillas, Assistant Superintendent  
Hugo Luna, Teacher  
Santosh Kumar, Teacher  
Eliza Lopez, Teacher  
Marisela Parra, Teacher  
Sergio Arellano, Security Officer  
Laura Espinoza, Computer Lab Specialist  
Bobby Astengo, Parent  
Sonia Sanchez, Parent  
Brianna Felix, Student

The committee submitted the top two applicants as a recommendation to Ms. Canto. Then Ms. Canto and Ms. Bonillas conducted second interviews. After careful consideration, Ms. Canto is submitting the following recommendation for your consideration and approval:

1. Marcia Renee Travers, Principal 12 months

Ms. Travers is an experienced educator and instructional leader with over 22 years in education. She is uniquely qualified to serve the school community with over 14 years of administrative experience, eight of which she served previously as Assistant Principal at NHS. Ms. Travers is a collaborative leader that brings a student-centered approach to her work. She is skilled in relationship building, organizational management, communications, and goal-setting. Ms. Travers' passion for public education has led her back to NUSD and her experience and personal attributes make her an ideal fit for the principal position at NHS. She is currently serving as the Parks & Recreation Director for the City of Nogales. This experience has helped her garner new knowledge, and cultivate new relationships while serving our community. Ms. Travers was recognized by the Mexican Consulate as "Portavoz De La Gente" for her dedication to our community.

During her time at NHS, Ms. Travers assisted within all areas of school administration including assessment, Title I grant funding and compliance, student discipline, athletics and co-curricular activities, safety, curriculum and teacher evaluations/observations to name a few.

**NOGALES UNIFIED SCHOOL DISTRICT #1  
AGENDA ITEM SUMMARY  
APRIL 22, 2024**

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Ms. Travers obtained her Master of Educational Leadership from Grand Canyon University and obtained his Bachelor of Arts in Elementary Education from Prescott College.

Ms. Travers is excited to return and serve Nogales High School as the instructional leader. She looks forward to working collaboratively with the dedicated NHS teachers and staff to provide meaningful educational and extra/co-curricular opportunities for our students with the help of parents and community members. Ms. Travers is honored to have the opportunity to return to the NUSD family.

**RECOMMENDATION:**

The administrative recommendation is for the Governing Board to approve Ms. Marcia Renee Travers for the position of Principal at Nogales High School effective June 3, 2024.

## NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

### AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED  
Approval of Textbook Adoption -Social Studies for Grades K-5

SUBMITTED BY: Aissa Renteria *AR* DATE SUBMITTED: 4/18/24  
Assistant Superintendent of Curriculum and Instruction

**BACKGROUND:** Due to the age of the K-5<sup>th</sup> grade Social Studies textbooks and the update of the Social Studies Curriculum a K-5<sup>th</sup> grade Social Studies textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-005. The RFP was issued on October 4, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning January 30, 2024, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Four proposals were received as follows:

- |                  |                                  |
|------------------|----------------------------------|
| 1. InquireEd LLC | 3. Savvas Learning Company LLC   |
| 2. McGraw Hill   | 4. Teachers Curriculum Institute |

The Evaluation Committee members were as follows: Aissa Renteria – Asst.Superintendent of Curriculum & Instruction, R Bracker Teacher-Czarina Baldenegro, Challenger Teacher- Alma Grambs, Lincoln Teacher-Celina Landa, M Welty Teacher- Lizzyvete Lopez, AJM Teacher-Celeste Morito, R Bracker Principal- Joshua Payne, R Bracker Teacher- Denise Roberts, FV Coronado Teacher- Elise Rothstein, M Welty Principal-Mariebeth Silva, AJM Teacher-Bernadette Soto

After review of the four proposal and the completion the Best and Final Offer Phase, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction recommend adopting the following McGraw Hill Social Studies Textbooks:

- Kindergarten Grade: **McGraw Hill Impact Social Studies- Arizona** ISBN 978-1-26-481897-6
- 1<sup>st</sup> Grade: **McGraw Hill Impact Social Studies- Arizona** ISBN 978-1-26-481990-4
- 2<sup>nd</sup> Grade: **McGraw Hill Impact Social Studies- Arizona** ISBN 978-1-26-482004-7
- 3<sup>rd</sup> Grade: **McGraw Hill Impact Social Studies- Arizona** ISBN 978-1-26-481033-8
- 4<sup>th</sup> Grade: **McGraw Hill Impact Social Studies- Arizona** ISBN 978-1-26-481406-0
- 5<sup>th</sup> Grade: **McGraw Hill United States Studies- Arizona** ISBN 978-1-26-675313-8

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the elementary students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$700,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve this Textbook Adoption for the Grades K-5 – Social Studies

**ENCLOSURE:**

Evaluation Matrix Summary

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

## Nogales USD Committee Scores – Phase 2 Evaluation / Social Studies K-5

### Evaluation Criteria – 850 Points

Total of 850	Total out of 850	Total out of 850
<b>McGraw Hill</b>	<b>Savvas Learning</b>	<b>Teachers Curriculum</b>
<b>801</b>	<b>707</b>	<b>499</b>
<b>1<sup>st</sup> - Unanimous</b>	<b>2nd</b>	<b>3rd</b>

\*\*\*    \*\*\*    \*\*\*

### The criteria used to score vendor responses during the evaluation process

1. Responsiveness - **Standards-Based Instruction** - Scoring Method: Points Based: 100 (11.8% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
94	67	42

2. Responsiveness - **Mission for Students** - Scoring Method: Points Based: 30 (3.5% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
26	26	16

3. Responsiveness - **Student-Centered Learning** - Scoring Method: Points Based: 75 (8.8% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
72	63	36

4. Responsiveness - **Technology & Materials** - Scoring Method: Points Based: 45 (5.3% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
40	38	20

5. Responsiveness - **Diverse Perspectives** - Scoring Method: Points Based: 30 (3.5% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
26	24	17

6. Responsiveness – **Personalization/Customization** - Scoring Method: Points Based: 80 (9.4% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
76	73	38

7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
94	90	67

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
74	70	37

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
200	163	150

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

McGraw Hill	Savvas Learning	Teachers Curriculum
99	93	76



# NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

## AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED  
Approval of Textbook Adoption – Math for Grades 6-8

SUBMITTED BY: Aissa Renteria *AR* DATE SUBMITTED: 4/18/24  
Assistant Superintendent of Curriculum and Instruction

**BACKGROUND:** Due to the age of the 6-8<sup>th</sup> grade textbooks and the update of the Math Curriculum a 6-12<sup>th</sup> grade Math textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-003. The RFP was issued on October 4, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning November 30, 2023, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- |   |   |
|---|---|
| 1. Accelerate Learning Inc.             | 5. Macmillan Holdings LLC, d/b/a a MPS, c/p |
| 2. Carnegie Learning Inc.               | Bedford, Freeman and Worth Publishing       |
| 3. Houghton Mifflin Harcourt Publishing | Group                                       |
| Company                                 | 6. Mathematics and Problem Solving          |
| 4. Imagine Learning LLC.                | 7. McGraw Hill                              |
|   | 8. Savvas Learning Company LLC              |

The Evaluation Committee members were as follows: Aissa Renteria – Asst Superintendent of Curriculum & Instruction, NHS Asst Principal – Ralph Almanzar, NHS Teacher-Phillip Brown, NHS Teacher-Ravi Chauniyal, NHS Teacher-Vince Dober, DSMS Teacher- Ada Durazo, WCMS Teacher- Georgina Encinas, WCMS Principal-Frank Gilvin, DSMS Principal- Christopher Miranda, WCMS Teacher- Shine Rajendrababu and NHS Teacher-Sumaltha Udumula.

After three proposals (Houghton, McGraw and MacMillan/Bedford) were determined to proceed to the Best and Final Offer Phase, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction recommend adopting the following Houghton Mifflin Hartcourt Publishing Company Math Textbook for Grades 6<sup>th</sup>-8<sup>th</sup>:

- 6<sup>th</sup>- 8<sup>th</sup> Grade Math: **HMH Into Math- Connected Solutions: ISBN 9780358879497**

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the middle and high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$900,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve this Textbook Adoption for the Grades 6-8 – Math

**ENCLOSURE:**

Evaluation Matrix Summary

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

## Nogales USD Committee Scores – Phase 2 Evaluation / Math Grades 6-12

### Evaluation Criteria – 850 Points

Total of 850	Total out of 850	Total out of 850
<b>Houghton</b>	<b>McMillan - Bedford</b>	<b>McGraw Hill</b>
<b>778</b>	411	502
<b>1<sup>st</sup> - Unanimous</b>	3rd	2nd

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### The criteria used to score vendor responses during the evaluation process

1. Responsiveness - Standards-Based Instruction - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
98	48	34

2. Responsiveness - Mission for Students - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
29	15	16

3. Responsiveness - Student-Centered Learning - Scoring Method: Points Based: 75 (8.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
73	36	33

4. Responsiveness - Technology & Materials - Scoring Method: Points Based: 45 (5.3% of Total)

Houghton	McMillan - Bedford	McGraw Hill
44	22	22

5. Responsiveness - Diverse Perspectives - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
30	15	16

6. Responsiveness – Personalization/Customization - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	36

7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
97	48	51

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	33

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
144	100	200

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

Houghton	McMillan - Bedford	McGraw Hill
106	50	61

# NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

## AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED  
Approval of Textbook Adoption – Math for Grades 9-12

SUBMITTED BY: Aissa Renteria *AB* DATE SUBMITTED: 4/18/24  
Assistant Superintendent of Curriculum and Instruction

**BACKGROUND:** Due to the age of the 6-8<sup>th</sup> grade textbooks and the update of the Math Curriculum a 6-12<sup>th</sup> grade Math textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-003. The RFP was issued on October 4, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning November 30, 2023, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- |   |   |
|---|---|
| 1. Accelerate Learning Inc.             | 5. Macmillan Holdings LLC, d/b/a a MPS, c/p |
| 2. Carnegie Learning Inc.               | Bedford, Freeman and Worth Publishing       |
| 3. Houghton Mifflin Harcourt Publishing | Group                                       |
| Company                                 | 6. Mathematics and Problem Solving          |
| 4. Imagine Learning LLC.                | 7. McGraw Hill                              |
|   | 8. Savvas Learning Company LLC              |

The Evaluation Committee members were as follows: Aissa Renteria – Asst Superintendent of Curriculum & Instruction, NHS Asst Principal – Ralph Almanzar, NHS Teacher-, Phillip Brown, NHS Teacher-Ravi Chauniyal, NHS Teacher-Vince Dober, DSMS Teacher- Ada Durazo, WCMS Teacher- Georgina Encinas, WCMS Principal-Frank Gilvin, DSMS Principal- Christopher Miranda, WCMS Teacher- Shine Rajendrababu and NHS Teacher-Sumaltha Udumula.

After three proposals (Houghton, McGraw and MacMillan/Bedford) were determined to proceed to the Best and Final Offer Phase, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction recommend adopting the following Houghton Mifflin Hartcourt Publishing Company Math Textbook for these higher level math textbooks:

- 9<sup>th</sup>-12<sup>th</sup> Grade Math
  - **HMH Algebra I:** ISBN 9780358396543
  - **HMH Algebra II:** ISBN 9780358396550
  - **HMH Geometry:** ISBN 9780358396567

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the middle and high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$800,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve this Textbook Adoption for the Grades 9-12 – Math

**ENCLOSURE:**

Evaluation Matrix Summary

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

## Nogales USD Committee Scores – Phase 2 Evaluation / Math Grades 6-12

### Evaluation Criteria – 850 Points

Total of 850	Total out of 850	Total out of 850
<b>Houghton</b>	<b>McMillan - Bedford</b>	<b>McGraw Hill</b>
<b>778</b>	411	502
<b>1<sup>st</sup> - Unanimous</b>	3rd	2nd

\*\*\*    \*\*\*    \*\*\*

### The criteria used to score vendor responses during the evaluation process

1. Responsiveness - Standards-Based Instruction - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
98	48	34

2. Responsiveness - Mission for Students - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
29	15	16

3. Responsiveness - Student-Centered Learning - Scoring Method: Points Based: 75 (8.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
73	36	33

4. Responsiveness - Technology & Materials - Scoring Method: Points Based: 45 (5.3% of Total)

Houghton	McMillan - Bedford	McGraw Hill
44	22	22

5. Responsiveness - Diverse Perspectives - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
30	15	16

6. Responsiveness – Personalization/Customization - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	36

7. Responsiveness – Assessment - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
97	48	51

8. Responsiveness – Integration - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	33

9. COST – 5-Year Cost of adoption and Prof Dev (PD) - Scoring Method: Points Based: 200 (23.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
144	100	200

10. Professional Development - Ability to provide the Training Requested - Scoring Method: Points Based: 110 (12.9% of Total)

Houghton	McMillan - Bedford	McGraw Hill
106	50	61

# NOGALES UNIFIED SCHOOL DISTRICT NO. ONE

## AGENDA ITEM SUMMARY

ITEM: ACTION DATE APPROVED  
Approval of Textbook Adoption – Advanced Placement - Math

SUBMITTED BY: Aissa Renteria *AR* DATE SUBMITTED: 4/18/24  
Assistant Superintendent of Curriculum and Instruction

**BACKGROUND:** Due to the age of the 6-8<sup>th</sup> grade textbooks and the update of the Math Curriculum a 6-12<sup>th</sup> grade Math textbook adoption committee was formed to review the Request for Proposals (RFP) received under RFP # 2324-003. The RFP was issued on October 4, 2023 with a Due Date of October 26, 2023. Upon receiving the textbooks, the district placed the books on display for the 60-day public review requirement, beginning November 30, 2023, in the NUSD #1 Administration building and on the district website. Feedback was solicited from the public either in person or through a Google form on the district website. There were no responses from the public.

Eight proposals were received as follows:

- |   |   |
|---|---|
| 1. Accelerate Learning Inc.             | 5. Macmillan Holdings LLC, d/b/a a MPS, c/p |
| 2. Carnegie Learning Inc.               | Bedford, Freeman and Worth Publishing       |
| 3. Houghton Mifflin Harcourt Publishing | Group                                       |
| Company                                 | 6. Mathematics and Problem Solving          |
| 4. Imagine Learning LLC.                | 7. McGraw Hill                              |
|   | 8. Savvas Learning Company LLC              |

The Evaluation Committee members were as follows: Aissa Renteria – Asst Superintendent of Curriculum & Instruction, NHS Asst Principal – Ralph Almanzar, NHS Teacher-, Phillip Brown, NHS Teacher-Ravi Chauniyal, NHS Teacher-Vince Dober, DSMS Teacher- Ada Durazo, WCMS Teacher- Georgina Encinas, WCMS Principal-Frank Gilvin, DSMS Principal- Christopher Miranda, WCMS Teacher- Shine Rajendrababu and NHS Teacher-Sumaltha Udumula.

After three proposals (Houghton, McGraw and MacMillan/Bedford) were determined to proceed to the Best and Final Offer Phase, the textbook adoption committee and the Assistant Superintendent of Curriculum & Instruction recommend adopting the following Macmillan Holdings LLC, d/b/a MPS, c/o Bedford, Freeman and Worth Publishing Group higher level math textbooks:

- AP Math
  - o **MacMillan/Bedford- Calculus for AP Course: 3<sup>rd</sup> Edition** ISBN 9781319244316 and 2024 Edition ISBN 9781319453428
  - o **MacMillan/Bedford – Practice of Statistics for the AP Course: 6<sup>th</sup> Edition** ISBN 9781319269296 and 2024 Edition ISBN 9781319409340

The evaluation committee has determined that this new textbook will support student achievement as the text and resource materials, including the digital content, align with the state standards. The committee found the selected textbook and supplemental items to be the best learning material for the middle and high school students as effective resources to support teacher instruction and subject mastery and thus is in the best interest of the district that also complies with NUSD Policy # IJJ and ARS § 15-721 – Textbook Adoption.

This textbook and professional development are estimated to be over \$800,000 and will be paid using ESSER Funding for this purchase to cover the next 5 years.

**RECOMMENDATION:**

The administrative recommendation is that the Governing Board approve this Textbook Adoption for AP Math

**ENCLOSURE:**

Evaluation Matrix Summary

\_\_\_\_\_  
Board Approval Signature

\_\_\_\_\_  
Date

## Nogales USD Committee Scores – Phase 2 Evaluation / Math Grades 6-12

### Evaluation Criteria – 850 Points

Total of 850	Total out of 850	Total out of 850
<b>Houghton</b>	<b>McMillan - Bedford</b>	<b>McGraw Hill</b>
<b>778</b>	411	502
<b>1<sup>st</sup> - Unanimous</b>	3rd	2nd

\*\*\*    \*\*\*    \*\*\*

### The criteria used to score vendor responses during the evaluation process

1. Responsiveness - Standards-Based Instruction - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
98	48	34

2. Responsiveness - Mission for Students - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
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3. Responsiveness - Student-Centered Learning - Scoring Method: Points Based: 75 (8.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
73	36	33

4. Responsiveness - Technology & Materials - Scoring Method: Points Based: 45 (5.3% of Total)

Houghton	McMillan - Bedford	McGraw Hill
44	22	22

5. Responsiveness - Diverse Perspectives - Scoring Method: Points Based: 30 (3.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
30	15	16

6. Responsiveness – Personalization/Customization - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	36



7. Responsiveness – **Assessment** - Scoring Method: Points Based: 100 (11.8% of Total)

Houghton	McMillan - Bedford	McGraw Hill
97	48	51

8. Responsiveness – **Integration** - Scoring Method: Points Based: 80 (9.4% of Total)

Houghton	McMillan - Bedford	McGraw Hill
79	39	33

9. **COST – 5-Year Cost of adoption and Prof Dev (PD)** - Scoring Method: Points Based: 200 (23.5% of Total)

Houghton	McMillan - Bedford	McGraw Hill
144	100	200

10. Professional Development - **Ability to provide the Training Requested** - Scoring Method: Points Based: 110 (12.9% of Total)

Houghton	McMillan - Bedford	McGraw Hill
106	50	61